89-0413-010

RDB #0888-38

STATE OF CALIFORNIA STD Form 400 (Rev. 8/85)

FACE SHEET

(See Instructions on Reverse)

1989 APR 13 PH 4: 24

ENDORSED APPROVED FOR FILING

MAY - 1 1989

Calling of Anjonistics and Louis

FOR FILING ADMINISTRATIVE REGULATIONS WITH THE OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION: I hereby certify that the attached are true and correct copies of regulations adopted, amended or repealed by this agency and that the information specified on this Face Sheet is true and correct.

Department AGENCY OFFICER WITH RULEMAKING AUTHORITY

13-89

FILED In this office of the Secretary of State of the State of California

MAY 0 1 1989 At 4400'clock P.M. MARCH FONG EU, Secretary of State

Deputy Secretary of State

	For use	of Offic	e of Adm Law	Date:	9-15	0 /			For	use by Secretary of State only
1.	AGENCY (See inst	CONTACT	PERSON FOR THIS FILING				TITLE			TELEPHONE
	Ros	salie	Clark, Chief	Regul	ations Dev	relo	pment Burea	u		445-0313
2.	_		(check one)	30-day Review			Emergency		Ķ	Certificate of Compliance (Complete Part 4 below)
	□ F	Regulato	ory changes resultin	g from Govt. Co	de 11349.7 r	eview	(Complete Part	6 below)		(complete fait 4 below)
		Vonsubs	tantive changes wi	th nonregulator	y effect		Printing Error (Correction		
3.	a. Sp	pecify C	alifornia Administra	ative Code title a	nd sections a	s foll	ows:			
			SECTIONS ADOR	PTED:						
	Title .	MPP	SECTIONS AME	NDED:						
			69-203 SECTIONS REPE	3.4; 69-206	.212, and	69-	212.8			
	b. Th	ne follov	ving sections listed	in 3a contain m	odifications to	tho	text originally m	ada availabla	to the	nublic NI/A
			January Hotel	ou contain in	odinoutions (c	tile	text originally illi	aue avaliable	to the	public. N/A
4.	CERTI	FICATE	OF COMPLIANCE	(Government Co	ode Section 1	1346	i.1(e): The above	-named ager	ncv of	ficer certifies that this agency
	compi	ied with	the provisions of G	overnment Cod	e Sections 11	346.	4-11346.8. (Che	ck one)	, .	and the agency
	-		he emergency adop							
	X v	vithin 1	20 days of the effec	tive date of the	emergency ad	optio	n of the above-re	eferenced reg	gulatio	ons.
5.	Is this	filing a	resubmittal of a pre	eviously disappr	oved or withd	rawn	regulation?			
	X N	10	Yes, if yes, give	date(s) of prior s	submittal(s) to	OAL				
6.	Is the	filing su y's revie	bmitted to carry out	amendments o	r repeals iden	tified	in the statement	of review co	mplet	ion submitted as a result of the
	X N	lo [Yes, if yes, give	date statement	was submitted	d to C	OAL			
7.	If thes	e regula	ations required prior	r review and app	proval or conc	urrer	ice by any of the	following age	encie	s, check appropriate box(es)
	F	air Polit	ical Practices Comm	nission			Building Standa (Attach approva	ards Commiss		, , , , , , , , , , , , , , , , , , , ,
			e Marshall (Attach a	• •		\mathbf{X}			ch nr	operly signed Std. 399)
		ther _						manoo (ritta	on pi	operty signed old. 300)
_	DUIS	BUCATION	(SPECIF	Y AGENCY)						
8.	a. ADI	MINISTRAT	IVE NOTICE REGISTER	HNIA	b. DATE OF FIL	NAL AG	ENCY ACTION	C. DATES OF A	11346.	BILITY OF MODIFIED REGULATION(S) (GOVT. B(c)
			r 16, 1988		April			N/A		
9.			of regulatory chang					structions or	n reve	rse)
	a. [-	ective 30th day afte			State	1.			
			ective upon filing w							
	c. [
	d. L	Eff	ective on Govt. Code Sect. 11	(Designal) 346.2(d)	ate effective d	ate ea	arlier than 30 day	ys after filing	with t	he Secretary of State pursuant
			tach request demor		ause for early	effec	tive date. Reque	st subject to	OAL a	approval.
	e. [for the type of order filed.)

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rule making procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL. Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

DELEGATED AUTHORITY ORDER

I hereby authorize and designate the following individuals as the agency contact persons who have authority, during the Office of Administrative Law review period, to make decisions and answer questions regarding regulations adopted by the Department of Social Services.

Rosalie P. Clark, Chief Regulations Development Bureau

James Rhoads, Assistant Chief Regulations Development Bureau

This designation shall be effective on $\frac{8-26-98}{2}$, 1988 and shall remain in effect until superseded or cancelled.

Linda S. McMahon

Director

8-26-88

Date

(1) Amend Section 69-203-41 to read:

DEFINITIONS (Continued) 69-203

69-203

- Cash Assistance (Continued)
 - For purposes of determining eligibility for RCA, RCA .41 means cash assistance provided to refugees who have been determined to be ineligible for AFDC or SSI/SSP and who have resided in the United States for no longer than the period of time required by federal regulations contained in 45 CFR Sections 400 et seg. or official issuances from the Director of the Federal Office of Refugee Resettlement.

HANDBOOK

1

•411 Federal regulations, effective October 1, 1988, set RCA time eliqibility at 12 months (45 CFR 400.2. 400.5. 400.203. 400.204. Sections 400.209).

10554 Welfare and Authority Cited: Sections 10553 and

Institutions Code.

Sections 45 CFR 400-2, 400-5, 400-203, 400-204, Reference:

and 400.209.

- (1) Amend Section 69-206-212 to read:
- 69-206 ELIGIBILITY FOR REFUGEE DEMONSTRATION PROJECT 69-206 (RDP) OR REFUGEE CASH ASSISTANCE (RCA) (Continued)
- 2 Eligibility Determination (Continued)
 - •212 Eligibility for RCA is limited to the number of months required in Section 69-203-41 following the refugee's date of entry in the United States. The month of entry, as indicated on the INS Form I-94, is counted as the first month. Unaccompanied refugee minors (Section 69-211) are not subject to the time limitation.
 - (a) A refugee who is within the number of months required in Section 69-203-41 following date of entry in the United States is referred to as a RCA time-eligible refugee for purposes of RCA.
 - (b) A refugee who has lived in the United States for more than the number of months required in Section 69-203.41 is referred to as a RCA time-expired refugee.
 - (c) Children born in the United States of refugee parents (Section 69-203.3) shall be considered time-expired based on the most recently arrived parent's expiration date or at the end of the number of months required in Section 69-203.41 from the child's birth date, whichever occurs sooner.
 - (d) Continued
 - (e) Continued

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code.

Reference: Sections 45 CFR 400.2, 400.5, 400.203, 400.204, and 400.209.

(1) Amend Section 69-212.8 to read:

69-212 UNACCOMPANIED REFUGEE MINORS (Continued)

69-212

- •1 through •7 (Continued)
- •8 Unaccompanied refugee minor cases shall be claimed under RCA. The time limit applicable to RCA cases required in Section 69-203.41 does not apply.

Authority Cited: Sections 10553 and 10554. Welfare and

Institutions Code.

Reference: Sections 45 CFR 400-2, 400-5, 400-203, 400-204,

and 400-209-

OFFICE OF ADMINISTRATIVE LAW

In this office of the Secretary of State of the State of California

CERTIFICATION

OF

APPROVAL

IMAY 0 1 1989

At 440 o'clock M.

MARCH FONG EU, Secretary of State

By Deputy Secretary of State

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

Submitting Agency: SOCIAL SERVICES

OAL File No: 89-0413-01

LINDA BREWER DIRECTOR 05/01/89

STATE OF CALIFORNIA STD Form 400 (Rev. 8/85)

FACE SHEET FOR FILING ADMINISTRATIVE REGULATIONS

RDB # 0489-11 (See Instructions on Reverse)

	19:	19 MAY 12	WITH THI	E OFFICE OF AD	MINISTRATIVE	LAW	0 / 0	
	ro:	3 mar 12 /2		ATION: I hereby			Second 3	ILED
		OFFIRE		ue and correct			in the office o	f the Secretary of State
	AD	MINISTRA		amended or rep			of the S	tate of California
		10 (11/4)		the information	specified on thi	s Face	AAA.	V 2 2 1000 43
	ENID	CASSED	Sheet is t	rue and correct.	-KC	CAR	MAPCH FONC	FIL Complete 6 20
	ENT	ORSED FOR FILING	Dana		NO		WANTON FORG	EU, Secretary of State
	-		DEPA	RTMENT OF SOC (AGENC	Y) SERVICE	2-4	Sy Alox	tup onle
	MAY	2 2 1989		118 W	1.11			Deputy
	eliling of As	laninistrotive Lo	AG	ENCY OFFICER WITH RUL	EMAKING ALITHOPITY			
	(Residence of the party)	Reserve			EMAKING AUTHORITY			
	For use of Office	of Adm Law	Date:	5-11-89			For use by Secr	etary of State only
1.	AGENCY CONTACT PE	RSON FOR THIS FILING			TITLE		TELEPHON	
	(See instructions)						-	
	Rosalie Cla	AND DESCRIPTION OF THE PERSON NAMED IN COLUMN 1	Re	gulations Dev	velopment Bu	reau	445-0	313
2.	Type of filing, (d	heck one)	30-day Review	v X	Emergency			of Compliance
	Regulatory	changes resulti	ng from Govt. Co	ode 11349.7 revie	w (Complete Part	6 below)	(Complete	Part 4 below)
	(And including)	ntive changes w			Printing Error			
3.				and sections as fol		Correction		
٥.	a. Opecity car	SECTIONS ADD		and sections as for	lows:			
	Title MPP		63-087	and 63-501.31	(k)(14)			
		SECTIONS AME	NDED:				,	
		SECTIONS REP	EALED:					
	b. The following	na sections listed	in 3a contain m	odifications to the	toxt originally m	ado available	to the nublic	
		ig cootions noted	oa contain iii	iodifications to the	text originally in	ade available	to the public	
4.	CERTIFICATE O	E COMPLIANCE	(Covernment C	ada Castian 1104	C 1/-> The			
٠.	complied with t	ne provisions of (Government Cod	le Sections 11346	.4-11346.8. (Che	e-named agen eck one)	icy officer certific	es that this agency
		emergency adop				,		
	within 120	days of the effer	ctive date of the	emergency adopti	on of the above-r	eferenced rea	ulations	
5.				oved or withdraw			arations.	
٥.	X No D			submittal(s) to OA				
_								
6.	agency's review	nitted to carry ou of regulations a	t amendments o dministered by i	r repeals identified t as of June 30, 19	d in the statemen	it of review cor	mpletion submitte	ed as a result of the
	√ No □			was submitted to				
7.	*							
/.				proval or concurre				ropriate box(es)
	(Include FF	al Practices Com PC approval stan	mission np)		Building Stand (Attach approve	lards Commiss al)	sion	
		Marshall (Attach		П			ch properly signe	d Std 300)
	Other				Department of	Tindrice (Attac	chi property signe	d 3td. 399)
		(SPECII	FY AGENCY)					
8.	a. PUBLICATION DA ADMINISTRATIVE	TE OF NOTICE IN CALIFO NOTICE REGISTER	DRNIA	b. DATE OF FINAL A	GENCY ACTION	C. DATES OF A	VAILABILITY OF MODIFI 11346.8(c)	ED REGULATION(S) (GOVT.
	N/	'A		F ///	140		N/A	
9.	Effective date of	regulatory chan	ges: (See Govern	5/11 nment Code Section	on 11346.2 and i	nstructions on	reverse)	
				e Secretary of Stat			-,	
	gammang.	ctive upon filing v						
				ired or allowed by	the following sta	atute(s):		
	d. Effec	ctive on	(Design					y of State pursuant
	to G	ovt. Code Sect. 1	1346.2(d).)					, o. otato parsuditi
	and the same of th		7	ause for early effe				
	e. X Effec	ctive on _6/1/89	Design (Design	ate effective date	<i>later than</i> the no	rmal effective	date for the type	of order filed.)

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL. Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

Adopt Section 63-087 to read:

63-087

IMPLEMENTATION OF RESOURCE AND INCOME EXCLUSIONS FOR RELOCATION RESTITUTION RECEIVED BY JAPANESE AND ALEUTIANS FOR INJUSTICES DURING WORLD WAR II (PL 100-383).

Effective June 1, 1989 the CWDs shall implement the adopted provision. The section affected is 63-501.3(k).

Authority Cited:

Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference:

Section 18901, Welfare and Institutions

Code.

Adopt MPP Section 63-501.3(k)(14) to read:

63-501 RESOURCE DETERMINATION (Continued)

63-501

.3 Exclusions from Resources

In determining the resources of a household, only the following shall be excluded:

- (a)-(j) (Continued)
- (k) Resources which are excluded for food stamp purposes by federal statute. The following is a listing of some of the resources excluded by federal statute:
 - (1)-(13) (Continued)
 - Payments received as restitution pursuant to the Civil Liberties Act of 1988, by individuals of Japanese ancestry who were interned during World War II; and payments received by Aleut residents of the Pribilof Islands and the Aleutian Islands west of Unimak Island pursuant to the Aleutian and Pribilof Islands Restitution Act, for injustices suffered while under United States control during World War II (Public Law 100-383).

Authority Cited:

Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference:

Section 18901, Welfare and Institutions Code; Public Law (PL) 100-383 [Title I, Section 105(f)(2), and Title II, Section 206(d)(2)]; and 31 USC Section 3803(c)(2)(C)(vii).

OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION

In the office of the Secretary of State of the State of California MAY 2 2 1989 4:30

OF

APPROVAL

MARCH FONG EU, Secretary of State

Deputy

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

Submitting Agency:

SOCIAL SERVICES

OAL File No:

89-0512-02

LINDA BREWER DIRECTOR

05/22/89

STATE OF CALIFORNIA STD Form 400 (Rev. 8/85)

FACE SHEET FOR FILING ADMINISTRATIVE REGULATIONS

89-0428-04C

(See Instructions on Reverse)
RDB #1188-54

OFFICE OF ADMINISTRATIVE LAW

ENDORSED APPROVED FOR FILING MAY 2 6 1989

For use of Office of Adm Law

WITH THE OFFICE OF ADMINISTRATIVE LAW CERTIFICATION: hereby certify that the attached are true and correct correct of regulations adopted, amended of repealed by this agency and that the information specified on this Face

Department of Social Services

AGENCY OFFICER WITH RULEMAKING AUTHORITY

Date: 4-27-8

Sheet is true and correct.

In the office of the Secretary of State
of the State of California

MAT 26 1989

At 4:45 c ck M.
MARCH FONG EU, Sucretary of State

For use by Secretary of State only

1.	AGENCY CONTACT PERSON FOR THIS FILING (See instructions)	TITLE	TELEPHONE
	Rosalie Clark, Chief Regul	ations Development Burea	u 445-0313
2.	Type of filing, (check one) 30-day Review	/ Emergency	X Certificate of Compliance
	Regulatory changes resulting from Govt. Co	ode 11349 7 review (Complete Port	(Complete Part 4 below)
	Nonsubstantive changes with nonregulator	- Comment	•
2			Correction
3.	a. Specify California Administrative Code title a	and sections as follows:	
	1000		
	SECTIONS AMENDED:		
	63-401 SECTIONS REPEALED:		
	b. The following sections listed in 3a contain m	odifications to the text originally m	ade available to the public: N/A
		odifications to the text originally in	ade available to the public.
4.	CERTIFICATE OF COMPLIANCE (Government C	ode Section 11346.1(e): The above	-named agency officer certifies that this agency
	complied with the provisions of Government Cooperation prior to the emergency adoption	le Sections 11346.4-11346.8. (Che	ck one)
_			eterenced regulations.
5.	Is this filing a resubmittal of a previously disappr		
	X No Yes, if yes, give date(s) of prior		
6.	Is the filing submitted to carry out amendments of agency's review of regulations administered by it	r repeals identified in the statemen	t of review completion submitted as a result of the
	X No Yes, if yes, give date statement		
7.			
1.	If these regulations required prior review and appropriate Fair Political Practices Commission	gament,	
	(Include FPPC approval stamp)	(Attach approve	ards Commission al)
	State Fire Marshall (Attach approval)	Department of	Finance (Attach properly signed Std. 399)
	Other		
8.	(SPECIFY AGENCY) PUBLICATION DATE OF NOTICE IN CALIFORNIA	L. DATE OF SINAL ASSESSMENT ASSESSMENT	
Ο.	a. PUBLICATION DATE OF NOTICE IN CALIFORNIA ADMINISTRATIVE NOTICE REGISTER	b. DATE OF FINAL AGENCY ACTION	C. DATES OF AVAILABILITY OF MODIFIED REGULATION(S) (GOVT. CODE SEC. 11346.8(c)
	December 30, 1988	April 27, 1989	N/A
9.	Effective date of regulatory changes: (See Govern		nstructions on reverse)
	a. Effective 30th day after filing with the		
	b. Effective upon filing with the Secreta		
	c. Effective on as requ		
	d. Effective on (Design	ate effective date earlier than 30 da	ys after filing with the Secretary of State pursuant

Attach request demonstrating good cause for early effective date. Request subject to OAL approval.

_ (Designate effective date later than the normal effective date for the type of order filed.)

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL.

 Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption
 of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the
 text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

DELEGATED AUTHORITY ORDER

I hereby authorize and designate the following individuals as the agency contact persons who have authority, during the Office of Administrative Law review period, to make decisions and answer questions regarding regulations adopted by the Department of Social Services.

> Rosalie P. Clark, Chief Regulations Development Bureau

> James Rhoads, Assistant Chief Regulations Development Bureau

This designation shall be effective on 8-26-98, 1988 and shall remain in effect until superseded or cancelled.

Linda S. McMahon

Director

8-26-88 Date

Adopt Section 63-086 to read:

63-086 IMPLEMENTATION OF REGULATIONS TO ADOPT A
RESIDENCY OPTION FOR PARTICIPANTS IN THE
GAIN WORK SUPPLEMENTATION PROGRAM

63-086

•1 Effective January 1• 1989 the CWDs shall implement the revised and adopted provisions• The section affected is 63-401•

Authority Cited: Sections 10553, 10554, and 18904, Welfare and

Institutions Code.

Reference: Section 18904, Welfare and Institutions Code.

63-401 RESIDENCY

63-401

- •1 A household must be living in the county in which it files an application for participation.
- •2 No individual may participate as a member of more than one household, or in more than one county in any month except for eligible residents of shelters for battered women and children (see Section 63-503-46) who were program participants in the dwelling of the abuser.
- •3 The CWD shall not interpret residency to mean domicile which is sometimes defined as a legal place of residence or principal home.
- •4 The CWD shall not impose any durational residency requirements•
- •5 The CWD shall not require an otherwise eligible household to reside in a permanent dwelling or have a fixed mailing address as a condition of eligibility. Nor shall residency require an intent to reside permanently in the county. Persons in a county solely for vacation purposes shall not be considered residents.
- •6 The CWD shall not require the otherwise eligible household to reside in the county which is providing food stamp benefits if the household is participating in the GAIN Work Supplementation Program*: Fthe CWD providing the AFDC benefits to these households shall also provide food stamp benefits to them.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference: 7 CFR 273.3 and Section 18904. Welfare and Institutions Code.

OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION

FILED
In the office of the Secretary of State
of the State of California

OF

APPROVAL

MAY 26 1269

At 1.45 o'clock 1. M.
MARCH FONG EU, Secretary of State

By Deputy Secretary of State

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

Submitting Agency: SOCIAL SERVICES

OAL File No: 89-0428-04

LINDA BREWER DIRECTOR 05/26/89

•	e. ng shington					
et A	ATE OF CALIFORNIA D Form 400 (Rev. 8/85) 1989 APR 28 PH 3 (ADMINISTRATIVE LAW) ENDORSED PROVED FOR FILING MAY 3 0 1989 For use of Office of Adm Law	WITH THE OF CERTIFICATION of are true adopted, ame and that the in Sheet is true and DEPARTMENT OF AGENCY OF CERTIFICATION OF	Not he reby and correct of and correct of and correct.	TIVE REGULATION INISTRATIVE active hat the active had act	ttach- ation gyne Face	(See Instructions on Reverse) RDB #0988-39 GA O O O O O O O O O O O O O O O O O O O
1.	AGENCY CONTACT PERSON FOR THIS FILING (See instructions) Rosalie Clark, Chief, Ro	egulations Deve		ureau		TELEPHONE 445-0313
2.	Type of filing, (check one) Regulatory changes resultin Nonsubstantive changes with			Emergency (Complete Part Printing Error (Certificate of Compliance (Complete Part 4 below)
3.	a. Specify California Administra SECTIONS ADDRESS Title MPP SECTIONS AMEN SEC	63-080 63-102; 63- 63-504-325 and 63-301	-300.515 a (h)352(a ; 63-505.3	nd .516; 63)(1)and.352 11 and .53;	(d)(1),(2) 63-601.43;	53-501.3(d),523(c)and .526 and (e); 63-503.2; 63-602.12; 63-605.355; the public: 63-080
4.	CERTIFICATE OF COMPLIANCE (complied with the provisions of G prior to the emergency adop within 120 days of the effect	overnment Code Sec tion	ctions 11346.4	I-11346.8. (Che	ck one)	officer certifies that this agency
5.	Is this filing a resubmittal of a pre	viously disapproved date(s) of prior subm		_		
6.	Is the filing submitted to carry out agency's review of regulations ad No Yes, if yes, give on the submitted to carry out agency's review of the submitted to carry out agency of the submitted to	amendments or repo ministered by it as o date statement was s	f June 30, 198	30?	t of review comp	pletion submitted as a result of the
7.	···	nission p) pproval) (AGENCY)	l or concurren	Building Standa (Attach approva	ards Commissio al)	•
8.	a. PUBLICATION DATE OF NOTICE IN CALIFOR ADMINISTRATIVE NOTICE REGISTER 11/25/80	NIA b.	4/27/89	NCY ACTION		NILABILITY OF MODIFIED REGULATION(S) (GOVT. 146.8(c) to 4/13/89

b. Effective upon filing with the Secretary of State. Effective on as required or allowed by the following statute(s):_ C. d. (Designate effective date earlier than 30 days after filing with the Secretary of State pursuant to Govt. Code Sect. 11346.2(d).) Attach request demonstrating good cause for early effective date. Request subject to OAL approval.

(Designate effective date later than the normal effective date for the type of order filed

Effective date of regulatory changes: (See Government Code Section 11346.2 and instructions on reverse)

Effective 30th day after filing with the Secretary of State.

a.

Effective on _

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL. Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

Adopt Section 63-080 to read:

63-080 IMPLEMENTATION OF REGULATIONS FOR CLEAN UP 63-080 PACKAGE #1

Effective on the first of the month 30 days after filing with the Secretary of State, the CWDs shall implement the revised and adopted provisions. The Sections affected are as follows: 63-102g.(2); 63-102p.(1)(C); 63-102r.(6); 63-102u.; 63-300.515a.; 63-300.516; 63-407.513; 63-501.3(d); 63-501.523(c); 63-501.526; and 63-502.331(h); 63-502.352(a)(1); 63-502.352(d)(1) and (2) and (e); 63-503.232(d); 63-503.253 and .255; 63-504.325; 63-505.311; 63-505.53; 63-601.43; 63-602.12, 63-605.355, 63-801.442 and 63-801.85 and .852.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and

Institutions Code.

Reference: Section 18904, Welfare and Institutions Code

and 7 CFR 272-1(g)-

63-102

- "Group living arrangement" means a public or private (2) nonprofit residential setting e serving no more than sixteen residents, that is licensed by the Department of Social Services as either a small family homer a large family homer or a group home. To be eligible for food stamp benefits, a resident of such a group living arrangement must be blind or disabled and receiving (Retirement, Survivors, ΙI under Title benefits Disability Insurance benefits) or Title XVI (SSI) of the if per Social Security Act. However, 63-402.225. Title XVI recipients are ineligible for food this ineligibility shall apply to Title XVI (SSI) recipients who are residing in group living arrangements.
- h. (Continued)
- i. (Continued)
- j. (Continued)
- k. (Continued)
- 1. (Continued)
- m. (Continued)
- n. (Continued)
- o. (Continued)
- p. (1) "Parental Control"
 - (A) (Continued)
 - (B) (Continued)
 - (C) For the purposes of determining failure to comply with the work requirements specified in Section 63-407*4* "parental control" as defined in this section shall apply to persons of any ages
- q. (Continued)
- r. (6) "Retail food store" means:

- An establishment or recognized department of (A) establishment, or a house-to-house trade route, whose eligible food sales volume, as determined by visual inspection, sales records, purchase records, or other inventory or accounting recordkeeping methods that are customary or reasonable in the retail food industry, is more for home than 50 percent for food items See Section preparation consumption. and route trade 63-102(h) +2 for house-to-house definition.
- s. (Continued)
- t. (Continued)
- u. (1) Reserved Underissuance" means the amount by which the allotment to which the household was entitled exceeds the allotment which the household received.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference: 7 CFR 271-2 and 273-1(d)(2).

63-300 APPLICATION PROCESS (Continued)

63-300

- .5 Verification (Continued)
 - •51 Mandatory Verification (Continued)
 - •515 Residency (Continued)
 - In certain unusual cases, such as some а. migrant farm worker households, homeless households or households newly arrived in the community, verification of residency may be impossible to obtain or may not In such instances. i F exist. applicant, with the county's assistance, has made reasonable efforts to verification and (1) verification cannot be obtained and (2) the applicant's statement regarding residency is not questionable as defined in Section 63-300.53, the county shall proceed with certification if the household is otherwise eligible. that verification determination residency cannot be obtained shall documented in the case file, per Section 63-300.556. Verification of residency shall be provided by these households prior to their next certification except for homeless households.

•516 Continuing Shelter Costs

Section specified in shelter costs 63-502.35, other than utilities, shall be verified if allowing the expense could potentially result deduction. However, verification shall be accomplished if the amount of rent is questionable and there is strong indication that the expense affect the amount of the deduction. Once this verification has been accomplished, the EW is not permitted to re-verify this expense unless the household has moved, reported amincrease change in the amount of its shelter costs that potentially affect the amount of the deduction (in which case only those changed individual costs shall be re-verified), or questionable as defined in Section 63-300.53.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference: Government Code Section 11349(d) and 7 CFR

273.2(f)(8)(ii)-

Amend Section 63-407-513 to read:

63-407 WORK REGISTRATION REQUIREMENTS (Continued)

63-407

- .5 Failure to Comply
 - •51 (Continued)
 - •513 No person of any age shall be considered the principal work registrant if that person is living under the parental control, as defined in Section 63-102(p), of another household member with a parent or person fulfilling the role of parent who is:
 - (a) Pegistered for work under the Food Stamp Program; or
 - (b) Exempt from food stamp work registration under Section 63-407-21c, e, or g.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference: 7 CFR 273.1(d)(2).

63-501 RESOURCE DETERMINATIONS (Continued)

63-501

Н

А

N

D

B

0

K

- 3 Exclusions from Resources (Continued)
 - d. Property which annually produces income consistent with its fair market value, even if only used on a seasonal basis. Such property shall include rental homes and vacation homes.

To determine if property is producing income consistent with its fair market value, the CWD may contact local realtors. local tax assessors, the Small Business Administration, Farmer's Home Administration, or other similar sources, to determine the prevailing rate of returns Newspaper classified advertisements can also be used as a resource.

Property may be considered as producing income consistent with its fair market value when the property earns the prevailing rate of return for similar usage of similar property in the area.

Net return is determined by deducting allowable expenses. If the property is vacant for some portion of the years only the prorated percentage of return which is for the period of occupancy shall be considered. All findings/determinations should be documented in the case file.

- •5 Resource Values (Continued)
 - •52 Handling of Licensed Vehicles (Continued)
 - •523 Licensed vehicles shall also be evaluated for their equity value, except for: (Continued)
 - Any other licensed vehicles (c) and from transport household members to employment or to and from training which i s preparatory education employment in or to seek employment. compliance with the job search employment vehicle Δ training criteria. customarily used to commute to and from employment shall be covered by this equity periods temporary exclusion during unemployment. The equity value of licensed

vehicles not covered by this exclusion, and of unlicensed vehicles not excluded by Section 63-501.3(c), (d) and (e), shall be attributed toward the household's resource level.

- •524 (Continued)
- •525 (Continued)

TABLE I DETERMINING VALUE OF LICENSED VEHICLES sten 1 Step 2 Step 3 Determine Foir Market Value* Totally exclude if: Determine Equity Value, If' Not Exempt for the Following Reasons: 1. Exempt under Step 1 1. Use "blue book" for 1. Income producing (over 50%) wholesale basic value CALIFORNIA-SDSS-MANUAL-2. Exempt under Step 1 2. Vec "blue book" for 2. Annually producing income wholegale basic value consistent with FMV 3. If above cannot be used: 3. One car, regardless 3. Necessary to employment of use household verification other than daily newspaper ad commuting, e.g., tax aspendment traveling salesman other reliable sources 4. Used to seek or attend 4. Household home training or education preparatory to employment 5. One car, per physically 5. Used to transport a disabled household member physically disabled household member IF THE FAIR MARKET VALUE AND COURT ONLY THE EXCESS OVER IF HOT OF THE ABOVE GO TO THE EQUITY ARE DETERMINED FOR \$4500 FOR EACH VEHICLE STEP 2 ANY ONE VEHICLE, ONLY THE THEN GO TO STEP 3 GREATER OF THE TWO MIOURES

· Equity value equals FHV less encumbrances.

₹ B 4 •

468 replaces Rev.

SHALL BE COUNTED TOWARD THE HOUSEHOLD'S RESOURCE LIMITS

HANDBOOK

•526 Determining Value of Licensed Vehicles

TABLE 1

Step 1 Totally exclude if: 1. Income producing (over 50%) 2. Annually producing income consistent with FMV

Step 2

Step 3

Determine Fair Market Value (FMV) Determine Equity Value* if Not Exempt for the Following Reasons:

- 1. Use "blue book" for wholesale basic value
- 1. Exempt under Step 1
- 2. If above cannot be used, then use:
- 2. One car, regardless of use

- 3. Necessary to employment other than daily commuting, e.g., traveling salesman
- ·Household verification ·Newspaper ad
- 3. Used to accept or continue employment
- .Tax assessment
- .Other reliable source
- 4. Household home

4. Used to seek or attend training or education preparatory to employment

5. Used to transport a physically disabled household member

IF NONE OF THE ABOVE GO TO STEP 2

COUNT ONLY THE EXCESS OVER \$4500 FOR EACH VEHICLE AND IF THE TOTAL ANY DNE VEHICLE. ONLY EXCESS DOES NOT EXCEED THE HOUSEHOLD'S MAXIMUM TWO AMOUNTS SHALL ALLOWABLE RESOURCE LIMIT BE COUNTED TOWARD THEN GO TO STEP 3

IF THE FMV AND EQUITY ARE DETERMINED FOR THE GREATER OF THE THE HOUSEHOLD'S RESOURCE LIMITS

* Equity value equals FMV less encumbrances.

HANDBOOK

Authority Cited: Sections 10553, 19554, and 18904, Welfare and Institutions Code.

Reference: Section 10554. Welfare and Institutions Code and 7 CFR 273.8(h)(4)(iii).

Amend Sections 63-502-331(h)+ -352(a)(1) and -352(d)(1)+ (2) and (e) to read:

63-502 INCOME: EXCLUSIONS AND DEDUCTIONS (Continued) 63-502

- Income Deductions (Continued)
 - .33 Excess Medical Costs (Continued)
 - 331 Allowable medical expense items are: (Continued)
 - Actual cost of transportation provided that (h) the allowance shall not exceed the actual the least expensive mode of transportation (including common carrier) reasonably available to the recipient; and treatment obtain medical lodging to When a more costly means of services. private transportation, such as a taxi or is the only means available, or has been determined by the county to have given and necessary reasonable medical circumstances, individual"s costs of such transportation shall actual be allowed. The CH9 may compute the costs private automobile by using the AFDE standard medical mileage allowance and further documentation from the reauire recipienta
 - .34 Dependent Care (Continued)
 - .35 Shelter Costs (Continued)
 - •352 Standard Utility Allowance
 - (a) (Continued)
 - The SUA shall also be made available (1)households receiving assistance payments made under the Low Income Home Energy Assistance Act Households which of 1981. (LIHEAA) assistance energy made under a program other payments than the LIHEAA of 1981, are eligible for the SUA only if they continue heating out-of-pocket incur during any month expenses cooling

covered by the certification period. To determine if a household incurs an cooling out-of-pocket heating or to the energy expense in addition assistance vendor payments, the CWD shall prorate the energy assistance tsuch ਹੇ 5 payments payments) over the entire heating or payment season the cooling intended to cover.

- (b) (Continued)
- (c) (Continued)
- (d) (Continued)
 - shall bе cost-of-living (1) The calculated by SDSS based on the weighted average of the Fuel Other Utilities Index of the Consumer Price Index for All Urban Consumers (CPI-U), as when published by the U.S. Department of Labor. Bureau of Labor Statistics for Los Angeles-Long and Beach-Anaheim+ 9tego. Francisco-Oakland and San The weighting factor for each area is used by the State Department of Industrial Relations to calculate the Price California Consumer (CCPI).
 - percentage change (2) The 12-month determined shall be for a period ending with June of which year for preceding cost-of-living adjustment will take effect. The SUA in effect during the preceding January month of calendar year in which the adjustment will take place increased/decreased by the 12-month percentage change, with the resulting SUA to be rounded to the nearest The result shall constitute dollar. the new SUA (see Handbook Section 63-1101-26).

(e) When the SUA is revised due to the annual adjustments, it shall be applied to all households on the effective date of the revised SUA (see Handbook Section 63-1101-26). The change to the new SUA shall not be considered a switch from the actual amounts to the SUA for purposes of Section 63-502-352(c).

Authority Cited: Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference: Government Code Section 11349(c) and (d), Section 10554, Welfare and Institutions Code and 7 CFR 273-9(d)(6)(vi) and 273-10(d)(6).

Amend Section 63-503.2 to read:

- 63-503 DETERMINING HOUSEHOLD ELIGIBILITY AND BENEFIT 63-503 LEVELS (Continued)
- *2 Determining Resources* Income and Deductions (Continued)
 - .23 (Continued)
 - 232 Retrospective Budgeting (Continued)
 - (d) Discontinued Income

o f this section. the purposes discontinued income is any income household received in a beginning budget month from a source that no longer provides income to the household, except when been discontinued due to has income participation in a strike or 🔻 a household member other than the primary wage earner. voluntarily quits a job without good cause in accordance with Section 63-408.4.

- -24 Determining the Eligibility and Benefit Level of Households Excluded from Retrospective Budgeting (Continued)
- .25 Determining Deductions For All Households (Continued)
 - 253 Anticipating/Estimating Expenses

CWD shall calculate migrant farmworker nonmonthly reporting households' expenses based on. the expenses the household expects to be billed for during the certification period. Anticipation the expenses shall be based on the most recent month's bills, unless the household is reasonably certain a change will occur. When the household is not claiming the standard utility allowance, anticipate changes during the may certification period based on last year's bills from the same period updated by overall price increases; or, if only the most recent bill utility cost increases or decreases over the months of the certification period may be based on utility company estimates for the type of dwelling and utilities used by the household. The CWD shall not average past expenses. such

utility bills for the last several months, as a method of anticipating utility costs for the certification period. For households which shall be subject to retrospective budgeting the procedures in Section 63-503-212(c)(1) shall be used to estimate expenses in the beginning months.

- 254 (Continued)
- •255 Expense Conversion Procedures

For migrant farmworker nonmonthly reporting households the income conversion procedures of Section 63-503.242(h)(l) shall also apply to expenses billed on a weekly or biweekly basis.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and

Institutions Code.

Reference: 7 CFR 273-21(b)(2) and (j)(1)(vii)(8)(2)-

Amend Section 63-504.325 to read:

63-504 HOUSEHOLD CERTIFICATION AND CONTINUING ELIGIBILITY (Continued)

63-504

- .3 Monthly Reporting (Continued)
 - •32 Complete CA 7 (Continued)
 - •325 Verification is provided for gross nonexcluded earned income each month and nonexcluded unearned income when first reported and when there is a change in the amount of income received, except as specified in Sections 63-505-311, and 63-504-325(a).
 - (a) For child/spousal support disregard payments, the agency record shall be the verification.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and Institutions Code.

Reference: Section 11349(c), Government Code; Section 10554, Welfare and Institutions Code; and 7 CFR 273-21(i)(1).

63-505 HOUSEHOLD RESPONSIBILITIES (Continued)

63-505

- Reported Information for Monthly Reporting Households (Continued)
 - -31 (Continued)
 - of any PA, FC, GA, RCA, or ECA or child/spousal support disregard payments paid by the CWD from which the household is receiving food stamp benefits.
- 4 (Continued)
- •5 Reporting Changes for Households Excluded from Monthly Reporting Requirements (Continued)
 - •53 Timeliness Requirement for Reporting Changes of Nonmonthly Reporting Households

All households shall report changes within 10 days of date the change becomes known to the household nonmonthly reporting micrant farmworker households who file PA monthly reports. reporting period will begin the day the change becomes The change may be reported by telephone, by personal contact, or by mail, and may be reported by authorized household's the household member. representative, or any person having knowledge of the household's circumstances. When the report is made by mail, it may not reach the CWD within the ten-day Households will have met the reporting period. requirement provided the letter is postmarked within the ten-day period. Migrant farmworker Nonmonthly reporting households which report changes on the PA monthly form shall be considered to have met their reporting food stamp reporting requirements.

This reporting requirement does not apply to households incurring an increase in monthly medical expenses of \$25 or more. To be permitted a deduction for an increase in medical expenses, the household must report the expense in the month of billing or when the bill otherwise becomes due, in accordance with Section 63-503-251 (medical expenses billing).

It is likely that households will not become aware of the exact amount of the decrease in monthly medical costs until the end of the month, when all expenses can be totaled. The CWD shall take the following action on properly reported decreases in medical expenses:

- •531 (Continued)
- •532 (Continued)

Authority Cited: Sections 10553, 10554, and 18904, Welfare and

Institutions Code.

Reference: Section 11349(d), Government Code; and 7 CFR

273-12(a)(1)(i) and 273-21(h).

Amend Section 63-601-43 to read:

63-601 COUNTY WELFARE DEPARTMENT RESPONSIBILITIES 63-601 (Continued)

- .4 Destruction of Unusable Coupons
 - •43 If the value of the coupons to be destroyed exceeds \$2500 per coupon issuer or bulk storage point per month* the county shall request FNS approval prior to any destruction of the coupons.

Authority Cited: Sections 10553+ 10554+ and 18904+ Welfare and

Institutions Code.

Reference: 7 CFR 274-8(b)(3).

Amend Section 63-602-12 to read:

63-602 ISSUANCE SYSTEMS

63-602

- •1 Systems Classifications
 - •11 Types of Issuance Systems (Continued)
 - •12 Food Stamp On-Line Issuance System (FSOLIS)

CWDs with 2,000 or more food stamp households shall use an SDSS approved <u>FSQLIS</u> for automated issuance method as their sole over-the-counter issuances method unless that a FSQLIS is not cost effective. CWDs with fewer than 2,000 food stamp households may use a FSQLIS for as their sole over-the-counter issuances system if a cost benefit analysis, including all cost data elements, is submitted to and approved by SDSS. Additionally, CWDs with 2,000 or more households shall submit a cost benefit analysis to SDSS (see Section 63-041) that shall:

Authority Cited: Sections 10553, 10554, and 18904, Welfare and

Institutions Code.

Reference: 7 CFR 274-2(a)-

Amend MPP Section 63-605 to read:

63-605 COUPON/ATP REPLACEMENTS (Continued)

63-605

- 3 CWD Responsibilities (Continued)
 - •35 (Continued)
 - Documentation exists indicating the likelihood of fraud intentional Program violation; such as a match between the signature in the original ATP that had been transacted and the signature on the replacement request, or the issuance unit has noted the recipient's correct food stamp identification number on an original ATP that has been transacted, unless the household reported its ID stolen.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and

Institutions Code.

Reference: 7 CFR 273.16(c).

63-801 CLAIMS AGAINST HOUSEHOLD (Continued)

63-801

- 4 Collecting Claims Against Households and Sponsors of Alien Households (Continued)
 - 44 Action Against Households and Sponsors of Alien Households Which Fail to Respond (Continued)
 - If any nonparticipating or participating household against whom collection action has been initiated error claim for repayment of an administrative DFA 377.78. respond to the first not additional repayment notices shall be sent reasonable intervals, such as 30 days, until the household or the sponsor has responded by paying or agreeing to pay the claim (Repayment Agreement. DFA 377.7C) +: or until the criteria for suspending collection action, specified in Section 63-801.5. have been meta; or until the CWD initiates other collection actions.
- •5 (Continued)
- .6 (Continued)
- .7 (Continued)
- .B Submission of Payments (Continued)
 - .85 Returned Coupons

The CWD shall destroy may return to inventory any coupons or coupon books which are received. intact and in usable form. collected from households as payment for claims. The CWD shall destroy. in accordance with the procedures outlined in this section. any coupons or coupon books which are not returned to inventory.

- *851 (Continued)
- *852 The CWD shall require the collection points to void, immediately upon receipt, all any coupons collected as payment and not returned to inventory, and either send the coupons to a coupon destruction point or hold the subject coupons in secure storage pending examination and destruction by the CWD at the claims collection point.

Authority Cited: Sections 10553, 10554, and 18904, Welfare and Institutions Code.

7 CFR 273-18(d)(4)(ii) and -18(i)-Reference:

OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION

OF

In this office of the Secretary of State of the State of California

APPROVAL

MAY 3 0 1989, At 3 200 o'clock M. MARCH FONG EU, Secretary of State By March Fong EU, Secretary of State

Deputy Secretary of State

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

Submitting Agency: SOCIAL SERVICES

OAL File No: 89-0428-05

(Except Section 63-501)

LINDA BREWER DIRECTOR 05/30/89

STATE OF CALIFORNIA STD Form 400 (Rev. 8/85)

FACE SHEET

(See Instructions on Reverse)

89-0608-01

non con -8 th 9 07 OFFICE CE ADMINISTRATIVE LAW

APPROVED FOR FILING
JUL ~ 5 1989

FOR FILING ADMINISTRATIVE REGULATIONS WITH THE OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION: I hereby certify that the attached are true and correct copies of regulations adopted, amended or repealed by this agency and that the information specified on this Face Sheet is true and correct.

Department of Social Services

(AGENCY)

AGENCY OFFICER WITH RULEMAKING AUTHORITY

5-3(-89)

RDB #0988-40

FILED
In this office of the Secretary of State
of the State of Celifornia

JUN 0 5 1989

At 423 o'clock P.M.

MARCH FONG EU, Secretary of State

By Deputy Secretary of State

	Odine et Administrative Law			AGENCY OFFICER WITH RULEMAKING AUTHORITY						
	For t	use of (Office of Adm Law	Date:	5-31-89			For use by Secretary of State only		
1.		NCY CON'	TACT PERSON FOR THIS FILING (ns)			TITLE		TELEPHONE		
	Ros	alie	Clark, Chief, R	egulations	Development B	ureau		445-0313		
2.		e of fil	ing, (check one)	30-day Review		Emergency		Certificate of Compliance (Complete Part 4 below)		
	님		latory changes resultin		-					
	Nonsubstantive changes with nonregulatory effect Printing Error Correction									
3.	d.	a. Specify California Administrative Code title and sections as follows: SECTIONS ADOPTED:								
	Titl	e MPI								
SECTIONS AMENDED:										
SECTIONS REPEALED: Chapters 29-030, 050, 070, 080 and 100; Sections 29-017, 019, ar							9-017, 019, and 061.			
	b.	The fo	llowing sections listed	in 3a contain m	odifications to the	text originally ma	ade available	e to the public:		
4.	CEI	CERTIFICATE OF COMPLIANCE (Government Code Section 11346.1(e): The above-named agency officer certifies that this agency complied with the provisions of Government Code Sections 11346.4-11346.8. (Check one)								
			to the emergency adop			,	,	,		
		within 120 days of the effective date of the emergency adoption of the above-referenced regulations.								
5. Is this filing a resubmittal of a previously disapproved or withdraw					oved or withdrawn	regulation?				
	X	No Yes, if yes, give date(s) of prior submittal(s) to OAL:								
6.	ls thage	Is the filing submitted to carry out amendments or repeals identified in the statement of review completion submitted as a result of the agency's review of regulations administered by it as of June 30, 1980?								
	X									
7.	If th	If these regulations required prior review and approval or concurrence by any of the following agencies, check appropriate box(es)								
			Political Practices Comm de FPPC approval stam			Building Standa (Attach approva	ards Commis	ssion		
		State	Fire Marshall (Attach a	approval)	val) Department of Finance (Att			ach properly signed Std. 399)		
	Other(SPECIFY AGENCY)									
8.	a.	PUBLICA	TION DATE OF NOTICE IN CALIFOR		b. DATE OF FINAL AG	ENCY ACTION	C. DATES OF	AVAILABILITY OF MODIFIED REGULATION(S) (GOVT.		
			27/89		5/31/89		N/A	C. 11346.8(c)		
9.	Effe	Effective date of regulatory changes: (See Government Code Section 11346.2 and instructions on reverse)								
	a.	X	Effective 30th day after					,		
	b.									
	C.					wed by the following statute(s):				
	d.		to Govt. Code Sect. 11	ctive on(Designate effective date <i>earlier than</i> 30 days after filing with the Secretary of State pursuant ovt. Code Sect. 11346.2(d).)						
		_	Attach request demonstrating good cause for early effective date. Request subject to OAL approval.							
	e.		Effective on	(Design	ate effective date /a	ater than the nor	mal effective	e date for the type of order filed.)		

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order cidelegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL. Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

R

```
29-017 STATE OF CALIFORNIA - DEPARTMENT OF EMPLOYMENT - NUMERICAL LIST OF
                                                                                                    29-017
        LOCAL ORFICES AND D.I. DISTRICT OFFICES
              ALHAMBRA 1412 South Garfield Avenue, 91801
         002 CULVER CITY 10829 Venice Boulevard, Los Angeles, 90034
               GLENDALE 1255 South Central Avenue, 91204
               HOLLYWOOD 1116 North McCadden Place, Los Angeles, 90038
               FLORENCE \ 2121 Firestone Boulevard, Los Angeles (P.O. Box 72002, 90038)
        ±005
              INGLEWOOD 4540 West Century Boulevard (P.O. Box 41, 90306)
PASADENA 1207 East Green Street, 91101
              POMONA 150 Last Arrow Highway, 91767
              SAN FERNANDO 1520 San Fernando Road, 91341
        #012 SAN PEDRO 435 West Eighth Street, 90731
              SANTA MONICA 430 Broadway, 90401
        ±014
              TORRANCE 1220 Engracia, 90501
        #015 VAN NUYS 14404 Sharman Way, 91405
         016 WHITTIER 7240 South Greenleaf Avenue, 90602
017 FULLERTON 233 East Commonwealth Avenue, 92632
         018 WEST COVINA 933 Glendora Avenue, 91790
              NORTH HOLLYWOOD 11308 Veddington Street, 9160/
SAN FRANCISCO COMMERCIAL AND SERVICE 1400 Howard Street, 94103
         019
        021
              SAN FRANCISCO INDUSTRIAL AND MARITIME 1420 Howard Street, 94103
        #022
         023 TAHOE 3452 Highway 50, South Lake Tahoe (P.O. Box 1299, 95705)
         026 LODI 200 East Oak Street, 95242
              MONTEREY 480 Webster Street (P.O. Box 1/50, 93940)
         027
             WATSONVILLE 215 Van Ness Avenue, 95076
         028
         029 HOLLISTER 43 North San Benito Street, 95023
         030 AUBURN 100 El Dorado Street, 95603
         032 BERKELEY 1375 University Avenue. 94/702
              OAKLAND 1225 Fourth Avenue, 94606)
        *033
         034 HAYWARD 24790 Amador Street, 94544
              RICHMOND 344 - 21st Street, 94801
PITTSBURG 1150 Harbor Street, 94565
SAN FRANCISCO MARITIME 1400 Howard Street (2nd Floor), 94103
         035
        -036
        *037
         038
             IND10 83-151 Requa, 92201
              ONTARIO 1000 West Fourth Street, 91762
         039
             RIVERSIDE 3460 Orange (P.O. Box 1239, 92502)
         040
             SAN BERNARDINO . 480 Mountain View Avenue, 92401
         041
             SANTA ANA 1218 Hemlock May, 92707
PALO ALTO 449-453 Sherman Avenue, 94306
        043
              SAN JOSE 1345 The Alameda, 95126
        ±044
         045
              SALINAS 346 Front Street (P.O. Box 600, 93903)
              SAN MATEO 3520 El Cámino Real, 94403
SANTA CRUZ 420 May Avenue, 95060
         046
         048 EL CENTRO 100 North Imperial Avenue (P.O. Box 458, 92244)
        ±049 SAN DIEGO 425 West F Street, 92101
         050 HANFORD 400 East Sixth (P.O. Box 300, 93230)
             MADERA 213 South C Street, 93637
MERCED 1205 Vest 18th Street (P.O. Box 800, 95340)
VISALIA 321 South Bridge, 93277
         051
         052
         953
        #054 SOUTH SAN FRANCISCO 215 Miller Avenue (P.O. Box 588, 94083)
        055 FRESNO 1950 0 Street, 93721
              GRASS VALLEY 309 Neal Street, 95945
         056
              PLACERVYLLE 893 Spring Street, 95667
         057
             VALLEJØ 1440 Marin, 94591
        058
              SACRAMENTO 711 N Street, 95814
       ±059
              STOCKTON 135 West Fremont Street, 95202
        060
        061
              SONORA 10 Wyckhoff Street, 95370
         062
              MODESTO 629 - 12th Street (P.O. Box 3227, 95353)
              NAPA 1355 Division Street, 94558
        063
             SAN RAFAEL 805 E Street, 94901
         064
             UKIAH 208 Mason Street (P.O. Box 209, 95482)
             SANTA ROSA 620 Healdsburg Avenue, 95401
             PETALUMA 714 Petaluma Boulevard North, 94952
```

* Indigates UI only.

Issued 12/1X67 Recodified 2/1/68

```
TINTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS
29-017 (Cont.)
                                     RELEASE OF AND SECURING INF. FROM DEPT. OF EMPLOY
                                                                                                                         29-017
29-017 STATE OF CALIFORNIA - DEPARTMENT OF EMPLOYMENT - NUMERICAL LIST OF
          LOCAL OFFICES AND D.I. DISTRICT OFFICES (Continued)
           068 PORTERVILLE 64 East Putnam (P.O. Box 1232, 93257)
            070 SANTA BARBARA 130 East Ortega, 93101
            071 SAN LUIS\OBISPO 817 Palm Street (P.O. Box 1229, 93402)
            072 SANTA MARNA 712 East Chapel Street, 93454
            073 VENTURA 1368 Thompson Boulevard, 93003
            076 GILROY 590 Worth Monterey Street, 95020
077 BAKERSFIELD 924 Que Street, 93301
           078 BISHOP 168 West Line Street, 93514
080 CHICO 240 West 7th Street, 95926
081 OCEANSIDE 141 Capyon Drive, 92054
            082 MARYSVILLE 1204 & Street, 95901
            083 QUINCY 205 Lawrence Street (P.O. Box 788, 95971)
            084 OROVILLE 2060 Park Avenue, 95965
          *085 WILMINGTON 400 North Marine Avenue, 90744
086 FORT BRAGG 115 South Tranklin Street (P.O. Box 645, 95437)
089 YREKA 601 South Main Street, 96097
090 ALTURAS 113 East North Street, Room 2 (P.O. Box 1664, 96101)
            091 DUNSMUIR 5838 Dunsmuir Avenue, 96025.
            092 REDDING 1325 Pine Street, \96001
            093 SUSANVILLE 1408 Main Street 96130
094 RED BLUFF 836 Washington Street (P.O. Box 649, 96080)
            095 EUREKA 409 K Street (P.O. Box\994, 95501)/
            102 LANCASTER 44902 North Tenth Street, 9353#
          103 COMPTON 212 East Arbutus Street, 90220
104 DUARTE 1805 East Huntington Drive, 91010
#105 EAST LOS ANGELES 944 South Indiana Street, 90023
E
            110 CRESCENT CITY 485 | Street, 95531
           #114 ALAMEDA 2437 Lincoln Avenue, 945017
          #114 ALARDA 243/ Lincoln Avenue, 3-35/
116 WOODLAND 439 - 2nd Street, 95695

*118 LONG BEACH 1313 Pine Avenue, 908/3

*121 LOS ANGELES 1405 South Broadway, 90015
124 LOS ANGELES PROFESSIONAL 3223 West 6th Street (8th Floor), 90005
125 NORWALK 12715 Pioneer Boulevard, 90650
            130 TURLOCK 202 Lander Avenue, 95380
            138 ESCONDIDO 329 East Valley Parkway South, 92025
           *146 CHULA VISTA 428 F Street,/92010
           #147 EL CAJON 133 East Park Avenue, 92020
174 LOS ANGELES APPAREL INDUSTRY 1400 South Hill Street, 90015
            201 BAKERSFIELD DI P.O. Box 1633, 93302
202 CHICO DI P.O. Box 1500, 95926
            203 EUREKA DI P.O. Box 4000, 95501
204 FRESNO DI P.O. Box 2325, 93723
            205 LONG BEACH DI P.O/ Box 469, 90801
            206 LOS ANGELES DI P.O. Box 3096, 90054
207 OAKLAND DI P.O. Box 1857, 94604
208 REDDING DI P.O. Box 1898, 96001
209 SACRAMENTO DI P.O. Box 711, 95803
210 STOCKTON DI P.O. Box 1649, 95201
           211 SAN BERNARDINO DI P.O. Box 781, 92403
            212 SAN DIEGO OI P.O. Box 831, 92112
            213 SAN FRANÇISCO DI P.O. Box 3534, 94119
                   SAN JOSE DI P.O. Box 637, 95106 ...
SANTA BARBARA DI P.O. Box 1529, 93102
            214
            215
                   SANTA/ROSA DI P.O. Box 700, 95402
            216
                   GLENDALE DI P.O. Box 990, 91209
            218
            219
                   SANTA ANA DI P.O. Box 1466, 92702
                   SANTA MONICA DI P.O. Box 1500, 90406
                   YAN NUYS DI P.O. Box 7708, 91409
             222 WHITTIER DI P.O. Box 4707, 90607
             425/ LOS ANGELES CENTRAL YOC 1830 West Pico Boulevard, 90006
             426 AVALON YOC 3916 South Broadway, Los Angeles, 90037
* Indicates UI only.
```

CALIFORNIA-SDSW-MANUAL-O

Issued 12/1,

Issue 161

CALIFORNIA-SDSW-MANUAL-O

Issued 12/1/67

```
INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS RELEASE OF AND SECURING INF. FROM DEPT. OF EMPLOY
       29-017 (Cont.)
      29-017 STATE OF CALIFORNIA - DEPARTMENT OF EMPLOYMENT - ALPHABETICAL LIST OF
                                                                                                                                                     29-017
                   LOCAL OFFICES AND D.I. DISTRICT OFFICES (Continued)
                   *ALAMEDA 114 Phone 523-3736.
*ALHAMBRA 001 Phone 289-7744
                    ALHAMBRA YOA 449 Phone 283-1151
                    ALTURAS 090 Phone 233-2710
AUDURN 030 Phone 885-3775
                    AVALON YOC 426 Phone 744-2121

BAKERSFIELD 077 Phone 327-4692 Ext. 242

BAKERSFIELD YOC 436 Phone 681-2265
                    BAKERSFIELD DI 20 Phone 327-4692 Ext. 207
                    BERKELEY BRANCH YOC 445 Phone 848-1673
BERKELEY 032 Phone 843-1389
                    BISHOP 078 Phone 872 2701
                    CHICO 080 Phone 342-3381
                    CHICO DI. 202 Phone 342-3581
                  *CHULA VISTA 146 Phone 427-2656
COLTON YOC 433 Phone 825-9333
COMMUNITY SKILL CENTER 579 Phone 770-1210
                    COMPTON 103 Phone 639-8180 CRESCENT CITY 110 Phone 464-211
                   CULVER CITY 002 Phone 837-018 \\
DUARTE 104 Phone 359-6601
                    DUNSMUIR 091 Phone 235-4865
R
                  *EAST LOS ANGELES 105 Phone 268-7266
EAST LOS ANGELES CEP 513 Phone 264-5650
                   EAST LOS ANGELES SERVICE CENTER 570 Phone 264-5100
E
                   EAST LOS ANGELES SKILL CENTER 580 Phone 268-2838 EAST LOS ANGELES YOC 448 Phone 264-5700 EAST SAN JOSE BRANCH YOC 447 Phone 286-8120
                  *EL CAJO:1 147 Phone 442-0241
                   EL CENTRO 048 Phone 352-1801
                   ESCONDIDO 138 Phone 745-6211
                   EUREKA 095 Phone 443-0801
                 EUNEKA D1 203 Phone 443-0801
#FLORENCE 005 Phone 582-8631
FLORENCE YOC 427 Phone 750-8250
                  FUNENCE 10L 42/ Phone /50-32;
FORT BRAGG 086 Phone 964-4881
FRESNO 055 Phone 485-3330
FRESNO YOC 438 Phone 485-2760
FRESNO D1 204 Phone 485-3330
                   FULLERTON 017 Phone 526-6651
                   GILROY 076 Phone 842/2164
                  GLENDALE 003 Phone 247-1321
                  GLENDALE DI 218 Phone 247-1321
GPASS VALLEY 056 Phone 273-8471
HAMFORD 050 Phone 582-2571
HAYWARD 034 Phone 783-7211
                  HAYWARD YOC 446 Phone 582-3007
                HOLLISTER 029 Phone 637-3776
*HOLLYWOOD 00 Phone 461-9121
                HOLLYWOOD 556 Phone 461-9121
INDIO 038 Phone 347-0761
*INGLEWOOD 006 Phone 674-2531
INGLEWOOD 558 Phone 674-2531
LANCASTER 102 Phone 942-1146
                  LODI 026 Phone 369-2753
                  LONG BEACH
                     *1/8 Phone 437-0171
                      555 Phone 437-0171
CENTRAL YOC: 428 Phone 437-0171
                      BRANCH 529 Phone 437-0171
                      DI 205 Phone 437-0171
    * Indigates UI only.
          FORNIA-SDSW-MANUAL-O
```

Issue 162

Tssued 1271

Recodified 2/1

```
INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS
                                                                                                29-017 (Cont.)
                     RELEASE OF AND SECURING INF. FROM DEPT. OF EMPLOY.
        STATE OF CALIFORNIA - DEPARTMENT OF EMPLOYMENT - ALPHABETICAL LIST OF
                                                                                                         29-017
29-017
         LOCAL OFFICES AND D.F. DISTRICT OFFICES (Continued)
         LOS ANGELES
            APPAREL INDUSTRY 174 Phone 744-2121
            CASUAL LABOR 505 Phone 744-2121 CENTRAL YOC 425 Phone 744-2121
            COMMERCYAL 551 Phone 744-2121
        INDUSTRIAL 557 Prione 744-2121

*LOS ANGELES 121 Prione 744-2121

PROFESSIONAL 124 Prione 744-2121

SERVICE 552 Prione 744-2121

D1 206 Prione 744-2121

MADERA 051 Prione 674-4683

MARYSVILLE 082 Prione 743-1561
        MERCED 052 Phone $22-8025
        MODESTO 062 Phone 324-7921
        MONTEREY 027 Phone 375-4191
        NAPA 063 Phone 226-9947
        NORTH HOLLYWOOD 019 Phone 766-4301
        NORWALK 125 Phone 868-3713
        DAKLAND
           *033 Phone 835-8000 Ext. 300
           507 Phone 835-8000 Ext. 200
            ADULT OFFICE 568 Phone 835-4533
            CENTRAL YOC 432 Phone 835-4142
            EAST OAKLAND BRANCH YOC 443 Phone 535-0900
                                                                                                     R
            SKILL CENTER 578 Phone 653-6026
           WEST OAKLAND BRANCH YOC 444 Phone 45,1-3252
        DI 207 Phone 835-8000 Ext. 331
OCEANSIDE 081 Phone 722-1544
        ONTARIO 039 Phone 986-3811
        DRANGE COUNTY YOU 450 Phone 543-011/1
        OROVILLE 084 Phone 533-1535
        PACDIMA YOC 430 Phone 896-8111
        PALO ALTO 043 Phone 326-6590.
PASADENA 008 Phone 449-1213
        PETALUMA 067 Phone 762-4501
        PITTSBURG 036 Phone 439-9186/
        PLACERVILLE 057 Phone 622-2525.
        POMONA 009 Phone 593-4901,
        PORTERVILLE 068 Phone 784-2740
QUINCY 083 Phone 283-1400
        RED BLUFF 094 Phone 527-1835
        REDDING 092 Phone 243/1652
        REDDING DI 208 Phone 243-1652
        RICHMOND 035 Phone 234-5351
RICHMOND SERVICE CENTER 530 Phone 237-5500
        RIVERSIDE 040 Phone 683-7560
        SACRAMENTO
           CENTRAL OFFICE Phone 445-8008
          ±059 Phone 444-€252
           525 Phone #44-2252
YOC 439 Phone 452-6141
INTERSTATE 900 Phone 445-6600
           850 (MDT/ PAYMENT UNIT) Phone 445-7827
           DI 209 Phone 444-6252
        SALINAS /045 Phone 422-4731
        SAN BERNARDINO 041 Phone 889-8341
        SAN BERNARDINO DI 211 Phone 889-8341
        SAN DEGO
          #0,49 Phone 234-4341 Ext. 581
           /YOC 434 Phone 233-8221
           575 Phone 234-4341 Ext. 481
           SERVICE CENTER 532 Phone 262-0841
          DI 212 Phone 234-4341 Ext. 621
        5AN FERNANDO 010 Phone 365-4637
 Indicates UI only.
```

ÁLIFORNIA-SDSW-MANUAL-O

R

E

issued 12X1767 Recodified 2/1/68

R

INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS RELEASE OF AND SECURING INF. FROM DEPT, OF EMPLOY

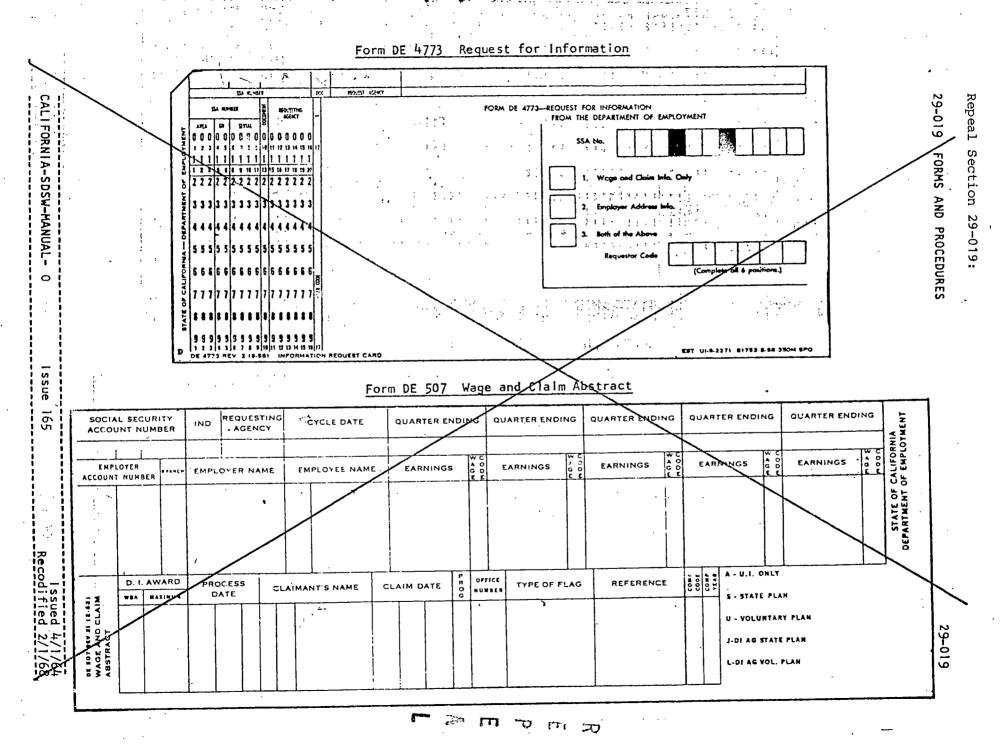
* Indicates UI only.

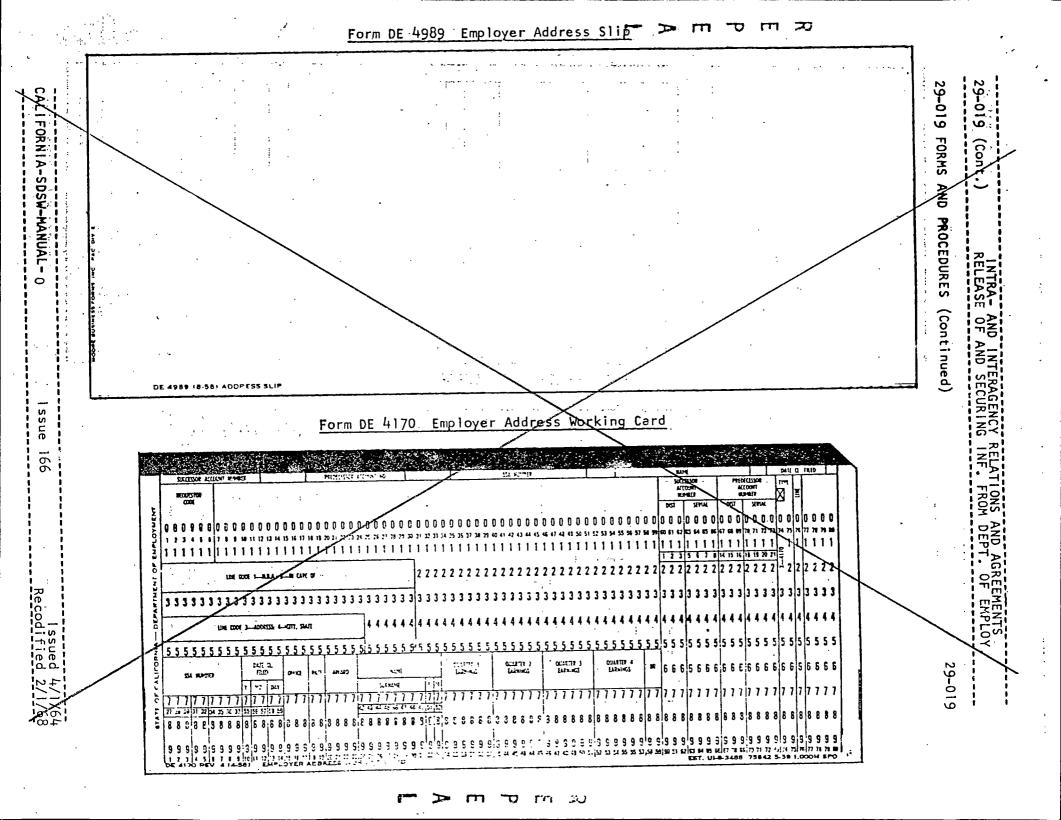
29-01% (Cont.)

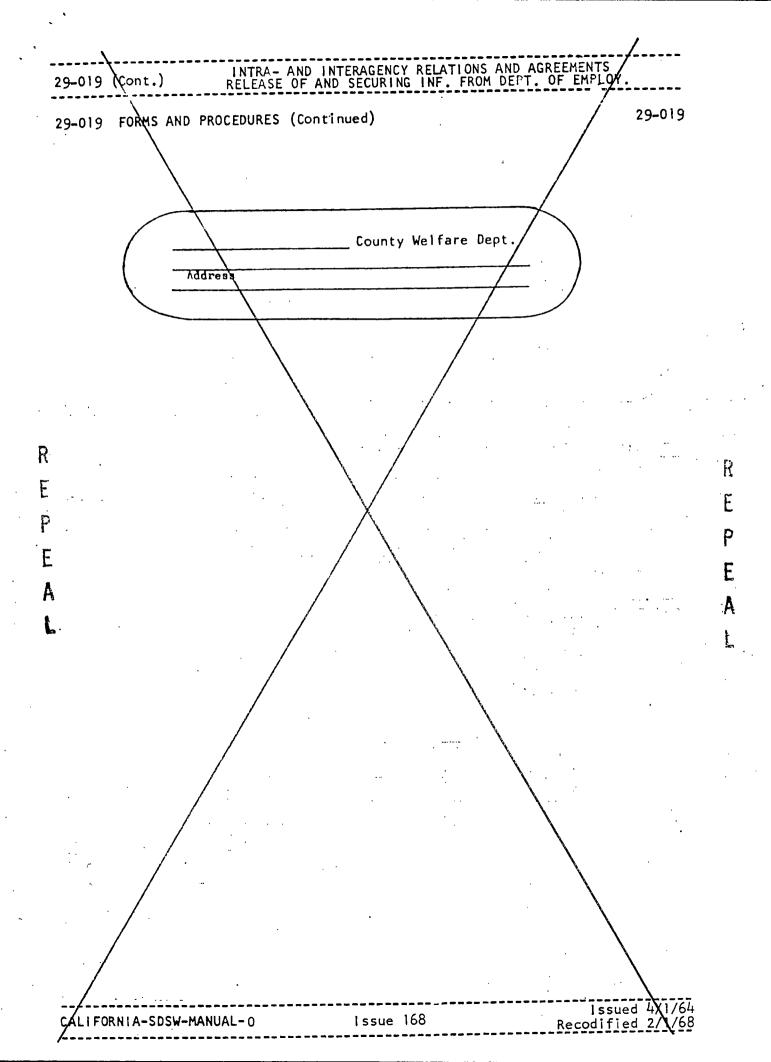
Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code Reference: Sections 10553 and 10554, Welfare and Institutions Code

WILL INGTON-SAN PEDRO YOC 429 Phone 834-3481

WOODLAND 116 Phone 662-2887 YREKA 089 Phone 842-4317







29-019 FORMS AND PROCEDURES (Continued)

29-019

A Typical, Routing Unemployment Insurance Claim

- 1. A claimant files his new (first) claim for unemployment insurance in person at a local office in the area where he resides. On that day he is issued a Handbook for Claimants, DE 1275A, which he retains. The DE 1275A carries the following pertinent data: On the back cover, the address of the local office. On the center page: the claimant's Social Security number, his name, and the dake his Benefit Year Began.
- On the day the new claim is taken in the local office, the claim is malled to the Department of Employment headquarters office in Sacramento for computation of his weekly benefit rate and maximum benefits payable. In about 10 days, headquakters will mai! the claymant a Notice of Computation, DE 429, which is retained by him as a record/of these amounts.
- When his new claim is taken, the claimant is scheduled to report in person at the local office during the third week following the date his Benefit Year Began. At this report he will file for the first two weeks in his Benefit Year. The first week is a Waiting Period for which he receives no payment. He will be issued a pay order for the second week. He exchanges the pay order for cash at a cashier window in the local office in larger communities or at a designated bank in smaller communities. He does not receive a copy of the payment for kis records.
- Thereafter, the claimant who remains unemployed will report in person each week and receive a pay order for the preceding week; e.g., report in the fourth week and be paid for the third week.
- 5. If a claimant becomes re-employed and earns as much as his weekly benefit amount, he stops reporting to claim benefits. If he becomes unemployed he may reopen his claim. Under these circumstances, no written notice is issued to show that payments have been discontinued or that the claim is reopened.
- If payments are stopped for any other reason the claimant receives and retains a written notice giving the reason. If he has received the maximum benefits payable, he receives a DE 2368. If he is ineligible for benefits, he receives a Notice of Determination, DE 1080 or DE 1080AA. If the Notice of Determination shows a specific date on which the ineligibility period ends, the claim may be reopened after that date. If the Notice of Determination/does not show a specific ending date, the claim may be reopened when the conditions specified on the notice have been met. A notice is not issued to the claimant when ineligibility ends.
- Each valid new claim establishes a "Benefit Year" of 52 calendar weeks. benefit year starts on the date shown in the Benefit Year Began block on the cepter page of the Handbook for Claimants, DE 1275A. Benefits shown on the claimant's Notice of Computation, DE 429, may be paid for any weeks during the benefit year unless the maximum has been received. Only one new cla/m can be filed during a benefit year.

E

À

129-019

29-019 FORMS AND PROCEDURES (Continued)

- 8. The law provides that extended duration benefit claims can be filed when insured unemployment equals or exceeds six percent of employment covered by the California UI Code. Under a formula in the law, extended duration claims may be filed during specified months by a claimant if (1) his pegular claim is exhausted and the benefit year has not expired or (2) his benefit year expired during that month or the preceding three months and (3) he cannot file a valid regular claim.
- 9. When an extended duration claim is filed the beginning date of the claim is entered in the ED-ByB block in the center page of the Handbook for Claimants, DE 1275A. The claimant is issued and retains a Notice of Extended Duration Award Computation, DE 3422, which shows his maximum award, weekly rate, and the end of the period for which such benefits are payable. (The maximum award is 1/2 of the maximum award of his last regular claim, the weekly rate is the same as his last regular claim, the period for which benefits are payable starts with the beginning date of his ED claim and ends with the last day of the fifth succeeding calendar month.)
- 10. There is no waiting period for extended duration benefits. Therefore, a claimant reports in person during the second and each succeeding week of his claim to receive payment for the preceding week. Payments are made in the same way as for regular claims.
- 11. Procedures for regular claims contained in paragraphs 5 and 6 apply equally to extended duration claims.
- A 12. An unemployed claimant with a valid regular or extended duration claim can be assumed eligible for (and receiving) unemployment insurance unless one of the following applies:
 - a. The period covered by his claim has expired; i.e., his regular claim began over one year ago or his extended duration claim began over six calendar months ago.
 - b. He has an exhaustion potice, DE 2368.
 - c. He has a Notice of Petermination, DE 1080 or DE 1080AA.

13. EXCEPTION .

Department of Employment local offices act as agent for the other states on unemployment insurance claims payable by another state. These are called interstate claims. The local offices accept claim forms and send them to the other state. The other state makes all computations of award, all payments and all decisions concerning eligibility.

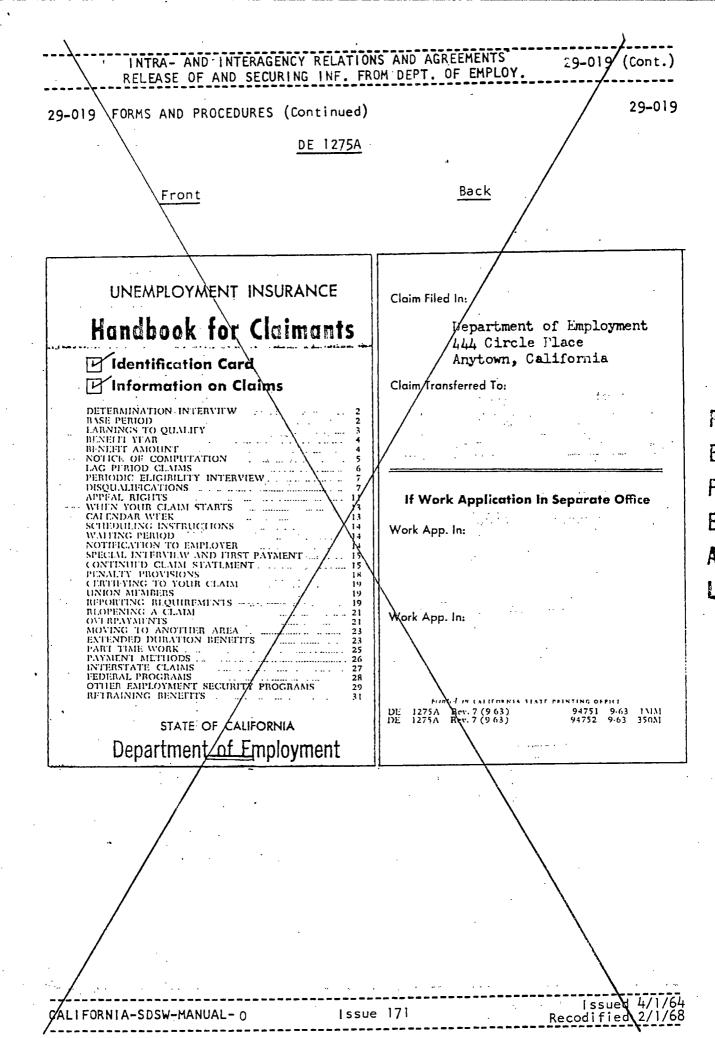
The Department of Employment cannot supply claim and wage information on interstate claims.

Handbooks are issued to Interstate claimants which are similar to the DE 1275A issued on claims payable by California. However, the Interstate handbooks can be readily identified by their blue covers and blue center pages.

CALIFORNIA-SDSW-MANUAL- O

1ssue 170

Issued 4/1/84 Recodified 2/1/68 HEPE



R

INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS RELEASE OF AND SECURING INF. FROM DEPT, OF EMPLOY. 29-0/9 (Cont.) 29-019 FORMS AND PROCEDURES (Continued) DE 429 State of California Department of Employment UNEMPLOYMENT INSURANCE - NOTICE OF COMPUTATION YOUR WAGES BY QUARTER ENDING Y HE NAME AND SSA NO SEPT 61 DDC MAR 61 JUNE 61 526 99 2596 2311267 125.00 AND R DRAF 350.00 350.00 125.00 SAMPLE 950.00 125.W 350.00 350.00 125.00 These Benefits Are Payable Only If You Quality Each Week. DEPT USE DATE OF LOCAL CLAIM OFFICE WARD 000 071962 C. SAMPLE 17 070862 442 101 Entry Lane 1 Anytown, Calif READ ENCLOSED EXPLANATION DE 2368 STATE OF CALIFORNIA DEPARTMENT OF EMPLOYMENT You have received all the unemployment insurance benefits you may draw on your present claim. above date. If your present claim is not an extended duration claim, you may qualify for one before the above dage (See "Extended Duration Benefits" in your handbook). Check with your local office each month to find out whether you can file such a claim. ecrived wages while working in other states during the past two and a half years. Such hages, if qualifying, may permit you to file Let us know if you an interstate claim no The Employment Service of the California Department of Employment is always ready to help you find work, work registration active. To do so you must contact your local office at least once during each month. If you remain unemployed, keep your me ill or disabled, you may be eligible for disability insurance benefits. For information call any California Jenartment of Employment office. PLEASE RETAIN YOUR IDENTI. ICATION CAR DE 23 8 REV. 10 (12-62) [ssued 47\1764 FORNIA-SDSW-MANUAL- 0 Issue 173

Recodified

1ssue 174

Recodified 2/1/68

CALIFORNIA-SDSW-MANUAL- 0

29-0 V

R.

EXCERPTS FROM CALIFORNIA UNEMPLOYMENT INSURANCE CODE

An individual is "unemployed" in any week during which he performs no services and with respect to which no wages are payable to him, or in any week of less than full-time work if the wages payable to him with respect to that week are less than his weekly benefit amount. . . .

1253. An unemployed individual is eligible to receive unemployment compensation benefits with respect to any

week only if the director finds that:

(a) A claim for benefite with respect to that week has

been made in accordance with authorized regulations.

(b) He has registered for work, and thereafter continued to report, at a public employment office or such other place as the director may approve. . .

(c) He was able to work and available for work for that week.

(e) He conducted a search for suitable work in accordance with specific and reasonable instructions of a public

employment office. 1256. An individual is disqualified for unemployment compensation benefits if the director finds that he left his most recent work voluntarily without good gause or that he has been discharged for misconduct connected with his most

recent work. . 1257. An individual is also disqualified for unemploy-

ment compensation benefits if:

(a) He wilfully made a false statement or representation or wilfully failed to report a material fact to obtain any unemployment compensation benefits under this division.

(b) He, without good cause, refused to accept suitable employment when offered to him, or failed to apply for suitable employment when notified by an employment office

1260. (a) An individual disqualified under Section 1256, under a determination transmitted to him by the department, is ineligible to receive unemployment compensation benefits for five consecutive weeks beginning with:

(1) The week in which the cause of his disqualification

occurs, if he registers for work in that week.

(2) The week subsequent to the occurrence of the cause of his disqualification in which he first registers for work, if he does not register for work in the week in which the cause of his disqualification occurs.

(b) An individual disqualified under subdivision (b) of Section 1257, under a determination transplitted to him by the department, is ineligible to receive unemployment compensation benefits for not less than two nor more than 10 consecutive weeks beginning with:

(1) The week in which the cause of his disqualification occurs, if he registers for work in that week.

(2) The week subsequent to the occurrence of the cause of his disqualification in which he first registers for work, if he does not register for work in the week in which the cause of his disqualification occups.

(c) An individual disqualified under Section 1256 or subdivision (b) of Section 12,67 shall be required to report at a public employment office as provided in subdivision (b) of Section 1253 and an additional week of disqualifi-cation shall be imposed for each week during which he does not so report unless good cause for such failure is shown.

(d) An individual disqualified under subdivision (a) of Section 1257, under/a determination transmitted to him by the department is ineligible to receive unemployment compensation benefits for the week in which the determina-

tion is mailed to or personally served upon him, or any subsequent week, for which he is first otherwise in all respects eligible for unemployment compensation benefits and for not more than nine subsequent weeks for which he is otherwise in all respects eligible for unemployment compensation benefits. No disqualification under this subdivision shall be applied to any week if all or any portion of the week is beyond the three-year period next succeeding the date of the mailing or personal service of the determination. This subdivision shall not apply to an individual prosecuted under Section 21,61.

(e) Notwithstanding the provisions of subdivision (d) of this section, an individual who is unemployed with respect to any week and is subject to a disqualification that is imposed under Section 1216 or subdivision (b) of Section 1257 may, if he has registered for work for that week as required by subdivision (b) of Section 1253, concurrently serve with respect to that week a disqualification imposed under sybdivision (a) of Section 1257.

1261. When successive disqualifications under Sections 1256 or 1257/occur, the director may extend the period of ineligibility provided for in Section 1260 for an additional

period not to exceed eight additional weeks.

1262. / An individual is not eligible for unemployment compensation benefits, and no such benefit shall be payable to him, if he left his work because of a trade dispute. Such individual shall remain ineligible for the period during which he continues out of work by reason of the fact that the trade dispute is still in active progress in the establishment in which he was employed.

1263. (b) Any individual convicted under Section 2101 by any court of competent jurisdiction of wilfully making a false statement or knowingly failing to disclose a material fact to obtain or increase any benefit . . . shall . . be ineligible to receive unemployment compensation or extended duration benefits for the week in which the chminal complaint was filed, or any subsequent week, for which he is first otherwise in all respects eligible for unemployment compensation or extended duration benefits and for nihe subsequent weeks for which he is otherwise in all respects eligible for unemployment compensation or extended duration benefits. No disqualification under this subdivision shall be applied to any week if all or any portion of the veek is beyond the three-year period next succeeding the date of the filing of the criminal complaint.

1264. . . an employee who leaves his or her employment to be married or to accompany his or her spouse to or join her or him at a place from which it is impractical to commute to such employment or whose marital or domestic duties cause him or her to resign from his or her employment shall not be eligible for unemployment insurance benefits for the duration of the entuing period of unemployment and until he or she has secured bona fide employment subsequent to the date of such voluntary leaving; . . . The provisions of this section shall not be applicable if the individual at the time of such voluntary leaving was and at the time of filing a claim for benefits is the sole or major support of his or her family.

1279. Each individual eligible . . . unemployed in any week shall be paid ... an amount equal to his weekly benefit amount less the amount of wages in excess of twelve dollars (\$12) payable to him for services rendered during that week . .

INFORMATION RELATING TO APPEALS

If you believe this determination to be contrary to law or the facts, you may file an appeal to a referee within pen (10) days from the date of mailing or service of this notice. An appeal may be filed on forms obtainable at any local office or by a letter addressed to the local office from which you received this potice. The grounds or reasons for the appeal must be stated.

CALIFORNIA-SDSW-MANUAL- O

Issued 4/1/64 Recodified_2/1/68

INTRA- AND INTERAGENCY RELATIONS AND AGREEM RELEASE OF AND SECURING INF. FROM DEPT. OF EM	
29-019 FORMS AND PROCEDURES (Continued)	29-019
<u>DE 1080AA</u> ,	
STATE OF CALIFORNIA DEPARTMENT OF EMPLOYMENT	Type: UI [27 UCFE no UI [] UCX only
Dur this notice was handed or mailed to you NOTICE OF DETERMINATION	ED-UI [] ED-UCFE [] ED-UCX Source: 3 [] EBRI 4 [(C 5 [] PEI BASIS: 6 [] AA 0 (] IRI
You are not eligible to receive unemployment insurance benefits for the pland ending 10-20-62. REASON M You could not accept immediate employment because:	•
You were too ill to work on fund 10-15 and 10-16.	o regular work.
I agree that I am not eligible for the period	· · · · · · · · · · · · · · · · · · ·
shown above for the reasons stated To be available for work you must be ready, willing, and able to work for the week for Cal. UI Code).	or which you claim benefits (Section 1253(1))
[7] The Continued Claim you submitted on was your regular report day. A claim for continued unemployment must be filed wit tion 1253-5 Cal. Admin. Code).	es of which thin 14 days of your regular report date (Sec
To: 101 Entry Lane CALIFORNIA	This decision is that unless an appeal is filed within ten days of the date this notice was another or mailed to you as shown cove. For text of law and appeal right see reverse—this notice.
DE 1080AA REV 9 (4.62) CLAIMANT'S NAME AND ADDRESS)	
· ·	
CALIFORNIA-SDSW-MANUAL- 0 Issue 176	Issued 4/1 / 64 Recodified 2/1/ 0 8

R

•			
	INTRA- AND INTERAGENCY RE RELEASE OF AND SECURING IN	LATIONS AND AGREEMENTS RF. FROM DEPT. OF EMPLOY.	29-019 (Cont.)
20.010	FORMS AND PROCEDURES (Continu		29-019
29-019	\	CALIFORNIA	
	DEPARTMENT	OF EMPLOYMENT	
		/.	526-99-2596
I. Primary claim f	or extended duration benefits	1. SSA No	4-14-63
		of Claim · · —	4-17-62
		3. Local Office No. —	000
V C.	SAMPLE		·
			F
Street		5. Year of Birth	
City and State	(Complete this box only	when DE 4600 is not available)	
R		1/2 2 50 6	N T
F		X	· E
p		I hereby register for work and clai	m benefits.
4	4-15-63	I am unemployed or working part-	
	(Date)		1. 200 A
A (Claims taker's signature)	(Ciale	nant's signature
			·
II Notice of exten	nded duration award computation	No.	9. Section 1277 🗌
5. Benefit Amoun			For C.O. Use Only
		\$ 22100	Parent Claim Information
A. Maximum			10. BYB
B. Weekly rat	(Complete only when DE 4600 is av		11. MBA
	are payable only if you qualify each week	· .	12. Program Code
	r which you can qualify for these benefits e	9-30-63	
week of unem	ployment beginning on or before	1.00	
. /	,		
		TOTAL OF PETERMINATION O	
	SEE REVERSE FOR EXPLA	NATION OF DETERMINATION O ND YOUR APPEAL RIGHTS	ат. U1-3-2936. 79900 1. 12 ВОН DUP Ф Шт ДВ В
DE 3422 HEY 3 (10-02	ນ 		
CALIF	ORNIA-SDSW-MARUAL- O	Issue 177	Issued 4/1/64 _Recodified 2/1/68

29-019 FORM'S AND PROCEDURES (Continued)

EXPLANATION OF BENEFIT DETERMINATION

Total extended duration benefits allowable under the California Unemployment Insurance Code are equal to one-half of the total amount payable on the last claim which you exhausted before your primary/claim for extended duration benefits.

The weekly benefit amount is equal to the weekly benefit amount of the State, UCFE or UCX claim (or combination of such claims) which you most recently exhausted prior to a claim for extended duration benefits.

APPEAL RIGHTS

R

If there is any error in the information shown, you should request a correction. This must be done within ten (10) days by going to the Department office where your claim is on file. Be sure to bring this notice, your Social Security Account card, and anything you have that shows the correct information. If you write about your claim, be sure to show your Social Security Account number, name and address, and return this notice--otherwise handling of your claim will be delayed.

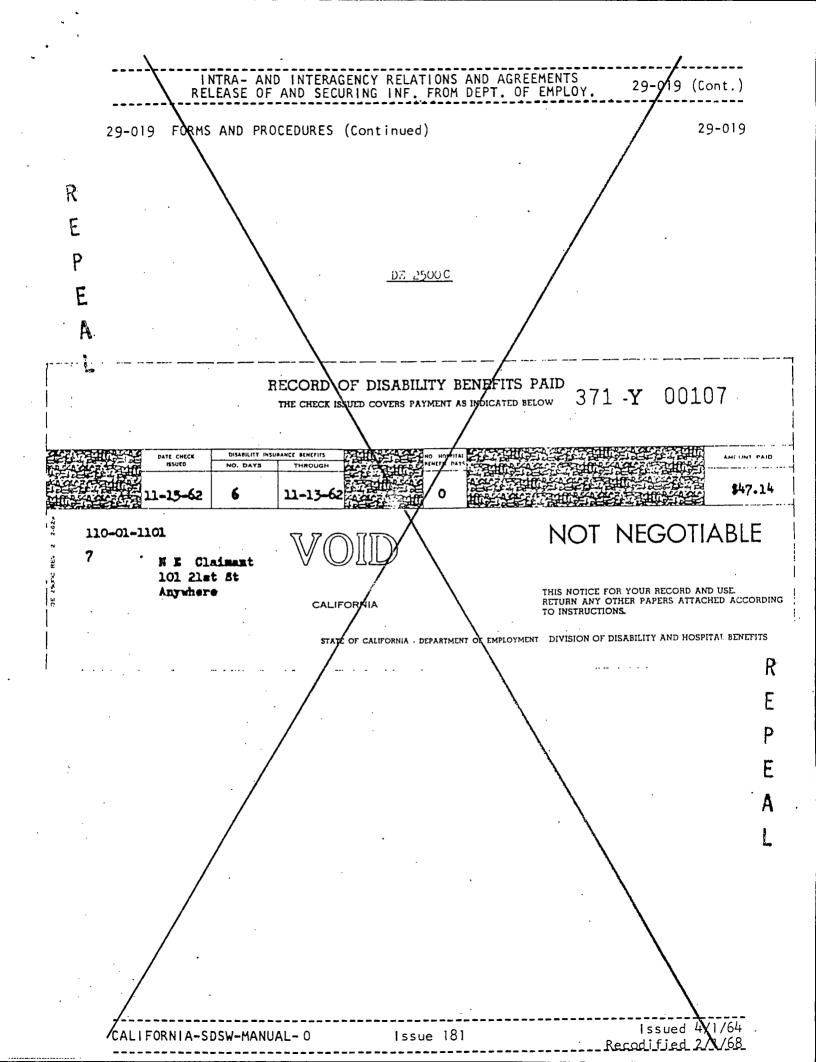
IF YOU REQUEST A CORRECTION, AND REMAIN UNEMPLOYED, CONTINUE TO REPORT TO THE DEPARTMENT OFFICE EACH WEEK

R

A Typical, Routine Disability Insurance Claim

- 1. A claimant malls his first claim for disability insurance directly to a district office serving the area in which he resides. The claim must be mailed within the first 28 days of disability if the claimant is to receive credit from the time he first became disabled. Earlier filing speeds the first payment. The first claim must be accompanied by a doctor's certificate.
- 2. Generally the first disability insurance check will be mailed to the claimant by the 8th day following receipt of the claim in the district office. Benefits are payable for each day of disability beginning with the eighth day of disability, or the first day of hospital confinement, whichever comes first. The first check will cover all the compensable days from the commencement of the disability to the date of the first payment. The first check will be accompanied by either a Form DE 429D or Form DE 429R, which is a notice of the computation of benefits for this claim and is to be retained by the claimant as a record of his weekly benefit amount and maximum benefits payable.
- 3. During the period of disability, normally checks will be mailed from the district office every two weeks, covering two weeks of benefits. A certification of continued disability is enclosed with each check. Upon return of the certification in the enclosed pre-addressed envelope at the proper time shown on the form, the next check is mailed immediately to the claimant.
- 4. EVERY DISABILITY INSURANCE CHECK IS MAILED WITH A FORM DE 2500C, RECORD OF DISABILITY BENEFITS PAID, WHICH THE CLAIMANT IS TO RETAIN FOR HIS PERSONAL RECORD. THE FORM DE 2500C GIVES THE DATE THE CHECK WAS ISSUED, THE PERIOD COVERED BY THE PAYMENT, THE AMOUNT PAID, AND WHETHER THE PAYMENT INCLUDED HOSPITAL BENEFITS.
- 5. Whenever a claimant is ineligible for benefits, he receives and retains one of a Form DE 2517 series, Notice of Determination, giving the reason his claim has been disallowed and the period of ineligibility. If the period of ineligibility is indefinite, the ending date of disqualification will be shown as "when eligible" If the period of ineligibility is terminated, a second Form DE 2517 is mailed with the notation "Correction," giving an ending date of disqualification.
- 6. Disability insurance checks are not stopped without notifying the claimant as to the reason. The claimant will receive a Form DE 2525XX, Notice of Final Payment, or a Form DE 2525A, Notice of Exhaustion of Disability Benefits, or the aforementioned Form DE 2517, Notice of Determination.
- 7. The law provides a maximum amount payable equal to the sum of 26 times the claimant's weekly benefit amount, plus hospital benefits of \$12 per day for a maximum of 20 days, for each uninterrupted period of disability. After a recovery or return to work, another claim can be filed for a different disability (or another claim can be filed for a relapse of the same disability if there has been more than 14 days after the ending of the original disablement), and a completely new computation of benefits will be made.

Issued 4/1X64 Recodified 2/1X8



	. 2	9 - 1	INTRA- AND INTERAGENCY RELATIONS AND AGREEM RELEASE OF AND SECURING INF. FROM DEPT. OF E	•	/ 29-019 ~
		- \	\	DIVISIO	, N OF DISABILITY
	_		AUFORNIA EMPLOYMENT	,	SPITAL BENEFIT
			NOTICE OF DETERMINATION		
- 1	. 11		\	Office Numbe	201
bΑ	#11	יט–ג			
					11-15-62
				Dute of Meding	or Serving of Notice
			\ · /		I IS FINAL UNLES
				AN APPEAL IS	FILED WITHIN TE E OF MAILING C
	_		N E Claimant	SERVING OF T	
	-		101 21st St.		GHTS, SEE REVERS
	· _		Anywhere, California	OF THIS NOTI	CE.
our	r claim fo od begin	or di	sabilty Insurance has been disallowed under the provisions of the California U November 14, 1962 and ending when eli	nemployment Insugible	rance Code for t
or t	he reaso	n che	cked in item 15 for the below, a good and a way to the order	in the second	
	11.		You are covered for disability insurance benefits under a voluntary plan maint employer.	agita propagation	Sec. 3253
	12.(a)		You have received or are entitled to receive cash payments, as temporary disabunder a workmen's compensation law or employers liability law, equal to a your disability benefits.	ollity indemnity or in excess of	Sec. 2629
	12 (b)	L)	You are entitled to disability benefits reduced by the amount of cash paym received or are entitled to receive, as temporary disability Indemnity under a w pensation law or employer's liability law.	OCKMEN'S COM-	Sec. 2629
	13.		Hospital benefits are not payable to you because your hospitalization has been under a workmen's compensation law.		Sec. 2804
	14. ;		Your disability is due to illness or injury caused by or arising in connection with you are disabled 29 days after pregnancy terminates you may then file a cl	aim.	Sec. 2626 Sec. 2626
	15.	<u>[]</u>	Medical records indicate that you were able to perform your regular or cust		Sec. 2628
	16.		You have received, or are entitled to receive, unemployment compensation to same period covered by your disability claim.	•	•
	17.		You wilfully made a false statement or representation/failed to report a mate one) in order to obtain benefits.	rial fact (strike	Sec. 2675
	18.		You failed to submit to a reasonable medical examination as required		Sec. 2627(c)
	19.		Your unemployment is due to a trade dispute.		Sec. 1262
	20.		The medical certificate does not establish that you were unable to perform customary work due to a disability.	your regular or	Sec. 2708
•	21.(a)		Your unemployment is due to being in the custody of authorities and not due to	a disability.	Sec. 140.5
	21.(b)		You had withdrawn from the labor market prior to the date you became disable were self-employed for profit. Therefore, you are not suffering a loss of wag disability but instead a loss of profits.	es are to your	Sec. 140.5
	22.		Your confirement pursuant to a commitment, court order or certification doe eligibility for disability benefits.	. \	Sec. 2678
	23.		You have exhausted your maximum basic amount for your present benefit p		Sec. 2653
	24.		You have been paid the maximum hospital benefits for your present benefit ;	period.	Sec. 2801
	25.		Hospital benefits are not payable because you were not charged a full day's for a 24-hour period.	rate or confined	Sec. 2803
			ByJane_Smi	th	
			· /		Claim Enomi

Issue 182

R

29-019

INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS RELEASE OF AND SECURING INF. FROM DEPT. OF EMPLOY 29-019 (Cant.) 29-019 FORMS AND PROCEDURES (Continued) This determination is final unless you file an appeal within ten (10) days from the date of mailing or serving of this notification. You may appeal by giving a detailed statement as to why you 1.3.4.2 believe the determination is interror. All communications regarding this disability insurance claim . E > £ should include your social security account number and be sent to the office where your claim is an file. (See other side for address.)

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code Reference: Sections 10553 and 10554, Welfare and Institutions Code

and the state of t

CHAPTER 29-030

RELEASE OF AND SECURING INFORMATION FROM SCHOOL DISTRICTS AND SPONSORS OF PROJECT UNDER THE ECONOMIC OPPORTUNITY ACT AND PRIVATE PRESCHOOL AGENCIES

29-031 GENERAL

29-031

Welfare and Institutions Code 10850 precludes the release of lists of persons receiving public social services and of the amount of public assistance received. Information necessary to further the administration of public social services may be shared.

29-033 ENTITLEMENT REQUESTS FROM SCHOOL DISTRICTS

29-033

Information is periodically requested to support entitlement for funds under the Elementary and Secondary Education Act to particular school districts.

Information concerning the number of AFDC families living within particular school districts may be released to authorized representatives on the school districts.

The State Department of Education, Office of Compensatory Education, is aware of the policy stated above.

29-035 REQUESTS FROM OEO PROJECTS AND OTHER AGENCIES

29-035

Requests for similar types of information may be received from sponsors of projects under the Economic Opportunity Act. The same general rule applies. Information concerning individual recipients (name, address, amount of grant, etc.) may not be released.

In all cases, the test is whether the information requested is necessary to the administration of public welfare programs.

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code

Reference: Sections 10553 and 10554, Welfare and Institutions Code

FEPEA

CHAPTER 29-050 RELEASE OF AND SECURING INFORMATION FROM OASDI RECORDS

29-051 ABSENT PARENT INFORMATION FROM OASDI RECORDS

29-051

The Social Security Administration, because of its extensive social insurance network, is an invaluable resource for locating absent parents. Information provided from the Social Security Administration files includes the address of the absent parent, his (or her) most recent employer, or both. "Request absent parent information from the Social Security Administration on Form CA-256 (SSA-1472) Revised, from Public Assistance Agency." (No instructions are included since the form is self-explanatory.)

29-053 CONDITIONS FOR REQUEST

29-053

R

The following information is certified to by the county welfare agency requesting absent parent information and is to be verifiable within the county welfare department:

.1 The child (or children) are applicants/for or recipients of assistance or service provided for by the Social Security Act, or another state or local public assistance program.

.2 The absent parent must be under court order to support and maintain his or her child or children who are under 16 years of age and in destitute or necessitous circumstances.

A court order for parental support is not required for AFDC cases, nor must the child be under the age of 16 years.

- .3 Requests are not to be made when the agency has information on the parent's whereabouts at any time within the past eight months. This is because the Social Security Administration does not ordinarily have more current information to provide.
- .4 Use information provided by the Social Security Administration only for the purposes required in the Social Security Act and in accordance with confidentiality requirements.
- .5 Reasonable activity to locate the absent parent through available resources have not proven successful. Reasonable activity is considered on an individual family basis and may include exploration of such resources as the remaining spouse, the parents of the absent parent, other relatives, former employers, other resources and records, e.g., employment offices, car and voting registrations, or telephone directories.

REPEA

1

E

The county welfare department is to:

- .1 Complete the form "Request from Public Assistance Agency," CA-256 (SSA-1472) Revised, by response to each item, I through 8 and certify to the statement of conditions thereon with the signature of a designated official of the requesting county agency. (For AFDC cases the certification statement on the form will be disregarded, as the requirements that there be a court order and that the child (or children) be under 16 no longer apply.) Completed forms are forwarded directly to the Social Security Administration, Bureau of Data Processing and Accounts, Baltimore, Maryland, 21235.
- .2 All requests for absent parent information related to a child's (or children's) eligibility for state or local assistance programs other than AFDC must certify that the child (or children) is (or are) under 16, in destitute or necessitous circumstances, and the absent parent is under court order to support his (or her) child or children and a certified copy of the court order is attached to the request form.
- .3 The county welfare department is to maintain a list of requests to the Social Security Administration which shall include the following: case number, case name, name of absent parent, and date the request was initiated. The foregoing records are to be maintained for a minimum of two years.

REPEA

R	
E	
P	
E	
A	
L	

ב ממתכבחוומב בחס ה	EDUECT /casatas ()		/	
5 PROCEDURE FOR R	EQUEST (Continued)			:
DESTRUCTA THE STATE OF THE STAT	THE ACT LTD		Form Approved. Budget Bureau No. 72–R/	09
	REQUEST FROM P	UBLIC ASSISTANCE AGE	HCY /	_
SOCIAL SECURATY AD Bureau of Data Process Baltimore, Maryland, 21	sing and Accounts		108 CODE	_
of his child or children benefits payable under T program. Enclosed is a the latest employer who	under the age of 16, who are in a field I, IV, X, XIV, or XIX of the certified copy of the order. Ple reported wages for him. We have his information is being request	destitute circumstances as e Social Security Act or us ease furnish the person's ve attempted without succ	provide for the support and maintenant of and are applicants for or recipients of the assistance of a state or local public assistance most recent address or the address of ess to locate the person from all source for the purpose of obtaining the support	• .
NAME OF AGENCY		SIGNATURE OF REQUE	STER	_
	1			
ADDRESS OF AGENCY		TITLE	DATE	-
	· ·			
PLEASE CHECK		/	1	_
CHILD IS APPLICANT FOR A	SSISTANCE UNDER 🔪 🦳 GRANT-II	N-AID PROGRAM	OTHER PROGRAMS	
1. NAME OF PERSON	plete items 1 through 8 below:	2. SOCIAL SECURITY A	CCOUNT NUMBER	_
I. DATE OF BIRTH (Month, do	ay, year)	4. PLACE OF BIRTH		-
S. FATHER'S NAME	1	B. MOTHER'S MAIDEN N	AME	-
		X1 -		1
. LAST KNOWN HOME ADDRI	555	A. NAME AND ADDRESS	OF LAST ANOWN EMPLOYER	. 1944 1944 1
	633	DATE EMPLOYED	OF LAST ENOWN EMPLOYER	্রিক ১-বর্ট -
. LAST KNOWN HOME ADDRI		y.	· · · · · · · · · · · · · · · · · · ·	्रेहरू - -
. LAST KNOWN HOME ADDRI	SOCIAL SECURITY	DATE EMPLOYED	· · · · · · · · · · · · · · · · · · ·	
DATE OF RESIDENCE	SOCIAL SECURITY	DATE EMPLOYED		- हेर्डिंड - १५-१३ -
DATE OF RESIDENCE	SOCIAL SECURITY	DATE EMPLOYED		- (31) 14 - (3-4) 14 - (
DATE OF RESIDENCE	SOCIAL SECURITY	DATE EMPLOYED		हिस्स - -
DATE OF RESIDENCE	SOCIAL SECURITY munt/ MY & UNIT NO. LAST QUARTER	ADMINISTRATION REPORT	EMPLOYER	- 37.14 - 3-43 -
DATE OF RESIDENCE ADDRESS II/ AN holar is cluin	SOCIAL SECURITY	DATE EMPLOYED	EMPLOYER	- (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
DATE OF RESIDENCE ADDRESS II/ AN holar is cluin	SOCIAL SECURITY munt/ MY & UNIT NO. LAST QUARTER	DATE EMPLOYED ADMINISTRATION REPORT NAME AND ADDRESS OF	EMPLOYER	
DATE OF RESIDENCE ADDRESS II/ AN holar is cluin	SOCIAL SECURITY munt/ MY & UNIT NO. LAST QUARTER	ADMINISTRATION REPORT	EMPLOYER	
DATE OF RESIDENCE ADDRESS III AN holder is claim TH	SOCIAL SECURITY MAY & UNIT NO. LAST QUARTER MB & UNIT NO.	DATE EMPLOYED ADMINISTRATION REPORT NAME AND ADDRESS OF NAME AND ADDRESS OF	EMPLOYER	
DATE OF RESIDENCE ADDRESS III AN holder is claim TH	SOCIAL SECURITY munt/ MY & UNIT NO. LAST QUARTER	DATE EMPLOYED ADMINISTRATION REPORT NAME AND ADDRESS OF NAME AND ADDRESS OF	EMPLOYER	
DATE OF RESIDENCE ADDRESS III AN holder is claim TH	SOCIAL SECURITY MAY & UNIT NO. LAST QUARTER MB & UNIT NO.	DATE EMPLOYED ADMINISTRATION REPORT NAME AND ADDRESS OF NAME AND ADDRESS OF	EMPLOYER	

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code Reference: Sections 10553 and 10554, Welfare and Institutions Code

29-061 REQUEST FOR OASDI INFORMATION IN CASES OF CIVIL SUIT OR CRIMINAL PROSECUTION

The Department of Health, Education, and Welfare has a long-standing procedure for providing state agencies administering categorical assistance programs with information from OASDI records when it is determined that such information is needed by the district attorney and/or county welfare departments in successfully conducting a civil suit or criminal prosecution in cases involving recipients of categorical aid when action in such cases pertains to the teceipt of categorical assistance. (This does not include county General Assistance or General Relief.)

The procedures for obtaining information of this nature are long, involved and costly. Therefore, referring agencies must exhaust all other means of obtaining evidence for successful civil suit or prosecution before requesting information from the OASDI records.

.1 County Agency Procedure

Such requests for information and/or service are to originate with the county welfare department and/or the county district attorney's office, and be directed by letter to the Chief, Income Maintenance Division, State Department of Social Welfare, 744 P Street, Secramento, California 95814. These letters of request for service have to contain the following information:

- .11 All available identifying information concerning the person(s) about whom the information is sought, including the social security number under which the benefits are presumed to have been issued, the claim number if any, other names the recipient may have been known to use, and any other information available which may assist the Social Security Administration in tracing requested material.
- .12 Indicate the categorical aid involved.
- .13 State the reason for the request for information and/or service.
- .14 The period to be covered by the request.
- .15 Whether an extract of the record (to be certified or not) or photocopies of the social security checks (to be certified or not), or whether both are required. Sometimes a certified extract of the record of payments for a given period of time can be secured faster and will serve the purpose for which intended, than the more lengthy request for certified photocopies of actual social security checks issued.

REPEA

INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS 29-061 (Con.) RELEASE OF AND SECURING INFORMATION FROM OASDI RECORDS

29-061 REQUEST FOR OASDI INFORMATION IN CASES OF CIVIL SUIT OR CRIMINAL PROSECUTION (Continued)

29-061

įξs

- .16 That the possibility of obtaining more readily available evidence has been pursued where appropriate
- In cases where time is of the essence, a statement to this effect has to be included in the county agency's letter of request for service, or the county agency may elect to call the Income Maintenance Division Chief to request special handling and confirm this request by letter immediately following.

In such instances, it may be determined that the requested information from the Social Security Administration can be sent directly to the requesting county egency, with a copy of the action transmittal to SDSW to show when and how compliance was made with the request.

.18 Failure by the county agency to follow the procedures cited will result in unfortunate delays and add to the costs of processing such requests.

State Agency Procedure

The Social Security Administration (SSA) requires that the State Department of Social Welfare (SDSW) certify the request for information and/or service from the county agency. This is covered in their regulatory material which states:

"Local welfare or prosecuting officers will generally submit their requests for social security benefit information needed for civil suit or criminal prosecution to the State Department of Public Welfare. Any such request sent to the DO (District Office) will be returned to the local officer with instructions to send it to the State Department of Public Welfare."

- .21 Upon receipt of such request from the appropriate county office, the Income Maintenance Division Chief, SDSW, will prepare the transmittal letter certifying the need for the requesting service and forward it to the appropriate SSA district office with the least possible delay.
- .22 The SSA district office will prepare the requested information and forward it to the Income Maintenance Division Chief, SDSW. This will be sent on to the requesting source with the least possible delay.
- .23 Except as provided for in Section 29-061.17, all such information provided by the SSA on this type of requested service will be sent to the Income Maintenance Division Chief, SDSW, for transmittal to the appropriate county agency.

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code

Reference: Sections 10553 and 10554, Welfare and Institutions Code

CHAPTER 29-070 SECURING INFORMATION FROM IRS FILES

29-071 ABSENT PARENT INFORMATION FROM IRS FILES

29#071

Sections 402 and 410 of the Social Security Act, as amended in 1967, provide that mandatory procedures shall be in effect for the purpose of obtaining the address of an absent, noncontributing parent in AFDC cases from files of the U.S. Internal Revenue Service. Requirements concerned with activities which must be undertaken in the effort to locate absent parents are in SDSW Regulations 30-210 et seq. The procedures are applicable either to the county welfare department or to the district attorney, according to the plan of cooperation between the two county agencies.

In brief, the procedure provides for the submittal of identifying information of the absent parent to the State Department of Social Welfara, SDSW will forward the requests to IRS, receive the returning information and transmit it to the requesting county.

29-072 CONDITIONS FOR REQUEST

29-072

The regulations provide that before going to IRS, the county must first attempt location of the absent parent through use of local resources, including use of the Central Registry Locator Service. (See 30-215.33 and Section 29-300).

Three conditions which must be met and certified to before a request may be made to IRS are:

- 1. The absent parent cannot be located;
- 2. There is an outstanding court order for support on which payment is not being made or a petition for such an order has been filed; and
- The child is being provided assistance under the AFDC program.

R E P E A

- .1 The request shall be prepared and submitted to SDSW on an 80-column tab card, or in 1st form if the county does not have equipment to produce tab cards, accompanied by the transmittal described in Section 29-073.6.
- .2 Requests may be submitted on either a flow or interval basis.
- .3 Tab cards shall be prepared in accordance with the following instructions:

	FIELD	INFORMATION TO BE ENTERED
	1-3	State Agency Code '005'
	4-12	Social Security Account Number of Absent Parent
	13-15	Project Code '719'
	16	Zero
- 0	17-18	County Code (Reg. 23-275)
R	19-20	Aid Code (HB 23,275)
E	21-27	Case Serial Number (if less than seven digits, precede with zeros)
P	28	FBU
E	29-30	Person's Wumber
A	31-41	County Use for Control or Identification
H	42-51	Reserved Federal Use Only
<u>L</u> .	52-74	Name of Absent Parent (First, Middle (optional), Last)
	75-80	Reserved - State Use Only

4 Information submitted by a typed list shall be prepared in accordance with the following format:

County_ Date REQUEST FOR INFORMATION ON ABSENT PARENTS FROM IRS FILES State Agency Social Sec. No. **SDSW Project** Full County Case Name Code of Absent Pagent Code Number First, Middle (optional), Last (1-3)(4-12)(13-15)(16-30)(52-74)005 719 Serial No. FBU Person No. 005 719

29-073

Mailing of Cards

Cards are to be carefully packaged against damage. Each box should be clearly marked with the county name and number; the phrase "IRS Project 719" and date of transmittal.

The same marking should appear on the front of the first card, the back of the last card and across the top of the card deck. If more than one box is transmitted for one report, the boxes should be clearly numbered, e.g., "1 of 3," "2 of 3," etc.

Tab cards and lists are to be accompanied by a transmittal form letter in the following format and containing the indicated certification:

Child Support Unit Project 719 State Department of Social Welfare

744 P Street

Sacramento, California 95814

From: (Name of local unit to whom information is to be geturned

(Name of local agency

(Address

Subject: Request for Information on Absent Parents/from IRS Files

This is to transmit a request for information from IRS files on absent parents identified on the attached tab cards or list.

I certify that the names submitted meet the conditions specified in SDSW Section 29-072 and that any information received as a result of this request will be used only in administering Aid to Families with Dependent Children, Income Maintenance, under Title IV of the Social Security Act.

Signature of certifying official

Name of certifying official

Date of Certification

Attachment

.1 SDSW

Upon receipt of requests from counties, SDSW will process the tab cards and lists. A master list of names, all cards, and a transmittal certification will be sent to IRS.

.2 IRS

Upon receipt of requests, IRS will perform a validity check on the cards. A rejected request (error) will be returned to the county via SQSW for correction and resubmission.

IRS will make a machine run of the requests every fourth week. From this run a print-out of the following information will be prepared:

Name and address

Last filing date

Social Security number

Case number

State code number

.3 SDSW will receive the print-out, compile necessary data and forward the information to individual counties.

29-075 QUARTERLY REPORT

29-075

To measure the effectiveness of the IRS resource to assist in location of absent parents, counties will maintain records and controls to enable preparation of a quarterly report of the number of absent parents located on the basis of the IRS information. Instructions for this report are in Division 26 (Statistical Reports) of the department's Policies and Procedures

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code

Reference: Sections 10553 and 10554, Welfare and Institutions Code

REPE

CHAPTER 29-080 RELEASE OF AND SECURING INF. FROM DEPT. OF IND. RELATIONS

AFDC 29-081 DEPARTMENT OF INDUSTRIAL RELATIONS REQUESTS FOR CLARIFICATION 29-081

OK CONFLICTING WAGE INFORMATION OF FARM LABORERS

Employers and contractors of agricultural workers are required to keep accurate records available at all times for inspection by representatives of the Department of Industrial Relations (Labor Code Section 1175 and Industrial Welfare Commission Order No. 14-61: Labor Codes 92 and 1696.5). The records must contain information for each individual employed including name, address, social security number, time of reporting, hours worked, gross pay, and itemized deductions. The employer or contractor is required to give the worker a written statement of earnings showing gross earnings, the pay period covered, itemized deductions and net pay.

Farm laborers who are recipients of AFDC are expected to report earnings to the county and to make wage statements available when requested. If an AFDC recipient employed at farm labor reports nonreceipt of statements of earnings or if there is disagreement between a recipient and his employer regarding the amount of earnings or amount of deductions; the pertinent facts of the case shall be reported by the county welfare department to the appropriate local office of the Department of Industrial Relations, with a request for a report. For men, 18 and over, requests should be addressed to the Division of Labor Law Enforcement. For women and minors under 18, requests should be addressed to the Division of Industrial Welfare. (See Sec. 29-083.)

REPEA

CALIFORNIA-SDSW-MANUAL-O

ssue 338

Effective 6/1X6

ALIFORNIA-SDSW-MANUAL-0

Sixasta

Issue 339

Redding

Issued 6/1 X

Redding

0-083 ADDRESSES FOR DEPARTI ON FARM LABORERS (Cor	MENT RELATIONS REQUESTS F	OR INFORMATION	29-083
DEPARTMENT OF INDUSTRIAL W (Information on Women and See II of this Section for	Minors) (Informat	LABOR LAW ENFORCEMEN ion on Adult Males) is Section for addres	
Siskiyou Reddi Solano Oakla Sonoma Santa Stanislaus Stock Sutter Sacra Tehama Reddi Trinity Reddi	Rosa Rosa ton mento ng ng Mad River Judi	Sacramente Redding Valle Jo San France Stockton Sacramente Redding Redding ex	isco o
Tulare Fresquence Stock Ventura Santa Yolo Sacra Yuba Sacra	o ton Barbara mento	Fresno Stockton Santa Bart Sacramento Sacramento	•
		\	

R

		CY RELATIONS AND AGREEMENTS NF. FROM DEPT. OF IND. RELATIONS	29-083
	29-083 ADDRESSES FOR DEPARTMENT RE ON FARM LABORERS (Continued 11. DIVISION OF	LATIONS REQUESTS FOR INFORMATION	29-083
		e - 415-557-1977	
	NORTH	SOUTH	
	SAN FRANCISCO 455 Golden Gate Ave., 94102 557-1977	LOS ANGELES 107 South Broadway, 90012 Information:/213-620-3930	
	EUREKA 619 Second Street, 95501	Room 5029	
	Room 109 707-442-5748	BAKERSFIELD 225 Chester Ave., 93301	
	FRESNO 2550 Mariposa Street, 93721	Room 219 805-327-5388	
	Room 4077 268-7151, Ext. 2305	EL CENTRO 588 Broadway, 92243	
	OAKLAND 1111 Jackson Street, 94607 Room 3063	714-352-7583 INGLEWOOD 520 North La Brea Ave., 90302	
	834-3460, Ext. 312 REDDING	Room 214 213-674-2066	
•	2114 Akard Street, 96001 Room 17 916-246-1340	LONG BEACH 230 East 4th Street, 90812 Room 210	
	SACRAMENTO 819 Forum Building, 95814 445-5403 (5404)	213-436-4286 SAN BERNARDINO	
	SAN JOSE 888 N. 1st Street, 95172	303 W. Third St., 92401 Room 205 714-888-925₹-(8 & 9)	
	Room 203 408-294-0405	SAN DIEGO 1350 Front Street, 92101	
	SANTA ROSA 750 Mendocino Ave., 95401	Room 3020 714-232-4361, Exp. 341,2,3	
	Room 3 707-546-6350	SANTA ANA 1624 West 19th St., 92706	
	STOCKTON 31 E. Crannel St., 95202	Room 5 714-541-2231	,
	Room 310 209-466-2556	SANTA BARBARA 411 East Canon Perdido, 98101 805-962-7618	
		VAN NUYS 6931 Van Nuys Blvd., 91405 Room 202 213-782-5960	

INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS 29-083 RELEASE OF AND SECURING INF. FROM DEPT. OF IND. RELATIONS ADDRESSES FOR DEPARTMENT RELATIONS REQUESTS FOR INFORMATION 29-083 ON FARM LABORERS (Continued) 111. DEPARTMENT OF INDUSTRIAL RELATIONS Office of Division Labor Law Enforcement BAKERSFIELD 225 Chester Ave., 93301 122 Ealisal Street, 93901 Room 209 SAN BERNARDING EL CENTRO 303 W. 3rd Street, 92410 588 Broadway, 92243 SAN DIEGO 352-6931 1350 Front/Street. 92101 Room 3064/ **EUREKA** 232-4361 619 - 2nd Street, 95501 442-5748 SAN FRANCISCO 455 Gőlden Gate Ave., 94101 3 R **FRESNO** P. 0'. Box 603 2550 Mariposa, 93721 861/-8700 Room 4092 268-7151 SAN JOSE 888 North First St., 95112 INGLEWOOD Room 301 520 N. La Brea Ave., 90302 294-7413 Room 200 A SAN MATEO LONG BEACH 440 Peninsular Ave., 94401 230 4th Street, 90812 342-7235 Room 207 SANTA ANA LOS ANGELES 1624 W. 19th St., 92706 107 So. Broadway, 90012 Room 3 Room 5015 620-2100 SANTA BARBARA 411 E. Canon Perdido St., 93101 OAKLAND 963-1438 1111 Jackson, 94607 Room 3062 STOCKTON 834-3460 31 E. Channel Street, 95202 Room 328 **POMONA** 436 West Fourth Street, 91766 **VALLEJO** 623-4306 856 Tuolumne, 94594 REDDING VAN NUYS 2115 Akard Aye., 96001 6931 Van Nuys Blvd., 91405 241-5100 782-3733 SACRAMENTO Forum Byfilding 1107 - 9th Street, 95814 445**-**8**4**78

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code Reference: Sections 10553 and 10554, Welfare and Institutions Code

R

CHAPTER \$9-100 REFERRAL OF INDIVIDUALS OR CASES TO OTHER AGENCIES 29-101 HOME ADVISOR STAFF - AGRICULTURAL EXTENSION SERVICE 29-101 Many county welfare departments have already established /a good cooperative working relationship with the Home Advisor staff in their county. If you have not yet done so, you should meet with representatives of the Agricultural Extension Service to develop plans for meeting some of the service needs of the recipient group. Help in home and money management, development of increased knowledge of values in use of the limited/money available, knowledge of nutritional needs and proper preparation of food for the family are only a few of the areas in which this staff can provide help to welfare clients. Some counties have found group meetings with Home Advisor staff profitable, not only for public assistance clients, but also for groups of boarding home operators and foster parents. 29-103 LIST OF HOME ADVISOR STAFF AND ADDRESSES 29-103 · UNIVERSITY OF CALIFORNIA AGRICULTURAL EXTENSION SERVICE October 1964 University Hall 2200 University Avenue Berkeley, California 94720 Telephone 848-4928 CALIFORNIA HOME ADVISOR STAFF * Adult (Home Economics) # 4-H % Both County Home Advisor Address and Telephone ALAMEDA # Miss Gladys L. Boone 224 West Winton Avenue (Harwood L. Hall) * Árs. Christine C. Groppe Hayward - 94544 415) 357-0844, Ext. 341 ★Mrs. Addie B. Reeves or 537-5800 BUTTE # Miss Lauren Jane Sievers P. O. Box 991 (Alva W. Mitchely) * Miss Winifred A. Kowallis (Post Office Building) Oroville - 95965 (916) 53 \S -1230, Ext. 316 COLUSA % Miss Bernice A. Foad P. 0 Box 180 (Thomas M. Aldrich) (Federal Building) Colusa - 95932 (916) 458-2105

Issued 12/14/64 Issue 189 Recodified

R

```
INTRA- AND INTERAGENCY RELATIONS AND AGREEMENTS
   29-103 (Colt.)
                     REFERRAL OF INDIVIDUALS OR CASES TO OTHER AGENCIE
  29-103 LIST OF HOME ADVISOR STAFF AND ADDRESSES (Continued)
                                                                            29-103
   CONTRA COSTA
                        # Mrs. Katherine G. Ferguson
                                                           P. 0./Box 390
   (Paul W. Lamborn)
                        * Mrs. Mary R. Williams
                                                           (960/East Street)
                                                           Pitzsburg - 94565
                                                     (415) 439-8282 or 682-8601
                                                             or 757-7535
                       2 Miss Betty Hewitt
  EL DORADO
                                                           P. O. Box 512
  (D. Barry Leeson)
                                                           (Post Office Building)
                                                           Placerville - 95667
                                                     (916) 622-1770, Ext. 24 ε 25
  FRESNO
                       % Miss Délores E. Bonander
                                                           1720 South Maple Avenue
  (Ray C. Crouch)
                       * Miss Gentrude Lauche!
                                                           Fresno - 93702
                       * Mrs. Georgia Lee Wren
                                                     (209) 233-2284
  GLENN
                       % Miss Judith A. Paine
                                                           607 - 5th Street
Roy B. Jeter)
                                                           (County Building)
                                                                                         R
                                                           Orland - 95963
                                                     (916) 865-4487
D HUMBOLDT
                       * Miss Ruth E. Crawford
                                                           P. O. Box 1009
  (John V. Lenz)
                      # Miss Katherine Welker
                                                           (Agricultural Center Bldg.)
                                                           Eureka - 95503
                                                                                         E
                                                     (707) 443-0896
AIMPERIAL
                       % Mrs. Barbara M. Tomlinson
                                                           Court House
 ß (George D.
                       % Miss Wilma Slaughter
                                                           El Centro - 92244
    Peterson, Jr.)
                                                     (714) 352-3610
                       * Mrs. Charlotte E. Buslaff
                                                           P. 0. Box 791
  (John O. Hoyt)
                       # Mrs. Frances P. Welch
                                                           (2610 M Street)
                                                          Bakersfield - 93302
                                                     (805) 327-2111, Ext. 2631
  KINGS ...
                       # Miss Cheryl M. Higgins
                                                          310 - 111 Avenue
  (Stephen P. Carison) */Mrs. Anna Price Garner
                                                          Hanford - 93230
                       # Mrs. Christine R. McCrady
                                                    (209) 584~3331
  LAKE
                       % Mrs. Viola B. Wells
                                                          Kelsexville - 95451
  (Willard C. Lusk)
                                                    (707) 279-4761
 LOS ANGELES
                       * Mrs. Lois S. Cline
                                                          808 North Spring Street
  (Kenneth M. Smoyer)
                      * Miss Imogene Dean
                                                          Room 800
                       * Mrs. Marie Harrington
                                                        Los Angeles - 90012
                       # Miss Brenda Saville
                                                  · (213) 628-3383
                       # Mrs. Maloa Tomljanovich
 MADERA
                      % Mrs. M. Nadine Turini
                                                          201 South Pine Street
  (Walter E. Emrick)
                                                          Madera - 93637
                                                    (209) 674-4641, Ext. 236
                                                               Issued 12/14/64
```

Recodified 2/1/68

CALÍ FORNIA-SDSW-MANUAL-O

(Winston L. Engvall) Room 421 San Rafael - 94903 (415) 479-100 MENDOCINO (William H. Brooks, III) MERCED Room 421 San Rafael - 94903 (415) 479-100 P. O. Box 359 (579 Low Gap Road, Mendocino Agr. Center) Ukiah - 95482 (707) 462-4731, Ext. 276 & 277		29-10% LIST OF HOME	E ADVISOR STAFF AND ADDRESSES	(Continued) 29-103
(William H. Brooks, III) Where the proof of		\		San Rayfael - 94903
(Don A. Petersen) Miss Ethyl E. Morgan (County Agricultural Bld Merced - 95340 (209) 722-7411, Ext. 244 R MONTEREY (J. W. Huffman) Mrs. Patricia A. Snow Monterey (John N. Fiske) Mrs. Norma B. Arnot (John N. Fiske) Mrs. Ethel J. Peet Mrs. Ethel J. Peet Mrs. Frances M. Head (H. L. McCabe, Jr.) CORANGE (J. J. Coony) Mrs. Doyothy Wenck PLACER (Jack E. Herr) Miss Mary E. Hussey Mrs. Phyllis Wendland (Nevelle L. McFarlane) Memorial Building Grass Valley - 95945 (707) Mrs. Doyothy Wenck Mrs. Doyothy Wenck Mrs. Phyllis Wendland Merced - 95340 (209) 118 Wilgart Way Salinas - 93901 (408) 424-8611, Ext. 376 1930 Clay Street Napa - 94588 (707) 1930 Clay Street Napa - 94588 (707) 1000 S. Harbor Blvd. Anaheim - 92805 (714) 774-0284 PLACER (Jack E. Herr) Mrs. Phyllis Wendland Merced - 95340 (408) Memorial Building Grass Valley - 95945 (916) 273-4563 (916) 885-4551 Basement Entrance 6370 Magnolia Avenue Riverside - 92506 (714) SACRAMENTO (Theodore S. Mrs. Frances C. Dunkinson Torngren) Mrs. Rosemary S. Sheldon Torngren) Mrs. Rosemary S. Sheldon Sacramento - 95814		(William H.	% Mrs. Helen P. Inns	(579 Low Gap Road, Mendocino Agr. Center) Ukiah - 95482
(J. W. Huffman)			y	(County Agricultural Bldg Merced - 95340
[John N. Fiske] # Mrs. Ethel J. Peet Napa - 94588 [707] 226-3794 A NEVADA (H. L. McCabe, Jr.) ORANGE (J. J. Coony) * Mrs. Gloria L. Cooley (J. J. Coony) * Mrs. Dorothy Wenck PLACER (Jack E. Herr) RIVERSIDE (Nevelle L. McFarlane) # Miss Phyllis Wendland (Nevelle L. McFarlane) SACRAMENTO (Theodore S. Mrs. Rosemary S. Sheldon Torngren) # Miss Marie Louise Werlen, Mapa - 94588 (707) 226-3794 Memorial Building Grass Valley - 95945 (916) 273-4563 1000 S. Harbor Blvd. Anaheim - 92805 (714) 885-4551 Basement Entrance 6370 Magnolia Avenue Riverside - 92506 (714) 683-6491 3020 Federal Building 650 Capitol Avenue Sacramento - 95814			* Mrs. Mary Lou Shively % Mrs. Patricia A. Snow	Salinas - 93901
(H. L. McCabe, Jr.) ORANGE (J. J. Coony) Mrs. Dorothy Wenck PLACER (Jack E. Herr) RIVERSIDE (Nevelle L. McFarlane) SACRAMENTO (Theodore S. Torngren) (H. L. McCabe, Jr.) Grass Valley - 95945 (916) 273-4563 1000 S. Harbor Blvd. Anaheim - 92805 (714) 774-0284 PLACER 217 Maple Street Auburn - 95603 (916) 885-4551 Basement Entrance 6370 Magnolia Avenue Riverside - 92506 (714) 683-6491 * Mrs. Frances C. Dunkinson (Theodore S. # Mrs. Rosemary S. Sheldon Torngren) # Miss Marie Louise Werlen, Sacramento - 95814	•			Napa - 94588
(J. J. Coony) * Mrs. Dorothy Wenck Anaheim - 92805 (714) 774-0284 PLACER (Jack E. Herr) 217 Maple Street Auburn - 95603 (916) 885-4551 RIVERSIDE (Nevelle L. McFarlane) # Mrs. Louise L. Yarnall McFarlane) * Mrs. Frances C. Dunkinson (Theodore S. Torngren) # Mrs. Rosemary S. Sheldon Torngren) # Miss Marie Louise Werlen, Sacramento - 95814	A		% Mrs. Frances M. Head	Grass Valley - 95945
(Jack E. Herr) RIVERSIDE (Nevelle L. McFarlane) ** Mrs. Louise L. Yarnall SACRAMENTO (Theodore S. Torngren) ** Mrs. Rosemary S. Sheldon Torngren) ** Mrs. Hall Auburn - 95603 (916) ** Mrs. Phyllis Wendland ** Mrs. Wendland ** Mrs. Louise L. Yarnall ** Mrs. Louise L. Yarnall ** Mrs. Frances C. Dunkinson ** Mrs. Rosemary S. Sheldon ** Sacramento - 95814				Anaheim - 92805
(Nevelle L. Mrs. Louise L. Yarnall 6370 Magnolia Avenue Riverside - 92506 (714) 683-6491 SACRAMENTO * Mrs. Frances C. Dunkinson (Theodore S. # Mrs. Rosemary S. Sheldon 550 Capitol Avenue Torngren) # Miss Marie Louise Werlen, Sacramento - 95814			% Miss Mary E. Hussey	Auburn - 95603
(Theodore S. # Mrs. Rosemary S. Sheldon 550 Capitol Avenue Torngren) # Miss Marie Louise Werlen, Sacramento - 95814		(Nevelle L.	# Miss Phyllis Wendland * Mrs. Louise L. Yarnall	6370 Magnolia Avenue Riverside - 92506
		(Theodore S. /	<pre># Mrs. Rosemary S. Sheldon # Miss Marie Louise Werlen,</pre>	650 Capitol Avenue Sacramento - 95814

...

29-103 (Cont.)	INTRA- AND REFERRAL OF	INTERAGENCY RE	LATIONS AND AGREEMEN R CASES TO OTHER AGEN	its /
29-103 LIST OF HOP				29-103
SAN BENITO (Edward C. Lydon)	% Miss Edn	a M. Langseth	P. O. Box (Veterans Hollister (408) 637-5346	' Building)
SAN BERNARDINO (Fred W. Dorman)	* Mrs. Gay W Miss Kath	le P. Austin nryn Hutton		Avenue gricultural Bldg.) rdino - 92410
SAN DIEGO (Elwood C. Moore)	% Miss Bena * Mrs. Delp	M. Johnson Thine D. Wilson	5555 Overi Building ¹ San Diego (714) 278-9200,	- 92123
(John P. Underhill)	* Mrs. Marj # Miss Bern	orie Michael ette G. Wimer	145·S. Ame Stockton - (209) 944-2665	erican Street R 95202
SAN LUIS OBISPO O(P. Curtis Berryman)	% Mrs. Hild)	red Townsend	P. O. Box 967 Osos S San Luis O (805) 543-1550,	treet bispo - 93402 F
SAN MATEO A (Richard H. Sciaron)	% Miss Elmi i)	ra L. Liebau	P. O. Box (530 Main Half Moon (415) 726-4839	
SANTA BARBARA (Lin V. Maxwell)	% Mrs. Jøse	ohine W. Van S	chaick P. O. Box (Pueblo Bu	
SANTA CLARA (Leon V. Tichinin)	# Miss Ann H % Mrs. Winit # Mrs. Olivi	red J. Steine	2320 Moorp r San Jose - (408) 299-2635	
SANTA CRUZ (John W. Melendy)	% Mrs. Audre	y M. Riley	P. Q. Box ((4838 Soque Soque) - 95 (408) 475-5200	el Drive)
SHASTA (Walter Johnson)		E. Frazier me Advisor) hy J. Wheeler	P. O. Box 5 (County Of Redding - 5 (916) 241-1103	[ice Bldg.)
CALIFORNIA-SDSW-MANU	AL-0	Issue 192	lssue Recodif	d 12/14/64 ied 2/1/68

R

E

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code Reference: Sections 10553 and 10554, Welfare and Institutions Code OFFICE OF ADMINISTRATIVE LAW

FILED In this office of the Secretary of State of the State of California

CERTIFICATION

OF

APPROVAL

JUN 0 5 1989 At 423 o'clock M. MARCH FONG EU, Secretary of State

Deputy Secretary of State

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

> Submitting Agency: SOCIAL SERVICES

> > OAL File No: 89-0608-01

DIRECTOR

07/05/89

STATE OF CALIFORNIA STD Form 400 (Rev. 8/85)

1989 MAY 15 AM 9 40

FACE SHEET FOR FILING ADMINISTRATIVE REGULATIONS

WITH THE OFFICE OF ADMINISTRATIVE LAW CERTIFICATION: I hereby certify that the attach89-0515-01 R RDB #0688-20

(See Instructions on Reverse)

FILED In this office of the Secretory of State of the State of Colifornia

JUN 0 6 1989 At 5/6 o'clock MARCH FONG EU, Secretary of State Secretary of State

ed are true and correct copies of regulations adopted, amended or repealed by this agency and that the information specified on this Face Sheet is true and some of the

	ENDORSED APPROVED FOR FILING	DEPART END F SOCIAL STREET		
b	JUN = 6 1989	1 Sinchal		
ليخد	,,,,	AGENCY OFFICER WITH RULEMAKING AUTHORITY		
	For use of Office of Adm Law	Date: 5-12-89	·	
1.	AGENCY CONTACT PERSON FOR THIS FILING	Dato.	For use by Secretary of State only	
١.	(See instructions)	TITLE	TELEPHONE	
_	Rosalie Clark, Chief	Regulations Development Bureau	445-0313	
2.	Type of filing, (check one)	30-day Review	Certificate of Compliance (Complete Part 4 below)	
		ig from Govt. Code 11349.7 review (Complete Part 6 b	pelow)	
	Nonsubstantive changes with	th nonregulatory effect Printing Error Corr	rection	
3.		ative Code title and sections as follows:		
	Title MPP 45-202	PTED: .517 and 45-203.417		
	SECTIONS AME	NDED: 312, 40-125.8, 45-201.11, .44, 45-202	0.7 /121 /1/1 E4 E7 /15 007 77	
	SEGTIONS REPE	r¥rb.	J, -TZ 1, -TT, -J1, -JJ, 47-203-33,	
		// .42, and 45-804.111		
	_	in 3a contain modifications to the text originally made	available to the public: 45-202.3,	
	45-202.517, and 45-2		· · · · · · · · · · · · · · · · · · ·	
4.	complied with the provisions of C	(Government Code Section 11346.1(e): The above-na covernment Code Sections 11346.4-11346.8. (Check of	amed agency officer certifies that this agency	
	prior to the emergency adop		one,	
	within 120 days of the effect	tive date of the emergency adoption of the above-refer	renced regulations.	
5.		eviously disapproved or withdrawn regulation?		
	No Yes, if yes, give	date(s) of prior submittal(s) to OAL: March 6, 198	39	
6.	Is the filing submitted to carry out agency's review of regulations ac	amendments or repeals identified in the statement of Iministered by it as of June 30, 1980?	review completion submitted as a result of the	
		date statement was submitted to OAL		
7.	If these regulations required prior	r review and approval or concurrence by any of the foll	lowing agencies, check appropriate box(es)	
	Fair Political Practices Comn (Include FPPC approval stam	nission	• •	
	State Fire Marshall (Attach a	approval)	ance (Attach properly signed Std. 399)	
	Other(SPECIF	Y AGENCY)		
8.	a. PUBLICATION DATE OF NOTICE IN CALIFOR ADMINISTRATIVE NOTICE REGISTER	<u> </u>	DATES OF AVAILABILITY OF MODIFIED REGULATION(S) (GOVT.	
	9/30/88	E (42 (VO	12/23/88 to 1/16/89	
9.		les: (See Government Code Section 11346.2 and instr	ructions on reverse)	
		er filing with the Secretary of State.		
		vith the Secretary of State.		
		as required or allowed by the following statute(s):		
	d. Effective on to Govt. Code Sect. 11	(Designate effective date earlier than 30 days a	ifter filing with the Secretary of State pursuant	
		istrating good cause for early effective date. Request s	subject to OAL approval	
		(Designate effective date <i>later than</i> the norma		

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL.

 Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

Amend MPP Section 11-401-312 to read:

FAMILY HOME RATES (Continued) 11-401

11-401

- •3 Family Home Specialized Care Rate System
 - (Continued) .31
 - .311 (Continued)
 - provide the Department with a description of their family home specialized care payment practices as required by Section 11-406-151 11-406-15-(Continued)

Sections 10553 and 10554 of the Welfare and Authority Cited: Institutions Code.

Section 10553 of the Welfare and Institutions Reference:

Code.

Amend MPP Section 40-125.8 to read:

- 40-125 PROCESSING APPLICATIONS, REAPPLICATIONS, AND 40-125 RESTORATION (Continued)
- •8 Child Residing in Foster Gare Receiving AFDC-FC (Continued)

Authority Cited: Sections 10553 and 10554 of the Welfare and Institutions Code.

Reference: Section 10553 of the Welfare and Institutions Code•

Amend MPP Section 45-201.11 to read:

45-201 GENERAL AFDC-FC REQUIREMENTS

45-201

- •1 The child shall meet:
 - •11 The age requirements of Chapter 452-100; (Continued)

Authority Cited: Sections 10553 and 10554 of the Welfare and

Institutions Code.

Reference: Section 10553 of the Welfare and Institutions

Code.

Amend MPP Section 45-201.44 to read:

45-201 GENERAL AFDC-FC REQUIREMENTS (Continued)

45-201

•4 (Continued)

.44 The income maintenance case record shall contain a statement from the placement worker, on the FG 5 SOC 158A (11/88) or a substitute form approved by the department, which certifies that the above requirements have been met. This certification shall occur at the time of application, at redetermination of the child's AFDC-FC eligibility, and when there is a change in the authority for placement.

Authority Cited: Sections 10553 and 10554 of the Welfare and

Institutions Code.

Reference: Sections 397, 10553, and 11213 of the Welfare

and Institutions Code.

Amend MPP Sections 45-202.3, .421, .44, .51 and .53; and adopt Section 45-202.517 to read:

45-202 FEDERAL AFDC-FC PROGRAM (Continued)

45-202

- •3 AFDC-FG/U Linkage Determination
 - •31 The child shall have been linked to the federal AFDC-FG/U Program in the month in which the petition was filed with the juvenile court. That is, for the month in which the petition, which led to foster care placement pursuant to a detention or dispositional order, was filed, the child shall have met one of the following conditions:

The child shall have been linked to the federal AFDC-FG/U Program during the petition month or any of the six (6) months prior to the month in which the petition was filed with the juvenile court, which led to foster care placement pursuant to a detention or dispositional order. That is, this linkage is met as long as the following two conditions are met during the petition month or any of the six months prior to the court proceedings which led to the foster care placement.

- •311 The child was living in the home of the parent or relative from whom removed and was eligible for and actually received federal AFDC-FG/U*
 - The child resided with the relative from whom removed; and
 - 2) the child either received or could have received AFDC-FG/U while residing with that relative had application been made. (Continued)
- ■312 The child was living in the home of the parent or relative from whom removed and would have been eligible for federal AFBC-FG/Uv but the child did not actually receive these benefits because no application had been made.
- *313 The child was no longer living in the home of the parent or relative from whom removed but would have been eligible for federal AFBC-FG/U based on that parent's or relative's home. Howevery the child did not actually receive these benefits

because he/she was no longer in that home and no application was made:

- fa) In order to met this conditions the child must have been living with such parent or relative within any of the six months prior to the month in which the petitions which led to foster care placement pursuant to a court orders was filed with the juvenile courts.
- •4 Authority for Placement (Continued)
 - •42 (Continued)
 - •421 This requirement shall be determined to be met if the child was absent from the parent's or relative's home in the month the petition, which initiated court action for removal, was filed, provided the child had resided with such parent or relative within any of the six months prior to the month that petition was filed.

For example, the child was living with a grandparent for any reason in the month the petition was filed. However, within any of the six months preceding the filing of the petition, which initiated court action, the child lived with the parent from whom the child was removed. This child shall be considered removed from the home of his/her parent and placed with the grandparent.

Furthermore, the linkage determination shall be based on that parent's home as provided in Sections 45-202.313 .31 and .311. (Continued)

- •43 (Continued)
- -44 The income maintenance case record shall contain a statement from the placement worker, on the FC 5 SOC 158A (11/88) or a substitute form approved by the department, which certifies that a copy of the court order is in the services case record. If •432 above applies, the case record shall also contain a statement from the placement worker, on the FC 5 or a substitute form approved by the Ddepartment, which certifies that child meets the requirements of Section 45-203.311. This certification shall occur the time at application, at redetermination of the child's AFDC-FC

eligibility. and when there is a change in the authority for placement.

- •5 Eligible Facilities (Continued)
 - •51 Except as provided in •52 below• the child shall be residing in one of the following eligible facilities: (Continued)
 - In the case of a child placed out of the State of California, an appropriately licensed child care facility which accords the child the same personal rights accorded children as specified in Title 22 California Code of Regulations, Section 30072, and for children placed in a licensed non-secure, privately operated residential home of any capacity that provides services in a group setting to children in need of care and supervision, Sections 84072, 84072.1, and 84072.2 will also apply.

Title 22 California Code of Regulations. Section 80072 provides the following conditions be met:

- (a) Each client shall have personal rights which include, but are not limited to, the following:
 - (1) To be accorded dignity in his/her personal relationships with staff and other persons.
 - (2) To be accorded safe, healthful and comfortable accommodations, furnishings and equipment to meet his/her needs.
 - (3) To be free from corporal or unusual punishment. infliction of humiliation, intimidation, ridicule, coercion, threat, mental abuse, actions of a punitive nature, including but not limited to interference with the daily living functions, including eating, sleeping toileting; or withholding of shelter. clothing. medication. or aids to physical functioning.

A

N

D

B

0

0

K

- (4) have his/her To be informed and to i f authorized representative, informed by the licensee οf the provisions of law regarding complaints including, but not limited to, the address and telephone number of the complaint receiving unit of and of licensing agency. regarding information confidentiality.
- (5) To be free to attend religious services or activities of his/her choice and to have visits from the spiritual advisor of his/her choice.
 - (A) Attendance at religious services in or outside of the facility shall be on a completely voluntary basis.
- (6) To leave or depart the facility at any time.
 - (A) The licensee shall not be prohibited by this provision from setting curfews or other house rules for the protection of clients.
 - (B) This provision shall not apply to minors and other clients for whom a guardian, conservator, or other legal authority has been appointed.
- (7) Not to be locked in any room, building, or facility premises by day or night.
 - (A) The licensee shall not be prohibited by this provision from locking exterior doors and windows or from establishing house rules for the protection of clients provided the clients are able to exit the facility.
 - (B) The licensee shall be permitted to utilize means other than

N

D

В

0

0

K

those specified in (7)(A) for securing exterior doors and windows only with the prior approval of the licensing agency.

- (8) Not to be placed in any restraining device, except a supportive restraint approved in advance by the licensing agency as specified in (8)(A) through (E).
 - (A) Supportive restraints shall be limited to appliances or devices including straps, spring release trays, or soft ties, used to support a client in a bed, chair, or wheelchair to prevent falling.
 - The request for prior approval (B) to use supporting restraints shall include a written order of a physician indicating the need for such restraints. The be shall licensing agency authorized to require other additional documentation in order to evaluate the request.
 - (C) Approved supportive restraints shall be fastened or tied in a manner which permits quick release.
 - (D) The licensing agency shall approve the use of supportive restraints only after the appropriate fire clearance, as required by Section 80020, has been secured.
 - (E) The licensing agency shall have the authority to grant conditional and/or limited approvals to use supportive restraints.
- (9) To receive or reject medical care, or health-related services, except for

H A N D B O O

K

K

minors and other clients for whom a guardian, conservator, or other legal authority has been appointed.

- (b) All clients, or their authorized representative(s), shall be personally advised of and given at admission a copy of the rights specified in (a)(1) through (9) above and in the applicable Personal Rights sections of Chapters 2 through 7.
- (c) The information specified in (b) above shall be prominently posted in areas accessible to such clients and their visitors.
- (d) The licensee shall ensure that each client is accorded the personal rights as specified in this section and the applicable sections of Chapters 2 through 7.

Title 22 California Code of Regulations Sections 84972, 84072.1, and 84072.2 provides the following conditions be met:

84072 PERSONAL RIGHTS

- (a) In addition to Section 80072, the following shall apply.
- (b) The licensee shall ensure that each child is accorded the following personal rights:
 - (1) To visit the facility with his/her relatives and/or authorized representative(s) prior to admission.
 - (2) To file a complaint with the facility, as specified in Section 84072.2.
 - (3) To have the facility inform his/her authorized representative(s) of his/her progress at the facility.
 - (4) To have communications to the facility from his/her relatives and/or authorized representative(s) answered promptly and completely.

- (5) To have visitors visit privately during waking hours without prior notice, provided that such visitations are not prohibited by the child's needs and services plan; do not infringe upon the rights of other children; do not disrupt planned activities; and are not prohibited by court order or by the child's authorized representative(s).
- (6) To wear his/her own clothes.
- (7) To possess and use his/her own toilet articles.
- (8) To possess and use his/her own cash resources except as specified in Section 84026.
- (9) To possess and use his/her own personal items unless prohibited as part of a discipline program.
- (10) To have access to individual storage space for his/her private use.
- to telephones in order to To have access (11)confidential make and receive provided that such calls are not prohibited by the child's needs and services plan; are prohibited as a form of discipline; do not infringe upon the rights of not children; do not restrict availability of the telephone during emergencies; and are prohibited by court order or by the child's authorized representative(s).
 - (A) The licensee shall be permitted to require reimbursement from the child or his/her authorized representative for long distance calls.
 - (B) The licensee shall be permitted to prohibit long distance calls upon documentation that requested reimbursement for previous long distance calls has not been received.
 - (C) Calls permitted to be prohibited as a form of discipline shall not include

K

Н

H

calls to the child's authorized representative or placement agency.

(12) To send and receive unopened correspondence unless prohibited by court order or by the child's authorized representative(s).

84072.1 DISCIPLINE POLICIES AND PROCEDURES

- (a) The licensee shall develop, maintain and implement written facility discipline policies and procedures meeting the requirements specified in (b) and (c) below.
 - (1) Staff* children* and authorized representatives shall receive copies of such policies and procedures* as specified in Sections 84065(j) and 84068*1(b)(4)(8)*
 - (2) Signed copies of such policies and procedures shall be maintained in the child's record, as specified in Sect.on 84070(c)(2).
- (b) Any form of discipline which violates a child's personal rights as specified in Sections 80072 and 84072 shall be prohibited.
- (c) Acceptable forms of discipline shall include the following:
 - (1) Exclusion in an unlocked living, sleeping, or play area.
 - (2) Institution of fines as specified in Section 84026(b).
 - (3) Prohibition against attendance at or participation in planned activities.
 - (4) Prohibition against use of entertainment devices including but not limited to telephones, televisions, radios and phonographs.
 - (5) Performance of additional duties related to training needs identified in the child's needs and services plan.

(6) Any other form of discipline approved in writing, in advance by the licensing agency.

84072.2 COMPLAINT PROCEDURES

- home shall develop, licensee of a group (a) The implement written complaint maintain and procedures by which children or their authorized representatives are permitted to file complaints, fear of retaliation, with the facility staff facility administrator regarding operations.
 - (1) Staff* children* and authorized representatives shall receive copies of such procedures* as specified in Sections 84065(j) and 84068*1(b)(4)(B)*
 - (2) Signed copies of such procedures shall be maintained in each child's record, as specified in Section 84070(c)(2).
 - (3) Such procedures shall be posted in a location in the facility which is accessible to children and their authorized representatives.

•52 (Continued)

H

N

D'

O .

K.

.53 The income maintenance case record shall contain a statement from the placement worker, on the FC 5 SOC 158A (11/88) or a substitute form approved by the department, which certifies that the child has been placed in one of the above eligible facilities. This certification shall occur at the time of application, at redetermination of the child's AFDC-FC eligibility, when the child is moved to a different facility and when there is a change in the licensing status of the facility in which the child has been placed.

Authority Cited: Sections 10553 and 10554 of the Welfare and Institutions Code.

Reference: Sections 397, 10553 and 11213 of the Welfare and Institutions Code; 42 USCA 671(a)(10) and

(11), 42 USCA 672(a)(4); 45 CFR 1356.2(e); and CCR. Title 22, Section 80072.

Amend Sections 45-203.33. and .42; and adopt Section 45-203.417 to read:

45-203 STATE AFDC-FC PROGRAM (Continued)

45-203

- 3 Authority for Placement (Continued)
 - •33 The income maintenance case record shall contain a statement from the placement worker. on the FG 5 SDC 158A (11/88) or a substitute form approved by the department. which certifies that: (Continued)
- .4 Eligible Facilities
 - .41 The child shall be residing in one of the following eligible facilities: (Continued)
 - In the case of a child placed out of the State of California, an appropriately licensed child care facility which accords the child the same personal rights accorded children as specified in Title 22 California Code of Regulations, Section 80072, and for children placed in a licensed, non-secure, privately operated residential home of any capacity that provides services in a group setting to children in need of care and supervision, Sections 84072, 84072, and 84072, will also apply.

HANDBOOK -

See Section 45-202.517 for relevant part of Title 22. California Code of Regulations. Sections 80072.84072.84072.1. and 84072.2.

**42 The income maintenance case record shall contain a statement from the placement worker, on the FC 5 SOC 158A (11/88) or a substitute form approved by the department, that the child has been placed in one of the above eligible facilities. This certification shall occur at the time of application, at redetermination of the child's AFDC-FC eligibility, when the child is moved to a different facility and when there is a change in the licensing status of the facility in which the child has been placed.

Authority Cited: Sections 10553 and 10554 of the Welfare and Institutions Code.

Reference:

Sections 397, 10553 and 11213 of the Welfare and Institutions Code; 42 USCA 671(a)(10) and (11); 45 CFR 1356.2(e); and CCR. Title 22, Section 80072.

Amend MPP Section 45-804.111 to read:

45-804 PAYMENT

45-804

- •1 County Actions and Payment Amount (Continued)
 - •11 (Continued)
 - •111 When the child meets the requirements of either Section 45-802•121(a) or (b) 45-802•121 or •122• FFP shall be claimed in the AAP payment up to the mMaximum of the AFDC-FC rate for family homes• (Continued)

Authority Cited: Sections 10553 and 10554 of the Welfare and Institutions Code.

Reference: Section 10553 of the Welfare and Institutions Code.

OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION

OF

APPROVAL

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

Submitting Agency: SOCIAL SERVICES

OAL File No: 89-0515-01

LINDA BREWER DIRECTOR 06/06/89

STATE OF CALIFORNIA STD Form 400 (Rev. 8/85)

to Govt. Code Sect. 11346.2(d).)

e.

FACE SHEET

89-0516-03R

(See Instructions on Reverse)
RDB #0587-22

FOR FILING ADMINISTRATIVE REGULATIONS WITH THE OFFICE OF ADMINISTRATIVE LAW 1969 MAY 18 # 11.38 CERTIFICATION: I hereby certify that the attached are true and correct copies of regulations adopted, amended or repealed by this agency office of the Secretary of State and that the information specified on this Face of the State of California Sheet is true and correct. **ШИ О 8 1989** EMDORSED Department of Social Services 5 Po'clock APPROVED FOR FILING MARCH FONG EU, Secretary of State (AGENCY) Forella VI JUN - 8 1989 The Deputy Secretary of State AGENCY OFFICER WITH RULEMAKING AUTHORITY Talken ed Administrative was For use of Office of Adm Law Date: For use by Secretary of State only AGENCY CONTACT PERSON FOR THIS FILING TELEPHONE 445-0313 Regulations Development Bureau Rosalie Clark, Chief 2. Type of filing, (check one) X 30-day Review Emergency Certificate of Compliance (Complete Part 4 below) Regulatory changes resulting from Govt. Code 11349.7 review (Complete Part 6 below) Nonsubstantive changes with nonregulatory effect **Printing Error Correction** 3 Specify California Administrative Code title and sections as follows: SECTIONS ADOPTED Title MPP SECTIONS AMENDED 15-305.1 15-305.2. 15-305.3, and 15-305.4 SECTIONS REPEALED b. The following sections listed in 3a contain modifications to the text originally made available to the public: 15-305.1 15-305.2, 15-305.3, 15-305.31 and 15-305.32 CERTIFICATE OF COMPLIANCE (Government Code Section 11346.1(e): The above-named agency officer certifies that this agency complied with the provisions of Government Code Sections 11346.4-11346.8. (Check one) prior to the emergency adoption within 120 days of the effective date of the emergency adoption of the above-referenced regulations. Is this filing a resubmittal of a previously disapproved or withdrawn regulation? Yes, if yes, give date(s) of prior submittal(s) to OAL: December 29,1988 OAL #88-122901 Is the filing submitted to carry out amendments or repeals identified in the statement of review completion submitted as a result of the agency's review of regulations administered by it as of June 30, 1980? Yes, if yes, give date statement was submitted to OAL If these regulations required prior review and approval or concurrence by any of the following agencies, check appropriate box(es) Fair Political Practices Commission (Include FPPC approval stamp) **Building Standards Commission** (Attach approval) State Fire Marshall (Attach approval) Department of Finance (Attach properly signed Std. 399) Other _ (SPECIFY AGENCY) PUBLICATION DATE OF NOTICE IN CALIFORNIA ADMINISTRATIVE NOTICE REGISTER 8. a. DATE OF FINAL AGENCY ACTION DATES OF AVAILABILITY OF MODIFIED REGULATION(S) (GOVT. code sec. 11346.8(c) c. 3, 1988 thru Dec. 20, 1988 and Dec. January 1, 1988 May 15, 1989 April 17, 1989 thru May 2, 1989 Effective date of regulatory changes: (See Government Code Section 11346.2 and instructions on reverse) 9. Effective 30th day after filing with the Secretary of State. a. b. Effective upon filing with the Secretary of State. C. Effective on _ as required or allowed by the following statute(s):_ d. Effective on (Designate effective date earlier than 30 days after filing with the Secretary of State pursuant

Attach request demonstrating good cause for early effective date. Request subject to OAL approval.

__ (Designate effective date later than the normal effective date for the type of order filed.)

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filling. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL. Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

DELEGATED AUTHORITY ORDER

I hereby authorize and designate the following individuals as the agency contact persons who have authority, during the Office of Administrative Law review period, to make decisions and answer questions regarding regulations adopted by the Department of Social Services.

Rosalie P. Clark, Chief Regulations Development Bureau

James Rhoads, Assistant Chief Regulations Development Bureau

This designation shall be effective on 8-26-98, 1988 and shall remain in effect until superseded or cancelled.

Linda S. McMahon

Director

8-26-88

Date

Amend Sections 15-305.1, .2, .3, and .4 to read:

15-305 QUALITY CONTROL ERROR IDENTIFICATION PROCESS 15-305 (Continued)

• 1 Using random case samples selected by the State Department of Social Services (SDSS) for AFDC, and Food Stamp sampled cases selected by the county based upon start and interval numbers provided by SDSS, the county shall perform quality reviews each six months beginning with the October 1978 through March 1979 review period month for AFDC-FG and U cases and beginning with the October 1987 review month for food stamp cases. Review forms and procedures must comply federal and state quality control standards and state Counties with fewer than 1400 reporting requirements. AFDC-FG and U cases are not required to review the a state sample for either the AFDC or Food Stamp caseloads. The results of the county reviews will be used by the county to establish error rates using the appropriate formula as follows:

(a) For AFDC:

The sum amount of error payments to all ineligible cases added to the sum amount of overpayments to all eligible cases equals the total amount of error payments. Divide the total amount of error payments by the total amount of payments to all AFDC cases completed in the review sample. The resulting quotient is the county AFDC error rate.

(b) For Food Stamps:

The sum total of FS allotments issued to ineligible cases. added to the sum total of FS allotments overissued to eligible cases added to the sum total of FS allotments underissued to eligible cases equals the total FS allotment error payments. Divide the total FS allotment error payments by the total amount of FS allotments issued to all FS cases completed in the review sample. The resulting quotient is the county FS error rate.

Counties may conduct additional reviews to enhance local quality control-corrective action efforts.

•2 State quality control staff will <u>select and review an eight</u> <u>percent (8%)</u> subsample of county reviews <u>to determine the</u> <u>accuracy of county case review findings.</u> Results of the two

samples will be used by the state to establish final error rates using accepted statistical procedures.

(a) The state will consider any disagreement the counties express regarding state findings in the 8% rereview.

The state will also conduct an annual review of county quality control operations. The state will prepare a report summarizing the issues identified during the annual review. The report will contain a summary of subsample findings.

There shall be no change to the county's error rate based upon the state subsample or the operational reviews. The results of subsample reviews shall not be subject to appeal by the county.

HANDBOOK

The annual report can contain not only problems identified through the reviews, but also may identify areas in which the county is excelling. Counties may also reiterate any continuing disagreement with state findings in the 8% review.

- •3 SDSS has the option to select and review an expanded sample of a county's cases to establish a statistically valid error rate. The decision to select and review an expanded sample will be based on SDSS' conclusion that the county has a chronic and/or systemic problem in establishing an accurate error rate for corrective action. This conclusion may result from the 8% subsample reviewed by the state, and/or, the annual review of the county quality control operations completed by the state.
 - (a) Examples of chronic and/or systemic problems can include but are not limited to: cases inappropriately dropped from the sample, incorrect case findings, incomplete case verifications. insufficient staffing, and/or lack of timely review, with no evidence of improvement in response to State requests.
 - -31 If a county disagrees with the SDSS findings of a specific case in the expanded case review. it shall be permitted to request a reconsideration of that case by the appropriate state Quality Control (QC) District Office (DD). The request for reconsideration must be received by the appropriate state QC DO within 28 calendar days of the date the county receives the state's findings.

- •32 SDSS shall replace the county original error rate with the error rate derived from the expanded case review•
- •34 Counties exempt from performing quality control reviews of the state selected sample (see Section 15-3\frac{105}{205}\delta\$1) shall conduct error identification reviews to establish a basis for corrective action.

Authority Cited: Sections 10553, 10554, 10600, and 18904, Welfare and Institutions Code.

Reference: Sections 10600, 10809, 10852, 10853, 15200.4, and 18905, Welfare and Institutions Code and Item 5180-141 of the Budget Act of SFY 87-88.

OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION

FILED In this office of the Secretary of State of the State of California

APPROVAL

OF

Deputy Secretary of State

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

> Submitting Agency: SOCIAL SERVICES

> > OAL File No: 89-0516-03

LINDA BREWER DIRECTOR

06/08/89

STATE OF CALIFORNIA STD Form 400 (Rev. 8/85)

FACE SHEET FOR FILING ADMINISTRATIVE REGULATIONS

(See Instructions on Reverse)

	1983 MAY 30 PM 3 57	WITH THE OFFICE OF ADMINIS	TRATIVE LAW	RDB #1288-57
	www.mr. du ja u di	CERTIFICATION: I hereby certify	that the attach-	FILED
	OFFICE 05	ed are true and correct copies		the effect of the Secretary of State
	ADMINISTRATIVE LAW	adopted, amended or repealed	by this agency	In the office of the Secretary of State of the State of California
		and that the information specif	ed on this Face	Ti di
		Sheet is true and correct.	Common	MAN O 0 1089
	ENDORSED	Department of Social	Services	JUN 2 8 1989
	APPROVED FOR FILING	(AGENCY)		At 4:38 o'clock A. M.
	JUN 28 1989	1 l & Mah		MARCH FONG EU, Secretary of State
		AGENCY OFFICER WITH RULEMAKING	AUTHORITY	MARCH POINT Equille la
	Gallies of Administrative Law			Deputy Secretary of State
	For use of Office of Adm Law	Date: 5-26-89		For use by Secretary of State only
1.	AGENCY CONTACT PERSON FOR THIS FILING (See instructions)	TITLE		TELEPHONE
		, Regulations Development B	170011	445-0313
2.		positive		
۷.	Type of filing, (check one)	30-day Review	rgency	Certificate of Compliance (Complete Part 4 below)
	Regulatory changes resulting	g from Govt. Code 11349.7 review (Con	plete Part 6 below)	(Complete Fait 4 below)
	Nonsubstantive changes with		ting Error Correction	
3.	a. Specify California Administra	tive Code title and sections as follows:		
	MDD SECTIONS ADOR			
	Title MPP 63-084			
	63-402.2	17:63-407.6 and .8,63-408,1	.2.3 and 6.63	3-503 4 and 63-801 3
	SECTIONS REPEA	ILED:	, ,)-)0).4 and 0)-001.9
	-			
	b. The following sections listed	n 3a contain modifications to the text o	riginally made available	to the public: 63-407.893(b) an
	(c),63-408, 63-40 8 .2	52(B), 63-408.31, and 63-408	3.621.	to the public.
1.	CERTIFICATE OF COMPLIANCE	Government Code Section 11346 1(a):	The above-named age	ncy officer certifies that this agency
	complied with the provisions of G	overnment Code Sections 11346.4-113	46.8. (Check one)	ney officer certifies that this agency
	prior to the emergency adop	ion		
	within 120 days of the effect	ive date of the emergency adoption of t	ne above-referenced reg	gulations.
5.		viously disapproved or withdrawn regul		
	F-3/4	late(s) of prior submittal(s) to OAL:		
3				
	agency's review of regulations ad	amendments or repeals identified in the ministered by it as of June 30, 1980?	statement of review co	mpletion submitted as a result of the
		late statement was submitted to OAL _		
7.		review and approval or concurrence by		
	Fair Political Practices Comm			
	(Include FPPC approval stam		ling Standards Commis ch approval)	sion
	State Fire Marshall (Attach a			ch properly signed Std. 399)
			7 1110	ppo, o.gou o.u. 000/
	Other			
	Other(SPECIF	AGENCY)		
1.	Other		CTION C. DATES OF CODE SEC.	AVAILABILITY OF MODIFIED REGULATION(S) (GOVT. 11346.8(c)
B.	Other(SPECIFY a PUBLICATION DATE OF NOTICE IN CALIFOR	b. DATE OF FINAL AGENCY A	CODE SEC.	availability of modified regulation(s) (Govt. 11346.8(c) 989 through May 19, 1989
3.	Other(SPECIFORM) a. PUBLICATION DATE OF NOTICE IN CALIFORM ADMINISTRATIVE NOTICE REGISTER February 17, 1989	b. DATE OF FINAL AGENCY A	May 4, 1	989 through May 19, 1989
3.	Other(SPECIFY a. PUBLICATION DATE OF NOTICE IN CALIFOR ADMINISTRATIVE NOTICE REGISTER February 17, 1989 Effective date of regulatory change	b. DATE OF FINAL AGENCY A	May 4, 1	989 through May 19, 1989
3.	Other(SPECIFIA a. PUBLICATION DATE OF NOTICE IN CALIFOR ADMINISTRATIVE NOTICE REGISTER February 17, 1989 Effective date of regulatory chang a Effective 30th day after	b. DATE OF FINAL AGENCY A May 26, 1989 es: (See Government Code Section 113)	May 4, 1	989 through May 19, 1989
3.	Other(SPECIFORM ADMINISTRATIVE NOTICE REGISTER February 17, 1989 Effective date of regulatory change a Effective 30th day after b Effective upon filing was a first of the second and the seco	b. DATE OF FINAL AGENCY AT May 26, 1989 es: (See Government Code Section 113 r filing with the Secretary of State.	May 4, 1	989 through May 19, 1989 reverse)
3.	Other(SPECIFORM ADMINISTRATIVE NOTICE REGISTER February 17, 1989 Effective date of regulatory change a Effective 30th day after b Effective upon filing w. c Effective on	b. DATE OF FINAL AGENCY AT May 26, 1989 es: (See Government Code Section 113 r filing with the Secretary of State. ith the Secretary of State. as required or allowed by the fo	May 4, 1 46.2 and instructions or	989 through May 19, 1989 n reverse)
).	Other	b. DATE OF FINAL AGENCY AT May 26, 1989 es: (See Government Code Section 113 r filing with the Secretary of State. ith the Secretary of State. as required or allowed by the fo (Designate effective date earlier)	May 4, 1 46.2 and instructions of lowing statute(s):	989 through May 19, 1989 n reverse) with the Secretary of State pursuant

Effective on ______ (Designate effective date later than the normal effective date for the type of order filed.)

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL. Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - b. Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

DELEGATED AUTHORITY ORDER

I hereby authorize and designate the following individuals as the agency contact persons who have authority, during the Office of Administrative Law review period, to make decisions and answer questions regarding regulations adopted by the Department of Social Services.

> Rosalie P. Clark, Chief Regulations Development Bureau

> James Rhoads, Assistant Chief Regulations Development Bureau

This designation shall be effective on 8-26-88, 1988 and shall remain in effect until superseded or cancelled.

Linda S. McMahon

Director .

8-26-88 Date

Adopt Section 63-084 to read:

63-084 IMPLEMENTATION OF VOLUNTARY QUIT AND WORK REGISTRATION 63-084 REQUIREMENTS REGULATIONS

Effective February 1. 1989. CWDs shall implement the following provisions relating to voluntary quit and work registration requirements: Sections 63-402.227. 63-407.63. 63-407.87. 63-407.99. 63-408.63-408.11. 63-408.112. 63-408.15. 63-408.223. 63-408.224. 63-408.23. 63-408.241. 63-408.242. 63-408.25. 63-408.251. 63-408.31. 63-408.621. 63-408.63. 63-503.443 and 63-801.312.

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare

and Institutions Code.

Reference: Sections 18902 and 18904 of the Welfare and

Institutions Code.

Amend Section 63-402.2 to read:

63-402 HOUSEHOLD CONCEPT

63-492

- Nonhousehold and Excluded Household Members (Continued)
 - .227 Work Requirements Disqualified

Individuals disqualified for noncompliance with the work requirements of Section 63-407.4.

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare

and Institutions Code.

Reference: 7 CFR 273-7(n)(1)(vi)-

Amend Section 63-407.6 to read:

63-407 WORK PEGISTRATION REQUIREMENTS

63-407

- •5 Ending Disqualification
 - •51 (Continued)
 - •62 (Continued)
 - •67 A household may 'reestablish eligibility if a new and eligible person joins a disqualified household as the principal work registrant.

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare

and Institutions Code.

Reference: 7 CFR 273•7(a)(1)•

63-407 WORK PEGISTRATION REQUIREMENTS

- B Food Stamp Employment and Training Program (Continued)
 - .87 Individuals or households who have been disqualified for noncompliance with the requirements of the FSET program shall be permitted to establish or reestablish eligibility in accordance with Sections 63-407.51. .67. or .63.
 - •8P (Continued)
 - .89 Other Program Requirements

If a benefit overissuance is discovered for a month or months in which a participant has already fulfilled a workfare or work component requirement, the following requirements shall apply.

- .891 If the person who performed the work is still subject to a work obligation, the CWD shall determine how many extra hours were worked because of the improper benefit. The participant shall be credited that number of hours toward future work obligations.
- •892 If the workfare or work component does not continue and the overissuance was the result of an intentional Program violation, the amount of the claim determined under Section 63-801-322 shall be for the entire amount of the overissuance and not adjusted for work participation.
- .893 If the workfare or work component requirement does not continue and the overissuance was the result of an inadvertent household or agency error, the CWD shall:
 - (a) Determine whether the number of hours worked in workfare are more than the number which could have been assigned had the proper benefit level been used in calculating the number of hours to be worked.
 - (b) If the extra hours that were worked because of the improper benefit level equal the

amount of hours calculated by dividing the overissuance by the <u>higher of the State or federal</u> minimum wage. no claim shall be established. No credit for future work requirements shall be given.

If the extra hours worked do not equal the amount of overissuance times the higher of the State or federal minimum wagev do not equal the amount of the overissuance the amount of the claim established under Section 63-801-312 shall be adjusted to equal the amount of the overissuance not "worked off".

HANDBOOK

EXAMPLE

A household was incorrectly issued a benefit of \$150 in a month when \$100 would have been the proper benefit. The household based on the \$150 allotment worked 35 hours [\$150 divided by the minimum wage—\$4.25]. Had the allotment been correctly calculated the household could have been assigned no more than 23 hours in that month. A claim would be established for the amount of the overissuance not "worked off" [e.g., any hours between 23 and 35 which were not "worked off"]. Since the household worked the entire 35 hours, no claim would be established. However, if the household had worked 30 hours, the minimum wage times five [the number of hours not "worked off"] or \$21.25, would have to be recovered.

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare and Institutions Code.

Reference: 7 CFR 273-7(c)(11); 7 CFR 273-7(g)(1) and 7 CFR 273-22(f)(9), (f)(9)(i) and (f)(9)(ii)-

Amend Section 63-408 to read:

63-408 VOLUNTARY QUIT

63-408

No applicant or participating household shall be eligible for participation in the program when a principal work registrant has voluntarily quit employment without good cause as specified in this section. If an individual quits a job. secures new employment at comparable wages or hours that entails at least the same number of hours or the same salary and is then laid off or through no fault of his/her own loses the new job. the earlier quit will not form the basis of a disqualification. For the purpose of this section, employment shall mean 20 hours or more per week or weekly earnings equivalent to the federal minimum wage multiplied by 20 hours.

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare

and Institutions Code.

Reference: 7 CFR 273.7(n)(1)(i).

Amend Section 63-408-1 to read:

63-409 VOLUNTARY QUIT

53-408

- •1 Applicant Households
 - •11 When a household files an application or reapplication, the CWD shall determine if the principal work registrant who is required to register for full-time work, or who is exempt from registration in accordance with Section 63-407.21(g), has duit a job without good cause within 50 days before filing an application. The CWD shall process the application...
 - +111 (Continued)
 - •112 If a voluntary quit occurred prior to certification, but is not discovered by the CWD until after certification, the household shall be considered a participating household and the disqualification shall be imposed in accordance with the procedures specified in Section 53-408.22.
 - •12 (Continued)
 - -13 (Continued)
 - •14 (Continued)
 - •15 The CWO shall inform the applicant of the consequences of the principal work registrant quitting his/her job without good cause and of the consequences of a person joining the household as the principal work registrant if that person has voluntarily quit a job.

Authority Cited: Sections 10553, 10554, and 18904 of the Welfare

and Institutions Code.

Reference: 7 CFR 273-7(n)-(n)(1)(iii), and (n)(1)(vi)-

63-409 VOLUNTARY QUIT

63-409

- .2 Participating Households
 - -21 (Continued)
 - .22 (Continued)
 - •221 (Continued) '
 - -222 (Continued)
 - •223 Explain the actions which may be taken to end or avoid the disqualification and the conditions under which the household may reapply; and
 - .224 Inform the household of the right to request a state hearing. If a state hearing is requested, continued participation shall be in accordance with Section 63-804.6. If a participating household's benefits are continued pending a state hearing and the CWD's determination is upheld, the disqualification period shall begin the first of the month after the hearing decision is rendered.
 - •23 If a household leaves the program before the sanction can be imposed, the period of ineligibility shall run continuously for three months beginning with the first of the month after the expiration of the adverse notice period, unless it is ended in accordance with Section 63-408.6.
 - •24 An individual who has been disqualified for quitting a job as the principal work registrant will carry the sanction with him/her.
 - •241 If he/she joins a new household as the principal work registrant. the new household will be ineligible for the remainder of the sanction period unless the disqualification is ended in accordance with Section 63-408.6.
 - •242 If he/she joins a new household where he/she is not the principal work registrant, the disqualification shall end.

- •25 If the quit occurred or is determined during the last month of a certification period, the following shall apply:
 - •251 If the household applies for food stamps by the end of the certification period, the household shall be denied recertification for a period of three months, beginning with the day after the last certification period has ended.
 - 252 If the household does not apply for food stamps by the end of the certification period:
 - (A) A claim shall be established for benefits received by the household for up to three months, beginning with the first of the month after the month, in which the guit occurred.
 - If benefits were received for fewer than (B) three months from the first of the month after the month in which the quit occurred to the end of the certification period, a claim shall be established for the number of days months benefits were received. shall remain the household addition. ineligible for a prorated number of days months, with the end result that a claim was established or the household ineligible for which, when added to the claim period, shall result in a three-month period of ineligibility.

HANDBOOK

EXAMPLE 1

A household's certification period ends January 31. They apply for recertification on January 3. During the eligibility interview on January 10 it is determined that the PWR voluntarily quit a job without good cause on December 15. The CWD would deny recertification and send a Notice of Disqualification for the period February 1 through April 30.

EXAMPLE 2

A household's certification period ends January 31. They do not apply for recertification. The CkD learns that the PWI voluntarily quit a job without good cause on December 16th. The CWD would terminate the case effective January 31. send a Notice of Disqualification for the period February 1 through March 31 and establish a claim for benefits received during the month of January.

Authority Cited: Sections 10553. 10554. and 18902 of the Welfare and Institutions Code.

Reference: 7 CFR 273-7(n)(1)(vi) and 7 CFR 273-7(n)(5)
(iii)-

Amend Section 63-408.3 to read:

63-409 VOLUNTARY OUIT

63-40E

.3 Exemptions from Voluntary Quit Provisions

The following persons are exempt from voluntary quit provisions:

Persons exempt at the time of quit from the work registration provisions as stated in Section 63-407.21, where than the exemption specified the Section 63-407.21th except for those exempt for working a minimum of 30 hours weekly or receiving weekly earnings at least equal to the federal minimum wade multiplied by 30 hours, including migrant or seasonal farm workers under agreement to be employed within 30 days (Section 63-407.21(g)).

Authority Cited: Sections 10553, 10554, and 18902 of Welfare and

Institutions Code.

Reference: 7 CFR 273.7(n) and (n)(2).

Amend Section 63-408.6 to read:

63-408 VOLUNTARY QUIT

63-408

- •6 Ending a Voluntary Quit Disqualification
 - •61 (Continued)
 - •62 (Continued)
 - •621 Secures new employment which is comparable in salary or hours to the job which was quit—

 and which This may entail fewer hours or a lower net salary than the job that was quit—

 either the hours worked or the wages paid are at least the same— or
 - *622 (Continued)
 - •623 (Continued)
 - .63 A household may reestablish eligibility if a new and otherwise eligible person joins the household as the principal work registrant.

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare and Institutions Code.

Reference: 7 CFR 273.7(n)(5)(ii) and (iii).

Amend Section 63-503.4 to read:

63-503 DETERMINING HOUSEHOLD ELIGIBILITY AND RENEFIT LEVELS 63-503

- 4 Households with Special Circumstances (Continued)
 - .443 Household Members Excluded for SSI Pecintent or Ineligible Student Status or Noncompliance with Work Requirements

The eliqibility and monthly allotment of any remaining household members of a household containing individuals excluded for being an SSI recipient, ineliqible student or for noncompliance with the work requirements of Section 63-407.4, shall be determined in accordance with the requirements for nonhousehold members as specified in Section 63-503.45.

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare and Institutions Code.

Reference: 7 CFR 273.7(n)(1)(vi).

Amend Section 63-801.3 to read:

63-901 CLAIMS AGAINST HOUSEHOLDS

63-801

- •3 Calculating the Amount of Claims
 - •31 Inadvertent Household and Administrative Error Claims (Continued)
 - •312 If the household received a larger allotment than it was entitled to receive, the CWD shall establish a claim against the household equal to the difference between the allotment the household received and the allotment the household should have received. [For further action required when the overissuance is discovered for a month or months in which any member has already performed a workfare or work component requirement. see Section 63-407.89.]

Authority Cited: Sections 10553, 10554, and 18902 of the Welfare

and Institutions Code.

Reference: 7 CFR 273.7(n)(1)(vi).

OFFICE OF ADMINISTRATIVE LAW

CERTIFICATION

FILED

of the Secretary of State
of the State of California

OF

APPROVAL

JUN 28 1989

At 43% o'clock M.
MARCH FORIG EU, Segretary of State

Deputy Secretary of Store

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

Submitting Agency: SOCIAL SERVICES

OAL File No: 89-0530-03

INDA BREWER DIRECTOR

06/28/89

STATE OF ALIFORNIA STD Form 400 (Rev. 8/85)

FACE SHEET

(See Instructions on Reverse)

1939 JUN 28 PIL 3-51

OFFICE OF ADMINISTRATION

	FOR FILING ADMINISTRATIVE REGULATIONS WITH THE OFFICE OF ADMINISTRATIVE LAW FER / FIGATION IN THE CONTROL OF TH
De	partment of Social Services
	AGENCY OFFICER WITH BUI EMAKING AUTHORITY
-	AGENCY OFFICER WITH RULEMAKING AUTHORITY

RDB #0589-13

FILED
In this office of the Secretary of State

rsu	4.75441	DIMANAL FW	¥		rue and correct	specified on the	aca	of the State of California
		ENDORSED	,	0551 15 1		•		JUN 3 0 1989
APPROVED FOR FILING			FILING	Department	of Social			At 419 o'clock P.M.
	AFF	JUN 3 0 198		,	O-/ O'AGEN	and the second	1	MARCH FONG EU, Segretary of State
					LD.M	.dhl		By Deputy Secretary of State
6		e e Admines	Tajasa rousa	ľ	ENCY OFFICER WITH RU			Deputy Secretary of Side
	For u	use of Office of A	dm Law	Date:	6-28-8	7		For use by Secretary of State only
1.	AGE (See	NCY CONTACT PERSON instructions)	FOR THIS FILING			TITLE		TELEPHONE
	Rosa	alie Clark,	Chief, Re	gulations D	evelopment	Buræau		445-0313
		e of filing, (check		30-day Review			·	Certificate of Compliance
,		Regulatory cha	nges resultin	g from Govt. Co	ode 11349.7 revi	ew (Complete Par	t 6 below)	(Complete Part 4 below)
				th nonregulator		Printing Error	· •	
3.	a.				and sections as for			
			SECTIONS ADOP					
	Title	e <u>MPP</u>	N/A SECTIONS AMEN	NDED:				
			See att	ached				
			42-641	and 42-785				
	h	The following as			116			
	IJ.	Trie following se	ctions listed,	in sa contain m	odifications to th	e text originally n	nade available	to the public:
4.	CEF	RTIFICATE OF CO	OMPLIANCE (Government C	nde Section 113	46 1/e): The above	e-named age	ncy officer certifies that this agency
	con	nplied with the p	ovisions of G	overnment Cod	e Sections 1134	6.4-11346.8. (Ch	eck one)	icy officer certifies that this agency
		prior to the em						
	<u> </u>	within 120 day	s of the effec	tive date of the	emergency adop	tion of the above-	referenced reg	julations.
5.	_	his filing a resub				-		
_	LX.	No Yes	s, if yes, give	date(s) of prior s	submittal(s) to OA	\L:		
6.	ls th age	he filing submitte ncy's review of r	d to carry out egulations ad	amendments o	r repeals identific t as of June 30, 1	ed in the statemer	nt of review co	mpletion submitted as a result of the
	X	_			was submitted to			
7.	If th	nese regulations	required prior	review and ap	proval or concurr	ence by any of the	e following ag	encies, check appropriate box(es)
		Fair Political Pr (Include FPPC a	actices Comn	nission		1 Building Stand	dards Commis	
	П	State Fire Mars	• •	• •	Б	(Attach approv		ich properly signed Std. 399)
	П	Other			L	1 Department of	rinance (Atta	ch property signed Std. 399)
				Y AGENCY)				
8.	a.	PUBLICATION DATE OF ADMINISTRATIVE NOTICE	NOTICE IN CALIFOR E REGISTER	RIA	b. DATE OF FINAL	AGENCY ACTION	C. DATES OF CODE SEC.	AVAILABILITY OF MODIFIED REGULATION(S) (GOVT. 11346.8(c)
		N/A			June 28	1989	N/A	<u> </u>
9.		Effective date of regulatory changes: (See Government Code Section 11346.2 and instructions on reverse)						
a. Effective 30th day after filing with the Secretary of State.								
b. Effective upon filing with the Secretary of State. (July 1, 1989)								
c. Effective on as required or allowed by the following statute(s):								
	d.	to Govt.	on Code Sect. 11	(Designated) 346.2(d).)	ate effective date	earlier than 30 da	ays after filing	with the Secretary of State pursuant
					ause for early eff	ective date. Requ	est subject to	OAL approval.
	e.	Effective	on	(Design	ate effective date	e later than the no	ormal effective	date for the type of order filed.)

INSTRUCTIONS FOR STD 400

Completed Face Sheet for Filing Regulations with the Office of Administrative Law must be attached to the front of each of the seven copies of the regulations. Note that at least one Face Sheet must contain an original signature of the agency officer with rulemaking authority.

Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer

- Part 1. Provide the name and telephone number of the person who is authorized during the review period to answer questions regarding this regulatory filing. If different than person designated in certification box, attach order delegating authority for making decisions regarding these regulations.
- Part 2. Check the appropriate box. NOTE: Nonsubstantive changes are reviewed by and are subject to OAL approval.
- Part 3 a. Provide the Administrative Code Title in which the regulation will appear and list section number of each regulation to be amended, adopted or repealed. When filing a Certificate of Compliance list the section number of each emergency regulation formally adopted after completion of the rulemaking procedures of the APA. (Attach additional sheets if necessary.)
 - b. Please list the section number of each regulation which includes modifications to the text to the regulations originally made available to the public pursuant to Government Code Section 11346.5(b), and adopted, amended or repealed as modified pursuant to Government Code Section 11346.8(c). The sections listed here must correspond to the sections which were made available for 15 days pursuant to Government Code Section 11346.8(c).
- Part 4. Check appropriate box as necessary to comply with the requirements of Government Code Section 11346.1(e).
- Part 5. Specify date(s) and file number(s) of each prior submittal of these regulatory changes which was withdrawn or disapproved.
- Part 6. OAL has a longer time period to review regulatory changes submitted to carry out amendments and repeals which are identified in the agency's Statement of Review Completion and which have been submitted as a result of the agency's review of regulations administered by it as of June 30, 1980. Therefore, these regulatory changes should be submitted in a separate filing from any other regulatory changes. If not submitted separately, regulations not resulting from the review and any material in the rulemaking file relating to them must be clearly identified.
- Part 7. Certain regulatory activities must be reviewed and approved by other state agencies prior to submittal to OAL. Regulations subject to prior approval include:
 - a. Fire and panic safety regulations (Govt. Code Sec. 11342.3.).
 - Building standards as defined in Section 18909 of the Health and Safety Code (Govt. Code Sec. 11343).
 - c. Conflict of Interest regulations (Title 2 California Admin. Code Section 18750(i)).
 - Note: Where regulations have a fiscal impact on state, local or federal government or result in reimbursable costs to local government or school districts the fiscal impact statement must be reviewed, approved and signed by the Department of Finance before the regulations will be accepted for filing by OAL. See Government Code Sections 11349.1, 11346.5(a)(6), and S.A.M. sections 6050-6057.
- Part 8 a. Provide the publication date of the Notice Register in which the notice of proposed action appeared.
 - b. Provide the date on which the regulatory agency adopted the regulatory changes.
 - c. If the regulations were modified subsequent to the hearing or written comment period, provide the dates during which the modified regulations were made available to the public. Note that period must be at least 15 days and must be completed prior to the date the agency adopts the modified text. All modifications must be clearly indicated.
- Part 9. Effective Dates check one of the following:
 - a. A regulation or order of repeal is effective 30 days after filing with the Secretary of State unless a different date is specified below.
 - b. An emergency order, Certificates of Compliance or nonsubstantive change is effective upon filing with the Secretary of State unless a later date is specified below.
 - c. If an effective date other than specified above is required or allowed by statute, provide the date and the statutory citations(s).
 - d. If an early effective date is being requested, please attach a letter specifying the date the regulation(s) should take effect and the reason for the early effective date. Requests are granted by OAL upon a showing of good cause.
 - e. If an effective date later than specified above is requested, provide the date.

FILING REQUIREMENTS

The following material must be submitted when filing regulations with OAL:

- Seven (7) copies of the regulations. Note: Use underline and strikeout to indicate changes in an existing section. For adoption of a new section, underline new text. The repeal of an entire section may be indicated by placing a diagonal slash through the text to be repealed.
- A completed Face Sheet for filing regulations with the Office of Administrative Law, Form STD 400 attached to the front of
 each copy of the regulations, with at least one Face Sheet bearing an original signature.
- Complete rulemaking file, with index and sworn statement. (See Govt. Code Sec. 11347.3 for full list of rulemaking contents.)

STD Form 400 (Cont.) Page 2

3.a.

42-630, 42-631, 42-632, 42-633, 42-634, 42-635, 42-636, 42-637, 42-638, 42-639, 42-640, 42-720, 42-730, 42-760, 42-761, 42-771, 42-772, 42-774, 42-781, 42-782, 42-784, 42-786, and 44-309 Sections Amended:

Penumber MPP Section 42-630 to Section 42-788 and amend to read:

42-630788 EXEMPTIONS SUMMARIZED

42-639788

An individual is exempt from registration when he/she is:

- •1 A child under age 16 (Code 01)•
- •2 A child 16• 17• or 18 years of age who is a full-time student in an elementary school• high school• vocational• or technical school (Code 02)•
- •3 Ill or injured, when determined that the illness or injury is serious enough to temporarily prevent entry into employment or training (Code 03).
- .4 Age 65 or older (Code 04).
- •5 Incapacitated, when determined that: (a) the individual has a physical or mental impairment, by itself or in conjunction with age, prevents the individual from engaging in employment or training under WIN; or (b) the individual is pregnant. (Code 05).
- •6 Residing in a location which is so remote from a WIN office or service unit available program services that effective participation in the program is precluded (Code 06).
- •7 A caretaker whose presence in the home is required on a substantially continuous basis because of the physical or mental impairment of another member of the household (Code 07) •
- •B The parent or other caretaker relative of a child under six three <u>years</u> who is personally providing full-time care for the child with only very brief and infrequent absences from the child (Code 08).
- •9 The caretaker parent or other caretaker relative of a child who is deprived of parental support or care due to the deathy continued absence from the home, or physical or mental incapacity of a parent, when another adult relative in the assistance unit is registered and has not refused to participate in WIN Demo or to accept employment without good cause Pregnant and the expected birth date is the month of required participation or is within the six-month period following the month of required participation (Code 09).

- •10 Working• or is expected to be working 30 hours or more per week in unsubsidized employment which is expected to last at least 30 days (Code 10)•
- The parent of a child who is deprived of parental support or care due to the unemployment of the principal earner when the principal earner is not exempt under one of the other exemptions in this section (Code 11).

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Sections 10554, 11310(b) [AB 2171, Chapter 77, Section 1. Statutes of 1989], and 11320.1, Welfare and Institutions Code; Sections 11349(c) and (d), Government Code; 42 USC Sections 602(a)(19)(A) and (C) and 682(a); and Section 202(a), Public Law (PL) 100-485.

MPP Section 42-631 to Section 42-789 and amend •1 to Renumber read:

42-631789 EXEMPTION BASED ON AGE UNDER 16 (CODE 01)

42-63-1789

The Exemption • 1

> All children under age 16 are exempted from WEN GAIN registration.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Sections 10554, 11310(b)(1) [AB 2171, Chapter Reference: 77. Section 1. Statutes of 1989]. and 11320.1. Welfare and Institutions Code; 42 USC Sections 602(a)(19)(C)(v) and 682(a); Section 11349(c)+

Government Code; and Section 202(a), Public Law

(PL) 100-485.

Renumber MPP Section 42-632 to Section 42-790:

42-632790 EXEMPTION BASED ON SCHOOL ATTENDANCE (CODE 02) (Continued)

42-632790

Authority Cited: Sections 10553 and 10554, Welfare and

Institutions Code.

Reference: Section 10554, Welfare and Institutions Code

and Sections 11349(c) and (d). Government Code.

Renumber MPP Section 42-633 to Section 42-791 and amend •1• •21• and •22 to read:

42-633791 EXEMPTION BASED ON ILLNESS OR INJURY (CODE 03)

42-633<u>791</u>

.1 The Exemption

An individual who has an illness or injury is exempt from WIN Demo GAIN registration when the CWD determines that the illness or injury is serious enough to temporarily prevent the individual's entry into employment or training. (Continued)

.2 Documentation

This exemption is documented by any of the following:

- •21 Any of the evidence listed under Section 42-635*2 793•2 for incapacity (Code 05) will support an exemption based on illness (Code 03)•
- Any of the evidence listed under <u>Section</u> 42-635-21 793-21 for incapacity (Code 05) which is complete except that it fails to indicate a duration of the condition or where the duration of the condition is unknown will support an exemption based on illness (Code 03).

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code.

Reference:

Sections 10554, 11310(b)(3) [AB 2171, Chapter 77, Section 1, Statutes of 1989], and 11320.1, Welfare and Institutions Code; Section 11349(c), Government Code; 42 USC Sections 602(a)(19)(C)(i) and 682(a); and Section

202(a) · Public Law (PL) 100-485 ·

Renumber MPP Section 42-634 to Section 42-792 and amend •1 to read:

42-634792 EXEMPTION BASED ON AGE 65 OR OLDER (CODE 04)

42-634792

•1 The Exemption

All individuals age 65 or older are exempted from WIN Demo GAIN registration.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference:

Sections 10554, 11310(b)(3) [AB 2171, Chapter 77, Section 1, Statutes of 1989], and 11320.1, Welfare and Institutions Code; Section 11349(c), Government Code; 42 USC Sections 602(a)(19)(C)(i) and 682(a); and Section 202(a), Public Law (PL) 100-485.

Renumber MPP Section 42-635 to Section 42-793 and amend •1• •2• and •41 to read:

42-635793 EXEMPTION BASED ON INCAPACITY (CODE 05)

42-635793

•1 The Exemption

An individual is exempt from WIN Demo GAIN registration based on incapacity when it is verified that: (a) the individual has a physical or mental impairment which by itself or in conjunction with age prevents the individual from engaging in employment or training; or (b) the individual is pregnant under age 20, does not possess a high school diploma, and is in postpartum recovery.

- •11 The time limit for incapacity due to postpartum recovery shall be consistent with the current practices under Division 1 of Part 2 of the Unemployment Insurance Code.

 unless the individual has medically verified postpartum complications.
 - •111 The current time frame for postpartum recovery is six weeks•

•2 Documentation

The exemption based on incapacity is supported by any of the following:

- •21 (Continued)
 - (c) If the incapacity is due to postpartum recovery:

 the delivery date of birth: the identification of
 any postpartum complications and the anticipated
 recovery date:
 - (ed) (Continued)
- ■24 Medical verification of pregnancy as defined under EAS
 Section 44-295=262= Verification of a specific medical
 problem in connection with the pregnancy is not
 required=
- .3 (Continued)
- .4 Referral to Department of Rehabilitation

•41 The county is required to refer individuals exempt under Code 05 to the Department of Rehabilitation, except for individuals exempt as specified in Section 42-797.1 on the basis of pregnancy.

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code.

Reference:

Sections 10554, 11310(b)(3) and (d) [AB 2171, Chapter 77, Section 1, Statues of 1939], and 11320.1, Welfare and Institutions Code; Section 11349(c), Government Code; 42 USC Sections 602(a)(19)(C)(i) and (E) and 682(a); and Section 202(a), Public Law (PL) 100-485.

Renumber MPP Section 42-636 to Section 42-794 and amend •1 to read:

42-636794 EXEMPTION BASED ON REMOTENESS (CODE 06) (Continued)

42-636794

•1 The Exemption

An individual is exempt when he/she is residing in a location which is so remote from WIN Demo services GAIN program services that his/her effective participation in WIN Demo GAIN is precluded. (Continued)

13 An individual shall be considered remote if he/she is residing in a non-WIN Demo county

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code.

Reference:

Sections 10554+ 11310(b)(4) [AB 2171+ Chapter 77, Section 1+ Statutes fo 1989]+ and 11320+1+ Welfare and Institutions Code; Section 11349(c)+ Government Code; 42 USC Sections 602(a)(19)(C)(vii) and 682(a); and Section 202(a)+ Public Law (PL) 100-485+

Renumber MPP Section 42-637 to Section 42-795:

42-63795 EXEMPTION BASED ON CARE OF ANOTHER INDIVIDUAL IN HOUSEHOLD (CODE 07) (Continued)

42-63795

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 10554, Welfare and Institutions Code; and Section 11349(c), Government Code.

Renumber MPP Section 42-638 to Section 42-796 and amend to read:

42-638796 EXEMPTION BASED ON THE CARE OF A CHILD UNDER SIX THREE (CODE 98)

42-638<u>796</u>

•1 The Exemption

The parent or other caretaker relative of a child under age six three who is personally providing full-time care for the child with only very brief and infrequent absences from the child is exempt from GAIN registration except as provided in Section 42-772-7.

•11 The exemption in Section 42-796•1 shall apply to only one parent in an AFDC-U case•

All temporary absences from the child (see Section 44-203*32) shall be considered very brief and infrequent except for those which occur because the parent or other caretaker relative is attending college full-times

- *111 Full-time attendance shall be defined by the college.
- *112 College is defined as a two-year colleger four-year colleger or university which offers an Associate in Artsy a baccalaureater or other similar degree.

•2 Documentation

- •21 Documentation for the exemption of a parent or other earetaker relative of a child under age six three is:
 - (a) Any document which substantiates the age of the child; and
 - (b) Any document which substantiates that the parent or other carekater relative is personally providing full-time care for the child and is not attending college full time in accordance with the provisions of Section 42-638. The caretaker's parent's or other relative's sworn statement under penalty of perjury shall be considered sufficient for this purpose.

-3 Review

Review this exemption:

- •31 At the annual reinvestigation, and
- •32 Thirty days before the youngest child's sixth third birthday•

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference:

Sections 10554. 11310(b)(6)(A) and (C) [AP 2171. Chapter 77. Section 1. Statutes of 1989]. and 11320.1; Welfare and Institutions Code; Section 11349(c). Government Code; 42 USC Sections 602(a)(19)(C)(iii) and (D) and 682(a); and Section 202(a). Public Law (PL) 100-485.

Renumber MPP Section 42-639 to Section 42-797 and amend to read:

42-439797 EXEMPTION BASED ON THE WIN DEMO REGISTRATION OF ANOTHER INDIVIDUAL IN HOUSEHOLD PREGNANCY (CODE 09) 42-639797

.1 The Exemption

* , ' ,

The caretaker parent or other caretaker relative of a child who is deprived of parental support or care due to the deathy continued absence from the homey or physical or mental incapacity of a parenty is exempt when another adult relative in the assistance unit is WIN registered and has not refused to participate in WIN or to accept employment without good cause (Code 09)*

An individual who is pregnant is exempt if the child's expected birth date is the month of required participation or is within the six-month period following the month of required participation.

•2 Documentation

This exemption is documented by any record which substantiates the registration of another adult relative as required by Section 42-625*6*

The exemption based on pregnancy is supported by the following:

- <u>Veritten or verbal verification from a physician or a licensed nurse practitioner of the anticipated birth date.</u>
 - 11 If obtained verbally, documentation must include the date verification was obtained, the name of the person who supplied the verification, and the name of the county person who obtained the verification.

-3 Review

Review this exemption:

- -31 At the time of a deregistration of the registered adult relative for any reason; and
- +32 At the annual reinvestigation*

A review of this exemption is required at the time of the anticipated delivery date for an individual under age 20 and who does not possess a high school diploma.

Authority Cited: Sections 10553 and 10554. Welfare and

Institutions Code.

Reference: Sections 10554, 11310(b)(7) [AB 2171, Chapter

77. Section 1, Statutes of 1989], and 11320.1. Welfare and Institutions Code; Section 11349(c). Government Code; 42 USC Sections 602(a)(19)(C)(vi) and 682(a); and Section

202(a). Public Law (PL) 100-485.

Renumber MPP Section 42-640 to Section 42-798:

42-640798 EXEMPTION BASED ON WORKING 30 HOURS PER WEEK (CODE 10) (Continued)

42-640798

Authority Cited: Sections 10553 and 10554. Welfare and

Institutions Code.

Reference: Section 10554, Welfare and Institutions Code;

and Section 11349(c), Government Code.

Repeal MPP Section 42-641:

42-641 EXEMPTION BASED ON WIN DEMD REGISTRATION
OF THE PRINCIPAL EARNER (CODE 11)

42-641

■1 The Exemption

The parent of a child who is deprived of parental support or care due to the unemployment of the principal earner is exempt when the principal earner is not exempt under one of the other exemptions (Code 11).

⇒2 Documentation

This exemption is documented by any record which substantiates the registration of the principal earner as required by Section 42-625*6*

-3 Review

Review this exemption:

- *31 At the time of a deregistration of the principal carner for any reason; and
- *32 At the annual reinvestigation*

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11310(b) [AB 2171, Chapter 77, Section 1, Statutes of 1989], Welfare and Institutions Code; 42 USC Section 602(a)(19)(C); and Section 202(a), Public Law (PL) 100-485.

Amend MPP Section 42-720.67 to read:

42-720 THE GAIN COUNTY PLAN (Continued)

42-720

- •1 CWD Reduction Plan (Continued)
 - •67 (Continued)
 - •671 Individuals in the following groups shall be given first consideration for services:
 - (a) Recipients who have received aid for 36 of 60 preceding months:
 - (b) Applicants who have received aid for 36 of 60 months preceding the last date of application:
 - (c) Parents under 24 years of age without a high school diploma; not enrolled in high school (or equivalency course) or having little or no work history in the preceding year; or
 - (d) AFDC assistance units in which the youngest child is within two years of ineligibility for aid.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320-21 [AB 2171+ Chapter 77+ Section 2.5+ Statutes of 1939], Welfare and Institutions Code; and 42 USC Sections 602(a)(19)(B)(ii) and 603(1)(2)(B).

Amend MPP Section 42-730.2 to read:

- 42-730 GAIN JOB+ TRAINING+ AND EDUCATION SERVICES 42-730 (Continued)
- .2 Job Services shall include: (Continued)
 - .27 Time Limitation on Job Search
 - Participation in job search activities shall not exceed eight weeks in any 12-consecutive-month period except that an additional eight weeks of job search activities shall be allowed if it is required in conjunction with other educational, training or employment activities.
 - •272 The first such 12-consecutive-month period shall begin when the individual first participates in a job search activity after entering GAIN.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320.3(c)(6) [AB 2171. Chapter 77. Section 3.5. Statutes of 1989]. Welfare and Institutions Code; and 42 USC Section 682(g).

 (S_{k+1},\ldots,S_{k+n})

- 42-730 GAIN JOB. TRAINING. AND EDUCATION SERVICES 42-730 (Continued)
- .3 Training services shall include: (Continued)
 - •32 Preemployment Preparation (PREP) (Continued)
 - The number of hours a person participates in a PREP assignment shall be determined by the appropriate formula provided in Sections 42-730.323(a) or (b): adding his/her current month's AFDE granty less any child support paid to the county on behalf of the participant in the second prior monthy and his/her food stamp allotmenty and dividing the sum by the average hourly wage for all job orders placed with the Employment Development Department (EDD) as determined annually by the EDD*
 - (a) A PREP assignment shall not exceed 32 hours
 per week. Divide his/her current month's
 AFDC grant, less any child support paid to
 the county on behalf of the participant in
 the second prior month, by the average
 hourly wage for all job openings placed
 with the Employment Development Department
 (EDD), as determined annually by EDD.
 - (1) The formula described in Section 42-730.323(a) shall only be used for determining PREP hours during the first through the ninth month of a PREP assignment.
 - (b) In the event that the participant's food stamp allotment is at least twice the AFOC grant amount, his/her PREP hours shall not exceed those arrived at by dividing his/her grant amount by the greater of the federal or state minimum wage. Divide his/her current month's AFOC grant less any child support paid to the participant by the rate of pay for individuals employed in the same or similar occupations at the same site.
 - (1) The formula described in Section 42-730.323(b) shall only be used

beginning in the tenth month and any future months of a long-term PREP assignment.

- When the rate of pay for the same or similar occupation at the same site as provided in Section 42-730-323(b) is less than the average hourly wage for job openings placed with ECD, the EDD average hourly wage shall be used.
- •324 A PREP assignment shall not exceed 32 hours per week•
- •3245 If the recipient was overpaid (Section 44-350-13) and as a result of the overpayment, worked more hours in a PREP assignment than would have been required if the overpayment did not occur, the CWD shall provide that:
 - (a) The number of hours the recipient is required to work in future months based on the method used in Sections 42-730-323(a) or (b) above will be reduced by the number of hours which correspond to the amount of the overpayment recouped through a grant adjustment, voluntary cash recovery, or voluntary grant offset. This number of hours is determined by dividing the amount of the recoupment by the average hourly wage used in Sections 42-730-323(a) or (b) above.
 - (b) If a participant ceases to participate in the PREP assignment before the adjustment in hours can be made, the remaining overpayment amount represented by PREP hours worked shall be waived.
- •32<u>56</u> The participant assigned to PREP shall be expected to continue to seek employment.
 - •326(a)At any time during a participant's PREP
 assignment he/she may request job services
 as specified in Section 42-730.2 above.
 - (ab) The combination of job search services and the PREP assignment shall not exceed 40 hours per week.

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code.

Reference:

Sections 10554 and 11320.3. (c)(6) and (d)(2)(C) and (D). [AB 2171. Chapter 77. Section 3.5. Statutes of 1989]. Welfare and Institutions Code; Section 11349(c). Government Code; and 42 USC Sections 682(f)(I)(B) and (g)(2).

Amend MPP Section 42-760.1. .5. .6. and .7 to read:

42-760 GAIN REGISTRATION

42-760

- •1 Unless exempt as specified in Sections 42-788 through 42-798, The following individuals are automatically registered for GAIN:
 - •11 Individuals as specified in MPP Section 42-625•1•
 - •12 Exempt individuals who volunteer to participate•
 - -121 The exemptions criteria are listed in Sections 42-631 through 42-641.
 - •13 Individuals whose status changes from exempt to nonexempt•
 - •1314 The CWD shall use the exemption criteria listed in MPP Sections 42-631788 through 42-641798•
- 2 (Continued)
- 3 (Continued)
- •4 (Continued)
- _5 If the CWD is phasing—in its caseload, pursuant to MPP <u>Section</u> 42-710.26, the CWD shall notify nonexempt individuals in writing that they are registered for GAIN when they are to be phased into the program. The CWD shall provide the same notification of registration that is required in MPP <u>Section</u> 42-760.34.
- •6 The individual changes from exempt to nonexempt status, the CWD shall provide the notification of registration as required in MPP <u>Section</u> 42-760.34.
- •7 For purposes of data collection and participant tracking, the CWD shall maintain copies of the notification of registration required in Sections 42-760.34, .45, and .56 above.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference:

Section 10554. Welfare and Institutions Code; and Section 11349(c). Government Code.

42-761 GAIN REGISTRANT APPRAISAL (Continued)

- 42-761
- •3 Appraisal activities shall include the following: (Continued)
 - •36 (Continued)
 - For custodial parents described in Section 42-772.7. the activities specified in Sections 42-761.36 and .361 are not required.
 - •37 (Continued)
 - •38 Develop and document a preliminary employment goal for the registrant•
 - In developing the preliminary employment goal, the CWD or agency contracting with the CWD shall consider at least the following:
 - (a) The information provided by the registrant on the self-appraisal form (Section 42-761.322).
 - (b) The available program resources.
 - (c) The local labor market opportunities.
 - (d) The registrant's existing educational level, marketable skills, and past work history.
 - Subject to the provisions specified in Section 42-761.381 the preliminary employment goal shall be reflective of the registrant's preferences to the maximum extent possible.
 - For custodial parents described in Section 42-772.7. the activities specified in Sections 42-751.38. .381. and .382 are not required.
 - •389 (Continued)
- .4 All of the following registrants shall be deferred from mandatory participation until the CWD determines that the situation precluding participation no longer exists:

- (a) A caretaker relative who is enrolled in school for at least 12 units of credit and has a child under age six three, four or five.
- (b) (Continued)
- (c) ' (Continued)
- (d) (Continued)
- (e) (Continued)
- (f) (Continued)
- (g) (Continued)
- (h) Continued)
- (i) (Continued)
- (j) (Continued)
- (k) A woman who is in the first trimester of pregnancy.
- (1) A 16 or 17 year old custodial parent who is not currently in school and who does not possess a high school diploma.
- (m) A parent or other adult relative who is caring for a child when the other parent or adult relative meets the following conditions:
 - (i) the other parent or adult relative is in the home;
 - (ii) the other parent or adult relative does not meet any of the exemption criteria specified in Sections 42-788 through 42-798; and:
 - (ii) the other parent or adult relative is participating in the program.

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code.

Reference:

Sections 10554. 11310(d). 11320.1. and 11320.5(a) and (b). [AB 2171. Chapter 77. Sections 1 and 4.5. Statutes of 1989]. Welfare and Institutions Code; Section 11349(c). Government Code; and 42 USC Sections 602(a)(19)(E)(i). and 682(a) and (b)(1)(A) and (B).

Amend MPP Section 42-771.42 to read:

42-771 GAIN PARTICIPANT CONTRACTS (Continued)

42-771

4 (Continued)

•42 <u>Subject to limits specified in Section 42-730.27. Fthe</u> participant shall however receive job search services if the training or education component agreed to in the contract is not immediately available.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference:

Sections 10554 and 11320.3(c)(6). [AB 2171. Chapter 77. Section 3.5. Statutes of 1989]. Welfare and Institutions Code; Section 11349(c). Government Code; and 42 USC Section 682(g)(2).

4 • • •

- GAIN BASIC PARTICIPANT CONTRACT REQUIREMENTS 42-772 42-772 (Continued)
- Except as specified in Section 42-772.7. Ffor any participant who lacks basic literacy or mathematics skills, a high school diploma or its equivalent, or English language skills, the basic contract shall provide that the individual participate in either remedial education, instruction in order to obtain a general educational development (GED) certificate, or instruction in English-as-a-second language. (Continued)
- Except as provided in Section 42-772.61. for any parent who <u>•6</u> has a child three through five years of age, participation shall not be required for more than 20 hours ner week.
 - The participation limit specified in Section 42-772.6 is •61 not applicable to the parent in an AFDC-U case who is required to participate in GAIN.
- For any custodial parent, under age 20, who does not possess • 7 a high school diploma or its equivalent, who is not exempt, or whose sole reason for exemption would have been having a child under age three, the initial contract shall provide that the individual participate in an educational activity leading to a high school diploma or equivalent.
 - Notwithstanding Section 42-772.6. these participants <u>•71</u> shall participate full-time, as defined by the educational provider.
 - GAIN participation for these participants is limited to **.**72 the education requirement in Section 42-772.7.
 - Upon completion of the educational activity, the following participation requirements apply:
 - If the age of the participant's youngest child is •731 under age three, no further participation is required.

HANDBOOK BEGINS HERE

These parents should be encouraged to (a) volunteer.

HANDBOOK ENDS HERE

- •732 If the age of the participant's youngest child is three through five, and child care is available.

 participation in the appropriate component consistent with the normal GAIN program flow is required, but cannot be required for more than 20 hours per week.
- •733 If the age of the participant's youngest child is age six or over participation in the appropriate component in the normal GAIN program flow is required.
- •734 Notwithstanding the provisions of Sections
 42-772•731••732• and •733• if the participant is
 the parent in an AFDC-U case who is required to
 participate• participation in the appropriate
 component in the normal GAIN program flow is
 required•
- Notwithstanding any other provision in these regulations, for any mandatory registrant for whom AFDC eligibility has not yet been determined and who meets the job search criteria in Sections 42-772.1 or 42-772.2, the initial contract activity is limited to appraisal and the job search activities specified in Sections 42-772.1 and 42-772.2, as applicable, until such eligibility has been established.
 - eligibility has not yet been determined and who do not meet the job search criteria in Sections 42-772.1 or 42-772.2. the only activity that can be required is appraisal; further participation cannot be required until such eligibility has been established.
 - For those mandatory registrants for whom AFDC eligibility has not yet been determined, who meet the job search criteria specified in Section 42-772.1 or Section 42-772.2, who are in need of basic education and who choose to participate in such education prior to the applicable job search activity, participation cannot be required until such eligibility has been established.

•69 (Continued)

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference:

Sections 10554* 11310(C)(6)(d)* and 1120.5(b)(7)* [AB 2171* Chapter 77* Sections 1 and 4.5* Statutes of 1939]* Welfare and Institutions Code; Section 11349(c)* Government Code; and .42 USC Sections 602(a)(19)(B)(i)* (C)(iii)* (D)* and (E)* and 682(g)(2)*

Amend MPP Sections 42-774-121(d) and -2 to read:

42-774 PARTICIPANT CONTRACT AMENDMENTS (Continued)

42-774

- -1 (Continued)
 - •12 (Continued)
 - •121 (Continued)
 - (d) Subject to limits specified in Section 42-730.27. Fif the training and education services (as described in Sections 42-730.3 and .5) to be provided under the contract are not immediately available. the participant shall receive job search services until the designated services are available. (Continued)
- 2 Subject to limits specified in Section 42-730.27. Aany individual who remains unemployed after meeting the criteria established for successful completion of the assigned training or education services agreed to in .1 above. shall be referred to job search services for a period of 90 days. These job search services may include any of the services under Section 42-730.2. depending on the participant's needs. The contract shall be amended to reflect the assignment to a job search component. and the provision of supportive services. (Continued)

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320.3(c)(6). [AB 2171. Chapter 77. Section 3.5. Statutes of 1989]. Welfare and Institutions Code; and 42 USC Section 682(g).

Amend MPP 42-781.1 to read:

- 42-781 CAUSE DETERMINATIONS AND INFORMAL AND INFORMAL 42-781 CONCILIATIONS
- •1 Before money management (Section 42-785) or sanctions (Section 42-786) are applied the CWD shall determine if there is good cause and attempt to resolve the problems when an individual who is required to enter into a participant contract or who volunteers to participate in the program fails or refuses to meet any of the following program requirements: (Continued)

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320-6(b)(2)+ [AB 2171+ Chapter 77+ Section 5.5+ Statutes of 1989]+ Welfare and

Institutions Code.

Amend MPP Section 42-781.6 to read:

42-781 CAUSE DETERMINATIONS AND INFORMAL AND FORMAL 42-781 CONCILIATIONS (Continued)

•6 (Continued)

- when the noncomplying individual is the AFDC-U parent required to participate and the spouse is not participating in GAIN, the spouse shall be notified in writing, at the beginning of the formal conciliation period, of his/her opportunity to participate in GAIN. The notice shall explain the impact of his/her participation on any financial sanction.
- The spouse shall be allowed to choose to participate at any time, including following the imposition of financial sanctions.
- **Regardless of whether the County is operating under an approved statutory reduction plan (Section 42-720.6). a spouse who chooses to participate shall be allowed to do so.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320(b)(2) and (e)(1) • [AB 2171 • Chapter 77 • Section 5.5 • Statutes of 1939] • Welfare and Institutions Code •

Amend MPP Section 42-781.9 to read:

- 42-781 CAUSE DETERMINATIONS AND INFORMAL AND 42-781 FORMAL CONCILIATIONS (Continued)
- •9 If the formal conciliation process is unsuccessful in resolving the conflict, the following shall occur:
 - ▼91 If this was the first instance of noncompliance without good causev the EWD shall follow the procedures in Section 42-785 for money management»
 - *92 If this was a second or subsequent instance of noncompliance, the CWD shall follow the procedures in Section 42-786 for financial sanctions.

The procedures described above for the cause determination and formal conciliation are the same procedures used when a participant files a formal grievance based on Section 5302 of the Unemployment Insurance Code. See Section 42-787.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320.6(b)(2). [AR 2171. Chapter 77. Statutes of 1989]. Welfare and Institutions Code.

42-782 GAIN GOOD CAUSE CRITERIA

42-782

- •1 Good cause for a refusal or failure to enter into a participant contract as required, to participate in a program component agreed to in the participant contract, or to accept a job offer or referral shall include any of the following: (Continued)
 - (m) The assignment or job would require an individual who meets the criteria specified in Section 42-772.6 to participate or work more than 20 hours per week.
 - (mn) (Continued)

1.

Authority Cited: Sections 10553 and 10554. Welfare and

Institutions Code.

Reference: Section 11320.7(a)(14). [AB 2171. Chapter 77. Section 7. Statutes of 1939]. Welfare and Institutions Code; and 42 USC Section

602(a)(19)(G)(iv)(I).

Amend MPP Sections 42-784.2. .42. and .5 to read:

- 42-784 METHOD OF DETERMINING NET LOSS OF INCOME FOR GAIN 42-784 GOOD CAUSE CRITERIA (Continued)
- •2 For purposes of determining good cause under GAIN* net loss of income is considered to occur when current income is greater than the post employment income would be if the job offer were accepted* and it was not agreed to or part of the amended contract.
- 3 (Continued)
- -4 Post employment income shall be determined as follows: (Continued)
 - •42 From the gross earnings determined in <u>Section 42-784-41</u>, above, deduct all of the following as if the job had been accepted: (Continued)
 - -421 (Continued)
 - •422 The cost to the participant of health insurance premiums offered by the prospective employer to insure the assistance unit members. Child care expenses of participants who would go off aid if the job were accepted and who would not be eligible for transitional child care.
 - if more than one health insurance plan is offered by the employer, the cost of the least expensive plan which offers coverage comparable to that of CHO employees shall be deducted.
 - (b) If health insurance is not offered by the employer deduct the cost of purchasing health insurance coverage for the assistance unity based on the competitive market rate.
 - (1) The CWD shall determine the competitive market rate annually by averaging the cost of health insurance that is comparable to health coverage for CWD employees from at least five local insurance carriers who provide health coverage to individuals. If there are less

than five local insurance carriers in the countyv the CWB shall average the cost from all of the local carriers:

- •423 Child care expenses based on the regional market rateTransportation expenses. as estimated by the participant and in accordance with Sections 42-750.3. •31. •312. •313. and •314.
 - ta) The regional market rate for child care shall be determined in accordance with Section 42-759*233*
- *424 The standard work expense disregard of \$75* as specified in Section 44-113*214* to cover expenses such as transportation* tools* and uniforms*
- The eash equivalent value of the difference between the assistance food stamps the recipient is currently eligible for and the nonassistance food stamps the participant would be eligible for if the job were accepted.
 - (a) The amount of assistance food stamps and the nonassistance food stamps shall be determined according to Section 63-503+3.
- •43 (Continued)
- •5 Examples*

HANDBOOK BEGINS HERE

The participant's assistance unit consists of mother and two children. The assistance unit had \$50 of net nonexempt income in the budget month. The participant is in Job Glub as required by her basic participant contract. The participant is offered a job that pays \$1*100* which exceeds 195 percent of MBSAC for her assistance unit. No health coverage is offered by the employer. Mandatory deductions are estimated to be \$150*. Health insurance, based on the CWD's annual survey, would cost \$200 per month. The regional market rate for child care for two children is \$150*. The participant's household would receive \$70 less food stamps if the job were accepted.

The calculation for current income would be done as follows:

AFBC Grant	\$53.7
Net Nonexempt Income	
from Pudget Month	+ 50
Current Income	45 97

The colculation for "bost-employment income" would be done as follows:

Gress earnings from job offered - Mandatory Deductions - Health Insurance premium	\$1+100 - 150 ÷ - 200 ÷
- Child Care	- 150 ÷
- Work Related Expense - Difference between PA Food Stamps	- 75
and NA Food Stamps	- 70 ≑
Subtotal	\$ 455
Net nonexempt income from budget month	+ 50
Post-employment Income	\$ 505

Because the post employment income is less than current income, the participant would have good cause for refusing this job offer.

- These costs are for illustration purposes only.
- The participant's assistance unit consists of a mother and two children. The assistance unit has \$50 of net nonexempt income in the budget month. The participant is in Job Club as required by her basic participant contract. The participant is offered a job that pays \$1.300. which exceeds 185 percent of MBSAC for her assistance unit. Mandatory deductions are estimated to be \$160. Transportation costs are estimated to be \$90. The participant is eligible for transitional child care.

The calculation for current income would be done as follows:

AFDC grant	<u>\$_633</u>
+ Net Nonexempt Income from Budget Month	+50
= Current Income	<u>683</u>

The calculation for "post-employment income" would be done as follows:

Gross earning from job offere	<u>\$ 1.180</u>
 Mandatory deductions 	<u> </u>
- Child Care	<u>0*</u>
 Transportation expenses 	90 *
Sub Total	= 990
+ Net Nonexempt Income	
from Budget Month	<u>+</u>
Total	<u>8 980</u>

Because the post-employment income is more than current income, the participant would not have good cause for refusing this job offer.

- These amounts are for illustration purposes only.
- The participant's assistance unit consists of a mother and two children. The assistance unit has \$50 of net nonexempt income in the budget month. The participant is in Job Club as required by her basic participant contract. The participant is offered a job that pays \$1.180. Which does not exceed 185 percent of MBSAC for her assistance unit. Mandatory deductions are estimated to be \$150. Transportation costs are estimated to be \$90.

The calculation for current income would be done as a follows:

AFDC grant	<u>\$_633</u>
+ Net Nonexempt Income from Budget Month	<u>+ 50</u>
Current Income	<u>\$_683</u>

The calculation for "post-employment income" would be done as follows:

Gross earning from job offered - Mandatory deductions - Child Care - Transportation expenses Sub Total	\$ 1 • 1 9 0 - 15 0 * - 0 * - 90 * = 840
+ Net Nonexempt Income from Budget Month	+50
Total	<u>t 890</u>

Because the post-employment income is more than current income, the participant would not have good cause for refusing this job offer.

These amounts are for illustration purposes only.

HANDBOOK ENDS HERE

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320.7(d). [AB 2171. Chapter 77. Section 7. Statutes of 1989]. Welfare and

Institutions Code; and 42 USC Section

602(a)(19)(H)•

ه ها دره ها در این ا

42-785 GAIN MONEY MANAGEMENT

- *I Money management shall be applied when all three of the following conditions are met:
 - The individual has failed or refused to meet GAIN program requirements for the first time without good causet and
 - #12 Informal and formal conciliation efforts under Section 42-781 have failed; and
 - *13 The individual is not a volunteer participant in GAIN*
 - *131 If a volunteer participant engages in actions which would result in money management for a mandatory participanty the individual shall be precluded from participating in the program for a six-month period.
- The CWO shall either arrange for a substitute payeer develop a plan for vendor payments, or do both, for the money management period to ensure that none of the grant is paid directly to the participant's assistance unit.
 - #21 If the CWB chooses to make payments to a substitute payeer the CWB shall name the payeer
 - *211 If the CWD is unable to name a substitute payeev the CWD shall allow the recipient to name someone or shall arrange for vendor payments* (See Section 44-309*13 for selection criteria*)
 - *212 If an agency payee is used, the agency must ensure that no conflict of interest exists. (See Section 40-107*21*)
 - The CWB shall be allowed to contract with outside parties to perform the activities associated with money management.
- Voney management shall begin on the first of the month following the end of formal conciliation*
 - #31 Before beginning money management, the EWB shall provide at least a ten-day written notice of the intent to begin money management.

- #311 If the CWB is unable to provide the ten-day notice before the first of the month following the end of formal conciliations money management shall begin with the next payment installments. Howevers the entire calendar month following the end of formal conciliation shall be counted as the first of the three months of money managements.
- *4 Money management shall occur for a three-month period* with the following exception:

1 2 4 6 1

3 t T

- The money management period shall be terminated and if administratively feasibles the next aid payment installment following termination shall be paid to the participants if any of the following occurs
 - -411 The participant and €WB reach an agreement regarding participation including a determination that the participant should be exempt (Sections 42-631 through 42-641) or deferred (Section 42-761-31-
 - #412 The participant performs the activity he/she had previously failed or refused to perform*
- 45 If the participant fails to comply with program requirements by the end of the money management periody or violates an agreement to comply made during the management periody financial sanctions shall be imposed according to Section 42-785.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference: Section 11320.6(b)(2), [AB 2171. Chapter 77. Section 5.5. Statutes of 1989], Welfare and Institutions Code.

٠,

Amend MPP Sections 42-786.1, .2, .3, .4, .5, and .7 to read:

42-786 GAIN FINANCIAL SANCTIONS (Continued)

1 (

42-786

- •1 Financial sanctions shall be applied when a mandatory participant fails or refuses to meet program requirements without good cause* and any of the following occurt and informal and formal conciliation efforts have failed.
 - *11 The participant fails to cooperate by the end of the management period*
 - *12 The participant fails or refuses to meet program requirements without good cause for a second or subsequent timev and informal and formal conciliation efforts have failed.
 - *13 The participant violates the agreement to participate made during the money management period*
- •2 The first financial sanction period shall last for three months. Any additional sanction periods shall last for six months. Financial sanctions shall be applied as follows:
 - The first financial sanction period shall continue until the individual and the County Welfare Department reach an agreement in an amended contract or the individual agrees to participate in the activity in which he/she previously refused to participate.
 - The second financial sanction period shall continue for three (3) months or until theindividual and the County Welfare Department reach an agreement or the individual agrees to participate in the activity in which he/she previously refused to participate, whichever is longer.
 - The third or subsequent financial sanction period shall continue for six (6) months or until the individual and the County Welfare Department reach an agreement or the individual agrees to participate in the activity in which he/she previously refused to participate. whichever is longer.
 - If a sanction period has continued for three (3) months.

 the CWD shall notify the individual in writing of his/her option to end the sanction by beginning (or resuming) participation. This notification is to be made no later than 10 working days prior to the end of the third month of the sanction.

- •241 If this is the third or subsequent sanction, the individual shall be notified as specified in Section 42-785.24 that the sanction can be ended only after completion of the six-month sanction period.
- •3 During the sanction period• aid shall be discontinued to the individual or assistance unit as specified below:
 - •31 If the individual who failed or refused to participate is:
 - •311 A caretaker relative• other than the principal earner• his/her aid shall be discontinued• aid shall be continued to the remainder of the family (refer to Section 42-786•5 below and Section 44-309 44-310 for protective payments); or
 - •312 (Continued)
 - •313 (Continued)
 - *314 The principal earners aid shall be discontinued to all members of the family whose sole basis of deprivation is the unemployment of that parent. A parent in a family whose sole basis of deprivation is the unemployment of the principal earner: his/her aid shall be discontinued. In additioning the sanctioned parent's spouse is not participating in the program, aid to the spouse shall also be discontinued.
 - Aid shall be continued for any dependent children in the assistance unit in accordance with the provisions of Section 44-309.
 - •315 If the spouse of the sanctioned parent is participating in the program, his/her aid shall be continued, together with aid for any dependent children in the assistance unit.
- •4 The discontinuance from aid shall become effective at the end of the month following the CWD*s timely and adequate notification (see Section 22-022-1): except as specified in Sections 42-7876-41 and 42-787-561 below: (Continued)
- .5 The CWD shall arrange for a protective payee in the case of a sanctioned caretaker relative. (See exemption at Section

44-310)-accordance with Section 44-309 as specified in Sections 42-786-311 and 42-785-314(a).

- •6 (Continued)
- •7 Financial sanctions shall not apply to individuals who <u>are</u> exempt from participation but choose to voluntarily participate in the program.
 - .71 If a volunteer participant who is a member of a group listed under Section 42-720.671 engages in conduct which would result in sanctions for a mandatory participant, the individual shall be precluded from participating in the program for a six-month period not be given priority so long as other individuals are actively seeking to participate.
 - .72 If any other volunteer participant engages in conduct which would result in sanctions for a mandatory participant. the individual shall be precluded from participating in the program for a six-month period.

Authority Cited: Sections 10553 and 10554. Welfare and Institutions Code.

Reference:

Sections 10554 and 11320.6(d). (e) and (f) [AB 2171. Chapter 77. Section 5.5. Statutes of 1989]. Welfare and Institutions Code; Sections 11349(c) and (d). Government Code; and 42 USC Sections 602(a)(19)(G)(i). (ii). and (iii).

Amend MPP Sections 44-309-1 and -15 to read:

44-309 PROTECTIVE PAYMENTS IN APPLYING THE CHILD SUPPORT 44-309 SANCTION

Choosing, appointing, and reviewing protective payees.

- •1 When the parent or needy caretaker relative is excluded from the assistance unit pursuant to Sections 44-206•1(d)(1)½ στ 44-206•1(d)(2), or Section 42-786, the payment for the assistance unit shall be made in its entirety by protective payments provided the county is able to locate an appropriate protective payee. See Section 44-310. Where protective payments are made solely because of a failure to cooperate or to assign support rights pursuant to Sections 43-106 or 43-107•1: (Continued)
 - •15 Protective payments will be terminated with return to money payment status only upon compliance by the parent or needy caretaker relative with the provisions of Sections 43-106 and/or 107 or Section 42-786 •

Authority Cited: Sections 10553 and 10554, Welfare and Institutions Code.

Reference: Section 10554, Welfare and Institutions Code; and Sections 11349(c) and (d), Government Code.

OFFICE OF ADMINISTRATIVE LAW

FILED

In this office of the Secretary of State of the State of California

CERTIFICATION

OF

APPROVAL

JUN 3 0 1989 At 419 o'clock P.M.

MARCH FONG EU, Segretary of State

Deputy Secretary of State

This certifies that the regulations submitted in the rulemaking file identified below were reviewed and approved by the Director of the Office of Administrative Law in the city of Sacramento, state of California.

Submitting Agency: SOCIAL SERVICES

ilo No. 00.0620 01

OAL File No: 89-0628-01

LINDA BREWER DIRECTOR 06/30/89